

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

JUNE 10, 2010

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. Stuart O. Witt, President, at 11:38 a.m., in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield.

Roll Call

Members present:	Trustees Stuart O. Witt, President; Rose Marie Bans, Vice President; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood; Kay S. Meek
Members absent:	Trustee John A. Rodgers, Clerk
District Administration	Ms. Sandra Serrano, Chancellor Mr. Thomas Burke, Chief Financial Officer Mr. Abe Ali, Vice Chancellor, Human Resources Mr. Frank Ronich, General Counsel Dr. Doris Givens, Vice Chancellor, Educational Services

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

PUBLIC COMMENTS—CLOSED SESSION

Public Comments

There were no requests for Public Comments.

ADJOURNMENT TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 11:40 a.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees
- E. Student Discipline [Education Code Section 72122]
- F. Management Association – Meet and Confer Issues
- G. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- H. Business Matters—Conference with Real Property Negotiators: Public Private Ventures; Property: Portions of APN 104-072-45 and APN 104-072-58; Agency Negotiators: Mr. Tom Burke; Negotiating Parties: District and Unknown; Under Negotiation: Site Disposition [Government Code Section 54956.8]
- I. Public Employee Performance Evaluation—Position: Chancellor

ADJOURNMENTAdjournment

The President adjourned Closed Session at 1:55 p.m., to reconvene in the Regular Session, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield.

<p>RETURN TO OPEN SESSION— PRELIMINARY ITEMS</p>

The regular meeting was called to order by Mr. Stuart O. Witt, President, at 2:05 p.m., on June 10, 2010, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield. Mr. Witt announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees Stuart O. Witt, President; Rose Marie Bans, Vice President; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood; Kay S. Meek; Daryl A. Moline, Student Board Member; Mr. Phillip Duncan, Student Board Member

Members absent: Trustee John A. Rodgers, Clerk

District Administration and staff: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Dr. Doris Givens, Vice Chancellor, Educational Services
Mr. Frank Ronich, General Counsel
Ms. Kellie Van Westen, Executive Assistant,
Chancellor's Office

Bakersfield College:
Dr. Greg Chamberlain, President
Mr. Cornelio Rodriguez, President, Academic Senate
Mr. LaMont Schiers, Executive Director, Administrative Services
Ms. Jennifer Marden, President, CSEA

Cerro Coso Community College:
Mrs. Jill Board, President Elect
Mrs. Gale Lebsock, Director, Administrative Services

Porterville College:
Dr. Rosa Carlson, President
Ms. Donna Berry, Director, Administrative Services
Ms. Ann Beheler, Vice President, Academic Affairs

Guests: Various staff members

Pledge to Flag

Mr. Witt led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Reports of Actions Taken in Closed Session

Mr. Witt reported that consistent with State Law the Board took action to not renew employment contracts for the following Educational Administrators, employee #00429989; employee #00345577; and employee #00202674. He stated that these actions will be effective June 30, 2010. The vote was six (6) ayes; no nays; and no abstentions.

Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an agenda item from the consent agenda for discussion. There were no requests. It was moved by Mrs. Larwood, seconded by Mrs. Bans and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources.

Approval of Minutes

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board approve the minutes of the Regular Board Meeting of May 6, 2010, as submitted.

Board of Trustees' Recognition of the Student Trustee, Mr. Daryl Moline

The President presented a commendation to Mr. Daryl Moline for his service as the Student Trustee, 2009-10, representing Cerro Coso Community College. Mr. Moline thanked the Trustees for the commendation and stated it had been a pleasure to be part of the Board. He commented that he learned so much about the functioning of the College, District, and the Board. He indicated that he took the position because he was nominated and he thought he fully comprehended what he was getting into and that was not the case. He stated that the meetings and the travel could be daunting at times. He stated he would carry this experience with him forever. He wished the incoming Student Trustee good luck.

Mr. Witt thanked Mr. Moline for speaking up during the meetings and the Trustees appreciated Mr. Moline for making the extra effort when attending the meetings.

The Chancellor thanked Mr. Moline for attending the regular meetings, commenting that she knew his studies came first and he was an excellent representative for students across the District. She thanked him for providing his input.

Kern Community College District, Seating of 2010-2011 Student Board Member, Mr. Phillip Duncan, Representing Porterville College

The President administered the Oath of Office to Mr. Phillip Duncan, representing Porterville College. Dr. Rosa Carlson, President, Porterville College, commented that she had the honor of introducing Mr. Duncan. She advised that Mr. Duncan is a returning full-time student, and after one year at Porterville College, will be serving as the President of Phi Beta Kappa; the President of the Associated Students of Porterville College; and the Student Board member.

The Chancellor welcomed Mr. Duncan to the Board of Trustees.

Correspondence and/or Communications to the Board of Trustees

The Chancellor shared a communication from the County of Kern indicating that there will be a General Election on November 2, 2010, and that four Board seats will be up for election. A copy of said Report No. A-12-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

The Chancellor reported that a communication was received from Green Technology regarding an interest in having a green technology presence in the District related to General Obligation Bonds. A copy of said Report No. A-13-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

The Chancellor advised that the Chancellor's Office would follow-up on both communications.

WORK STUDY SESSION

Kern Community College District, Presentation of the Tentative Budget for 2010-11, Mr. Tom Burke, Chief Financial Officer

Mr. Tom Burke, Chief Financial Officer, District Office, presented the Tentative Budget for 2010-11. The Board President reported that each of the Trustees had read the Budget sent to them. Mr. Burke indicated that he would review a summary of the budget and highlight some of the premises used when building the budget.

Mr. Burke referred to the massive State Budget shortfall of \$19.1 billion; \$7.7 billion associated with the current year, and \$10.2 billion the budget year. He advised this is about 12% of the State General Fund budget; stating this is a smaller deficit than last year; but there are fewer options available. He highlighted the Governor's solutions of cuts of \$12.2 billion; Federal Funds of \$3.4 billion; borrowing/shifts of \$2.6 billion; and revenues of less than \$1 billion for a total of \$19.1 billion. He indicated that there is an investment built into the budget for all three sectors of higher education and those proposals have remained unchanged from January. Also, there is full funding for new competitive CalGrants; and there was a threat to veto any budget with less than this level of support.

Mr. Burke highlighted the California Community College May revision changes to property taxes, oil and mineral revenue; and any proposed backfill. The enrollment growth funding was built in at 2.21% and that there was a negative cost of living adjustment of .38%. Categorical funding included further reductions to EOPS of \$10 million, another \$10 million reduction in part-time faculty compensation, and there will be \$20 million to augment Career Technical Education (SB 70). He indicated that there was the flexibility to move funds around in the categorical programs of EOPS, Basic Skills, and Student Success fund; and the Career Technical Education funds cannot be moved around.

Mr. Burke advised that there were no new deferral proposals built into the May Revise Budget at this time; however, the State still faces cash flow challenges, so there is a significant risk of additional funding deferrals being enacted.

Mr. Burke reported that the impact of the May Revise on the Kern Community College District was a reduction of \$774,000, which included general purpose funds, EOPS, part-time faculty, and other areas. He indicated that if growth funding is funded it would result in a plus \$2.3 million to the Budget. He stated that past experience indicated a different outcome. The tentative budget assumes a 10% reduction in all State funding and assumes no growth funding.

Mr. Burke pointed out potential threats to the District budget assumptions, such as cash flow issues as a result of a late adoption of the State Budget, deferrals, and the loss of the Cal Grants. He stated that the District does have sources of cash; reserves of \$27 million, and investments of \$47 million in case of an emergency. Other potential threats include a proposed elimination of a 30% portion of the Child Development Center funding (\$1.1 million); elimination of Cal Works (\$400,000); and a potential 20% increase in the health benefit premiums (\$1.9 million).

Mr. Burke shared the 2010-11 General Unrestricted Fund Budget summary. He highlighted the unrestricted ending balance (reserves) of \$27.3 million at the end of 2010-11. He stated that there was about \$4.8 million built into the 2010-11 budget of one-time uses of reserves and those reserves were a combination of the Colleges carry over reserves as well as the District reserves. He pointed out that the District decided to establish a program for the development of the 2010-11 budget and the District-wide reserves will match the College reserves that were used to balance their budgets up to a maximum of \$1 million per College. He indicated that of the maximum \$3 million, just under \$2 million was utilized. Bakersfield College used \$1 million; Cerro Coso Community College and Porterville College have only required about one-half of a million each. At the time of the adopted budget they may have to utilize more from the matching reserves.

Mr. Burke presented preliminary actuals for 2009-10 versus, 2010-11, stating that the expenditures were tracking right on budget. He shared the General Unrestricted Contract Education and Community Education Budget and the Restricted funds.

Mr. Corkins asked about the negative cost-of-living adjustment and its impact on the District's budget. Mr. Burke responded this impacted the General Purpose Funds by a negative \$383,000 and other area by a negative \$8,000. Mr. Corkins referred to the budget reduction of 7.45%, with 16% pulled from the District reserves, actually moves to a 5.35% build up of the 7.45% resulting in a 2.1% net hit to the District after the District reserves are matched with the Colleges. He commented that after seeing what Cerro Coso Community College and Porterville College had done related to the matching reserves with only taking half at this time, he asked what Bakersfield College's plan was if there is a shift related to the categorical funds. Dr. Chamberlain reported that the College was in the process of looking at some further reductions between the Tentative Budget and the Adopted Budget. Mr. Corkins stated he was concerned that Bakersfield College may come to the Board asking for further funds when the other Colleges had prepared for additional reductions. Mr. Burke also pointed out that Bakersfield College, even after reductions, is still projected to have about a \$2.5 million in reserves; and therefore, could handle a categorical loss at the same level of the other two Colleges.

Mr. Corkins asked about the medical program cost increases and asked if there had been any justification for those increase in costs. Mr. Burke stated he will be having discussions with SISC over the summer and there will be reports to the Board Finance Committee. Mr. Corkins noted that in reviewing the last report, the District's loss ratio has been very good, the reserves numbers have been good in the program, and the District has been doing fairly well. Mr. Burke stated that was why the District was looking at the proposed increase very cautiously. He commented that in the past the District has been given premises for increases and they have not come to fruition.

Mr. Witt asked about the revenue portion of the budget relating to oil production. Mr. Burke stated that the property taxes related to oil production are collected in Kern County, but the District's portion is pooled with the other 71 Community College Districts. Mr. Witt commented that the wind industry in the Tehachapi Mountains of Kern County will be going through a significant growth period over the next six years. He believes that once this goes on line it will have a significant net impact to the County revenue for each wind turbine that is planted in the ground. He asked what would be the District's revenue share of that, if any, from the wind industry, and if the District realizes revenue from the property taxes of oil revenue. Mr. Burke indicated that he has not looked at that as part of the total property taxes, but offered to do so. Mr. Witt stated that he would like to know does it have an impact and if so, what is it? Mr. Burke advised that all property taxes that are allocated are put into the statewide pool and usually the District receives 1.84% of the total pool.

Mr. Corkins commented that he thought the Budget had been extremely well done and he expressed appreciation for all of the work done by Mr. Burke and his staff, but also the work done on the campuses. He stated it was well done, easy to follow, and very well prepared.

Mr. Burke thanked the College Business Managers for all of their work; Mr. LaMont Schiers, Mrs. Gale Lebsock, and Mrs. Donna Berry, and also staff in Human Resources and Information Technology. He also thanked his Assistant, Mrs. Gloria Candelaria Palinsky.

Mrs. Larwood asked about a possible date for the adoption of a State budget. The Chancellor reported that it was projected that there will be a cash flow problem very quickly. She stated that as of the day before, California Community College report indicated that there are different opinions as to how the budget should developed and that there will not be a resolution soon. Mrs. Larwood asked when the Board will adopt a budget based on information from the State and Mr. Burke advised that it depended on the pressure related to the cash flow issue and the fact that it is an election year.

Mr. Witt commented that as members of the Board, the Trustees approve the employment of staff and adopt budgets, and are sometimes asked their professional opinion. He stated that in this particular year, an election year, there are different strategies on the table right now for the development of the budget. He referred to what happened last year and stated that the District is going into this budget cycle with \$27 million in reserves along with the ability to access another \$47 million. He asked if the District had thought through a scenario of just how much of that would the Board be willing to actually use to operate the District and how far will the Board go. He suggested that there be a discussion before the time comes as opposed to when the District arrives at that point. He suggested that the discussion start taking place as soon as possible to determine what the strategy will be for accessing cash reserves to operate the District if necessary.

The Chancellor responded that administration has been thinking about that and has been looking at budget development as a long term process; as well as developing the reserves and being prudent to not spend everything that is budgeted in one year and knowing how difficult the future is going to be. She stated that the District will continue to have those discussions. There will be discussion about what the District may be looking at in the next two years.

Mr. Corkins referred to Mrs. Larwood's comments, stating that in years' past, Mr. Burke had asked the Trustees to consider a budget when he did not really think the numbers were that firm. He stated that he was so pleased at what he saw in the Tentative Budget presented and asked if it would be prudent at a future date to adopt this budget with the ability to revise the budget as needed.

A copy of said Report No. B-64-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PUBLIC COMMENTS—OPEN SESSION

Public Comments

There were no requests for Public Comments.

BUSINESS SERVICES ITEMS

Kern Community College District, Certificates of Participation, January 2010 to March 2010

Mr. Burke introduced Mr. Michael Urner, Investment Manager, Wells Fargo Advisers, and Mr. Dave Ivarie, Investment Manager, Merrill Lynch, Investment Managers to present the Kern Community College District Certificates of Participation Quarterly Report and the Quarterly Portfolio Report, January 1, 2010 to March 31, 2010, as shown in the Business Services Report. A copy of said Report No. B-65-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Gamesa, Donation Withdrawal

At the regular Board meeting of December 17, 2009, the Board of Trustees, on behalf of Cerro Coso Community College, accepted a donation from Gamesa, a wind manufacturing company, for the donation of two used wind turbine blades. The donation has not been received and Gamesa advised that they are withdrawing their donation. A copy of said Report No. B-66-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of the Tentative Budget for 2010-11

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board adopt the Kern Community College District Tentative Budget for 2010-11, as recommended in the Business Services Report. A copy of said Report No. B-64-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, Authorization to Approve a Contract for a Cashiering System

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board authorize the Chief Financial Officer to approve the awarding of a contract for a Cashiering System, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, as recommended in the Business Services Report. A formal bid has been completed. A copy of said Report No. B-67-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">BUSINESS SERVICES ITEMS— CONSENT</p>
--

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above \$30,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the following Business Services items be approved on the consent agenda.

Construction ItemsBakersfield College, Performing Arts Building Modernization Project, Authorization to Amend the Previous Work Authorization for Architectural/Engineering Services

The Chief Financial Officer was authorized to amend the previous work authorization for Architectural/Engineering services for the Performing Arts Building Modernization project at Bakersfield College, to BFGC-IBI Group Architecture Planning, in the amount of \$1,230,199.90. A copy of said Report No. B-68-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Americans with Disabilities Act (ADA) Upgrade Northeast Parking Lot Project, Authorization to Execute a Work Authorization for Architectural/Engineering Services

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering services for the Americans with Disabilities Act (ADA) Upgrade Northeast Parking Lot project at Bakersfield College, to Ordiz-Melby Architects, Inc., in the amount of \$42,500.00, as recommended in the Business Services Report. A copy of said Report No. B-69-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Awarding of Contract for the Welding Lab Re-Roof Project

The Chief Financial Officer was authorized to award the contract to Southhill Contracting Corp., in the amount of \$178,500.00 for the Cerro Coso Community College Welding Lab Re-Roof project, as recommended in the Business Services Report. A copy of said Report No. B-70-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Gymnasium Replacement Project, Authorization to Amend the Previous Work Authorization for Architectural/Engineering Services

The Chief Financial Officer was authorized to amend the previous work authorization for Architectural/Engineering services for the Gymnasium Replacement project at Porterville College, to AP Architects, in an amount not to exceed \$55,000.00, as recommended in the Business Services Report. A copy of said Report No. B-71-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Wellness Center Project, Approval of Change Order Number One

The Trustees approved Change Order Number One with Mark Wilson Construction, Inc., for the Porterville College Wellness Center project, as recommended in the Business Services Report. This change order increases the contract by \$70,874.00 which is 1.26% of the original contract amount. A copy of said Report No. B-72-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Pylon Sign Project, Authorization to File a Notice of Completion

The Chief Financial Officer was authorized to file a Notice of Completion for Golden Rule Sign Co., for the Porterville Pylon Sign project, as recommended in the Business Services Report. A copy of said Report No. B-73-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than ConstructionKern Community College District, Authorization to Accept Renewal Grant Funding from the California Community College's Chancellor's Office, Core CTE Community Collaborative Project Funding (SB70)

The Chief Financial Officer was authorized to accept renewal grant funding between the Kern Community College District and the California Community Colleges' Chancellor's Office for the Governor's Career Technical Education (CTE) Pathways Initiative: Core CTE Community Collaborative Project Funding (SB70), to support the implementation of high school to community college career pathways in the Energy and Utilities Sectors using curriculum aligned with Industry and National Career Cluster Standards, as recommended in the Business Services Report. The term of the agreement is February 1, 2010 to March 31, 2012. The maximum amount payable to the District is \$310,000.00. A copy of said Report No. B-74-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Accept Renewal Grant Funding from the California Community College's Chancellor's Office, Workforce Innovation Project (WIP)

The Chief Financial Officer was authorized to accept renewal grant funding between the Kern Community College District and the California Community Colleges' Chancellor's Office for the Governor's Career Technical Education (CTE) Pathways Initiative: Workforce Innovation Project (WIP) Funding, to implement a high school to community college career pathway in Health Information Technology, as recommended in the Business Services Report. The term of the agreement is May 1, 2010 to February 29, 2012. The maximum amount payable to the District is \$150,000.00. A copy of said Report No. B-75-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Accept Renewal Grant Funding from the California Community College's Chancellor's Office, Supplemental CTE Community Collaborative Project

The Chief Financial Officer was authorized to accept renewal grant funding between the Kern Community College District and the California Community Colleges' Chancellor's Office for the Governor's Career Technical Education (CTE) Pathways Initiative: Supplemental CTE Community Collaborative Project, to provide funding for high school faculty and counselors from rural and remote areas of our District to participate in high school to college collaboration, articulation and planning, as recommended in the Business Services Report. The term of the agreement is February 2, 2010 to March 31, 2012. The maximum amount payable to the District is \$79,000.00. A copy of said Report No. B-76-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Maintenance Agreement with Scantron Corporation/Harland Technology Services

The Chief Financial Officer was authorized to execute a maintenance agreement between the Kern Community College District and Scantron Corporation/Harland Technology Services, to provide enhancements and upgrades of software and customer support, as recommended in the Business Services Report. The term of the agreement is July 1, 2010 to June 30, 2015. The total cost to the District is \$67,329.00. A copy of said Report No. B-77-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Statement of Work/Memo of Understanding with the Kern County Superintendent of Schools (KCSOS)

The Chief Financial Officer was authorized to execute a Statement of Work/Memo of Understanding between the Kern Community College District and the Kern County Superintendent of Schools (KCSOS), to provide engineering services to upgrade the microwave network that is jointly owned by the District and KCSOS. The term of the agreement is June 1, 2010 to June 30, 2010. The total cost to the District is \$56,000.00. A copy of said Report No. B-78-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Network Support Agreement with the Kern County Superintendent of Schools (KCSOS)

The Chief Financial Officer was authorized to execute a Network Support Agreement between the Kern Community College District and the Kern County Superintendent of Schools (KCSOS), to provide for the ongoing monitoring, maintenance, repair and support of the microwave network utilized by the District to interconnect the District Office, Bakersfield College main campus, Bakersfield College Delano campus, Cerro Coso Community College Indian Wells Valley campus, and Porterville College. The term of the agreement is July 1, 2010 to June 30, 2013. The total cost to the District is \$389,388.00. A copy of said Report No. B-79-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Enter Into a Renewal Agreement with The McCallum Group, Inc.

The Chief Financial Officer was authorized to enter into a renewal agreement between the Kern Community College District and The McCallum Group, Inc., for lobbying services. The term of the agreement is July 1, 2010, to June 30, 2013, and the cost to the District is \$46,200.00. A copy of said Report No. B-80-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute the Renewal Annual Membership with the National Community College Hispanic Council (NCCHC)

The Chief Financial Officer was authorized to execute the renewal of the Kern Community College District's annual membership in the National Community College Hispanic Council (NCCHC), July 1, 2010, through June 30, 2011, at a cost of \$400.00. A copy of said Report No. B-81-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute the Renewal Annual Membership with the Association of Community College Trustees (ACCT)

The Chief Financial Officer was authorized to execute the renewal of the Kern Community College District's annual membership in the Association of Community College Trustees (ACCT), July 1, 2010, through June 30, 2011, at a cost of \$6,134.00. A copy of said Report No. B-82-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute the Renewal Annual Membership with the California Colleges for International Education (CCIE)

The Chief Financial Officer was authorized to execute the renewal of the Kern Community College District's annual membership in the California Colleges for International Education (CCIE) July 1, 2010, through June 30, 2011, at a cost of \$850.00. A copy of said Report No. B-83-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization to Accept Amendment Number One with the American Recovery and Reinvestment Act (ARRA)

The Chief Financial Officer was authorized to accept Amendment Number One to the subgrant agreement under the American Recovery and Reinvestment Act (ARRA) between the Kern Community College District, on behalf of Bakersfield College, and the County of Kern. The amendment increases the grant dollar amount to provide for additional training programs. The term of the agreement has been extended to July 15, 2011. The total amount payable to the District is \$208,833.00. A copy of said Report No. B-84-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College Delano Campus, Authorization to Execute an Agreement with Clinica Sierra Vista

The Chief Financial Officer was authorized to execute an agreement between the Kern Community College District, on behalf of Bakersfield College Delano Campus, and Clinica Sierra Vista, to provide medical and health care services for students who pay the required student health care fee. The term of the agreement is July 1, 2010, through June 30, 2012. The total cost to the District is \$700.00 per week. A copy of said Report No. B-85-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute an Agreement with the State of California, Department of Developmental Services

The Chief Financial Officer was authorized to execute an agreement between the Kern Community College District, on behalf of Porterville College, and the State of California, Department of Developmental Services, Porterville Development Center, to provide ongoing supplemental adult education classes for selected clients at the Porterville Developmental Center. The term of the Agreement is July 1, 2010 through June 30, 2012, and replaces prior year Agreement Number PR099011. The total amount payable to the District is \$229,030.00. A copy of said Report No. B-86-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the following Business Services items be approved on the consent agenda.

Items Other than Construction

- Master Consulting Services Agreement between the Kern Community College District and Moran Technology Consulting, LLC, to provide Microsoft Active Directory consulting services to assist with the assessment and design phase of re-architecting the District's Active Directory infrastructure, May 2, 2010 through June 30, 2011, and the total cost to the District is \$40,320.00.

- Master Consulting Services Agreement between the Kern Community College District and Moran Technology Consulting, LLC, to provide consulting services to assist the District in developing a more in-depth understanding of the options, requirements, best practices and work effort for re-architecting and upgrading the District's Active Directory network domain infrastructure, April 20, 2010, through June 30, 2010, and the total cost to the District is \$3,000.00 plus travel.
- Contract for Professional Services between the Kern Community College District and AF Consultants, to evaluate the District's Facilities Planning and Construction Department's organization and processes for effectiveness and identification of potential improvements. Work to be completed prior to August 15, 2010, and the total cost to the District is \$27,910.00.
- Work Order between the Kern Community College District and Robert A. Karn & Associates, Inc., for the preparation of the Draft and Final Annual Engineer's Report and Assessment Roll data for the District for 2010-11, and the total cost to the District is \$14,500.00.
- Maintenance Agreement between the Kern Community College District and Ektron, to provide enhancements and upgrades of the web content management system the District has implemented, July 1, 2010 to June 30, 2011, and the total cost to the District is \$12,600.00.
- Statement of Work between the Kern Community College District and Global CTI Group, Inc., to provide engineering services to migrate the District's Telecommunications E911 system from a physical server to a virtualized server environment and reconfigure the E911 database update process to conform with AT&T's new database update requirements, May 1, 2010 through June 30, 2010, and the total cost to the District is \$4,850.00.
- Statement of Work between the Kern Community College District and GovStor, Inc., to provide installation, configuration and hardware necessary to migrate the District's SUN/Luminis servers from using local disk storage to using Storage Area Network, June 1, 2010 to June 30, 2010, and the total cost to the District is \$1,500.00.
- Amendment to Listing Agreement between the Kern Community College District and CB Richard Ellis/Bakersfield Partners, to assist in the development and negotiation of a lease or leases of vacant District land located on 22nd St. The amendment extends the original Lease Listing for an additional six months to November 20, 2010. All other terms and conditions remain the same.
- Advertising Contract between the Kern Community College District and AT&T Real Yellow Pages, to provide advertising for Bakersfield College and the District in the annual phone book publication, April 1, 2010, and the total cost to the District is \$1,384.20.
- Equipment Lease and Service Agreement between the Kern Community College District, on behalf of Bakersfield College, and Pitney Bowes, to upgrade the current digital mailing system to a SmartMailer Postal machine, April 1, 2010 to March 31, 2014, and the total cost to the District is \$33,504.00.

- Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Kern County Department of Human Services, to provide foster parent, kinship caregiver pre-service training and refresher training in accordance with the PRIDE (Parent Resources for Information Development and Education), July 1, 2010 through June 30, 2011. Services provided will be funded through the California Community Colleges Chancellor's Office Foster and Kinship Care Education Program Grant.
- Membership Agreement and State of Work for Services between the Kern Community College District, on behalf of Bakersfield College, and ETUDES, Inc., to allow uninterrupted use of ETUDES, a course management system for online classes and other services, July 1, 2010 to December 31, 2010, and the total cost to the District is \$3,430.00.
- Grant between the Kern Community College District, on behalf of Bakersfield College Physical Science Department (Geology), and the U.S. Department of Interior National Park Service, to fund the construction of the Shark Tooth Hill interpretive, custom built display cabinet, January 2009 to July 2009, and the total amount payable to the District is \$4,877.00 and the total cost to the District is \$4,877.00.
- Subscription service agreement between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium, to allow students and staff access to millions of full-text scholarly journal articles, popular magazine articles, newspaper articles and reference book excerpts, July 1, 2010 to June 30, 2011, and the total cost to the District is \$36,044.00.
- Planetarium Maintenance Agreement between the Kern Community College District, on behalf of Bakersfield College, and Ash Enterprises International, Inc., to provide an annual one-service visit for the Bakersfield College Planetarium Star Projector, June 1, 2010 to May 31, 2011, and the total cost to the District is \$5,600.00.
- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Art Department (Jewelry Program), identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Allied Health Education Agreements between the Kern Community College District, on behalf of Bakersfield College, Porterville College, Cerro Coso Community College and the following agencies, for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, February 16, 2010 to June 30, 2015, and there is no cost to the District.
 - Bakersfield Healthcare Center-A LifeHOUSE Retirement Property
(February 1, 2010 to June 30, 2013)
 - Bethesda Lutheran Communities
 - Delano District Skilled Nursing Facility
 - Lindsay Gardens, Valley Care Center of Smith Care
 - Smith Care Sun Villa Inc.

- Allied Health Education Agreements between the Kern Community College District, on behalf of Bakersfield College, Porterville College, Cerro Coso Community College and Southern California Orthopedic Institute Service, for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, May 1, 2010 to June 30, 2012, and there is no cost to the District.
- Allied Health Education Agreements between the Kern Community College District, on behalf of Bakersfield College, Porterville College, Cerro Coso Community College and the following agencies, for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, July 1, 2010 to June 30, 2012, and there is no cost to the District.
 - Comprehensive Blood & Cancer Center, Radiation Therapy Associates
 - Hoffman Hospice
 - Kern Ambulance Service
 - Liberty Ambulance Company
- Authorization for the Chief Financial Officer to declare the items listed from Cerro Coso Community College, Eastern Sierra College Center-Mammoth, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Amendment Number One to the Instructional Agreement between the Kern Community College District, on behalf of Cerro Coso Community College and the Yosemite Community College District/Child Development Training Consortium. The amendment increases the original amount payable to the District from \$6,250.00 to \$9,375.00, September 1, 2009 through June 30, 2010.
- Banquet Rental Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, Special Services Department, and the Carriage Inn, for the rental of facilities for a workshop that was held on Friday, April 23, 2010, and the total cost to the District is \$1,132.57.
- Donation Letter between the Kern Community College District, on behalf of Cerro Coso Community College and Ridgetop Energy, LLC, for the donation of one wind turbine at a significantly discounted price to be used to enhance the education of students, and the total cost to the District is \$10.00.
- Contract between the Kern Community College District, on behalf of Porterville College, and the Tulare County Junior Livestock Show and Community Fair, Inc. (Porterville Fair), to participate in the Porterville Fair, May 12 to May 16, 2010, and the total cost to the District is \$903.00.
- Amendment Number Two to a Grant Agreement between the Kern Community College District, on behalf of Porterville College, and the Foundation for California Community Colleges. The amendment reflects changes in the following areas: Program Budget, Travel Reimbursement, Program Allowable Cost Guidelines and Grant Amount and Payments. The previously awarded amount remains the same at \$58,855.00.

- Second Amendment to Lease Agreement between the Kern Community College District, on behalf of Porterville College, and the Porterville College Foundation, to lease premises at 1065 East Date Street for use by the Porterville College Child Care Development Center. The amendment extends the lease agreement to June 30, 2011, and the total cost to the District is \$500.00 a month.
- Amendment Number One to an Instructional Agreement between the Kern Community College District, on behalf of Porterville College, and the Yosemite Community College District, Child Development Training Consortium. The amendment increases the awarded amount from \$8,750.00 to \$10,000.00, September 1, 2009 to June 30, 2010.
- Memorandum of Understanding between the Kern Community College District, on behalf of Porterville College, and the Hospital Council of Northern and Central California, to implement, maintain and provide updates of the computerized clinical placement system (nursing clinical scheduling tool), January 1, 2010 to December 31, 2010, and the total cost to the District is \$475.00.
- Agreements with Independent Contractors for 2009-10 for Kern Community College District, Bakersfield College, Cerro Coso Community College, and Porterville College to provide various services, as recommended in the Business Services Report. The total cost to the District is \$3,345.00.

A copy of said Report No. B-87-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-88-10 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-10: 44 – 47

General Fund: Numbers: 3014001 - 3015840

Student Financial Aid Fund: Numbers: 3014161 - 3015647

Student Financial Aid Direct Deposit: Numbers: !3039035 - !3039572

Measure G Building Fund: Numbers: 3013994 – 3015648

EDUCATIONAL SERVICES ITEMS

Presentation of Proposed Revisions and Additions to the District Board Policy Manual, Section Four, Student/Instructional Services, Policy 4C4C, Grade Changes

The proposed revisions and additions were vetted through the District Vice Presidents, Chancellor's Cabinet, and District Consultation Council, to bring the District's policy into compliance with Title 5 regulations. The proposed revisions and additions will be presented to the Board of Trustees for approval at the Board meeting of July 8, 2010. A copy of said Report No. E-33-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Proposed Revisions and Additions to the District Board Policy Manual, Section Four, Student/Instructional Services, Policy 4B1, Educational Programs

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the proposed revisions to the Kern Community College District Board Policy Manual, Section Four, Students/Instructional Services, Policy 4B1, Educational Programs, as shown in the Educational Services Report. The proposed revisions and additions were vetted through the District Vice Presidents, Chancellor's Cabinet, and District Consultation Council, to bring the District's policy into compliance with Title 5 regulations. The proposed revisions and additions were presented to the Board of Trustees for information at the Board meeting of May 6, 2010. A copy of said Report No. E-34-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Proposed Revisions and Additions to the District Board Policy Manual, Section Four, Student/Instructional Services, Policy 4C1, Credit by Examination

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board approve the proposed revisions to the Kern Community College District Board Policy Manual, Section Four, Students/Instructional Services, Policy 4C1, Credit by Examination, as shown in the Educational Services Report. The proposed revisions and additions were vetted through the District Vice Presidents, Chancellor's Cabinet, and District Consultation Council, to bring the District's policy into compliance with Title 5 regulations. The proposed revisions and additions were presented to the Board of Trustees for information at the Board meeting of May 6, 2010. A copy of said Report No. E-35-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Workplace Learning Center, Authorization to Enter Into an Agreement with Kaiser Permanente

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board authorize the Chief Financial Officer and the Vice Chancellor, Educational Services, to enter into an agreement between the Kern Community College District on behalf of the Workplace Learning Center, and Kaiser Permanente, as recommended in the Educational Services Report. The Workplace Learning Center will provide six hours of Interpreter Training through Contract Education for Kaiser Permanent employees in order to improve effective communication and accuracy, utilizing interpreting skills in both English and Spanish for Medical Terminology. A copy of said Report No. E-36-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, CA Compliance School (CETC), Authorization to Enter Into an Agreement with Kern Medical Center

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the Chief Financial Officer and the Vice Chancellor, Educational Services, to enter into Agreement between the Kern Community College District, on behalf of CA Compliance School (CETC) and the Kern Medical Center, as recommended in the Educational Services Report. CETC will provide Emergency Response training for County Department employees by 40 California Code of Federal Regulations, Emergency Response, technician level, and Cal-OSHA requirements. Classes will be taught through Contract Education by qualified and experienced instructors and will be conducted over three separate 8-hour days. This class will also meet the requirements of Title 8, California Code of Regulations. A written exam will be administered at the conclusion of the course and a passing grade of 65% or better must be earned to receive the certificate. A copy of said Report No. E-37-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Workplace Learning Center, Authorization to Enter Into an Agreement with SA Recycling (Golden State Metals)

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board approve the Chief Financial Officer and the Vice Chancellor, Educational Services, to enter into an Agreement between the Kern Community College District, on behalf of the Workplace Learning Center, and SA Recycling (Golden State Metals), as recommended in the Educational Services Report. The KCCD Workplace Learning Center will provide ten (10) hours of training on Diversity and Team Building through Contract Education to SA Recycling (Golden State metals). This training will improve team work by increasing employee awareness and sensitivity to the benefit of diversity in the workplace. A copy of said Report No. E-38-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein

Bakersfield College, Authorization to Enter Into a Renewal Agreement with Hall Ambulance Service, Inc.

It was moved by Mrs. Meek, seconded by Mrs. Bans, and carried that the Board approve the Chief Financial Officer and the Vice Chancellor, Educational Services, to enter into a renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and Hall Ambulance Service, Inc., as recommended in the Educational Services Report. Bakersfield College will partner with Hall Ambulance to provide an EMT-1 academy training for their potential employees. This service will be provided through contract education. Hall Ambulance will provide enrollment fees and text books for students accepted into the academy, a qualified instructor at the expense of Hall Ambulance as well as provide the facility and all associated instructional expenses and a \$500.00 administrative fee per cohort/class to Bakersfield College. A copy of said Report No. E-39-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein

Bakersfield College, Approval of the Revisions to the 2010-11 Catalog

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board approve the revisions to the 2010-11 Bakersfield College Catalog, as recommended in the Educational Services Report. New Title 5 regulations require that local Governing Boards approve new courses before they are offered. These courses were reviewed and recommended by the Bakersfield College Curriculum Committee on February 4, 2010; March 4, 2010; and April 8, 2010. A copy of said Report No. E-40-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval of the Revisions to the 2010-11 Catalog

The Vice Chancellor, Educational Services, recommended puling one course from the report, Music C001, Community Orchestra. The Chancellor asked if the item was being redirected back. She advised that the course is actually part of the Community Education program. It was stated that the wrong form was submitted.

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the revisions to the 2010-11 Cerro Coso Community College Catalog, as recommended in the Educational Services Report, as revised at the meeting. New Title 5 regulations require that local Governing Boards approve new courses before they are offered. These courses were reviewed and recommended by the Cerro Coso Community College Curriculum Committee on May 7, 2010. A copy of said Report No. E-41-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Approval of the Inclusion of the Job Skills Certificates to the 2010 Catalog

Mr. Corkins stated that he appreciated the new form, it was easy to read and easy to understand. It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board approve the Job Skills Certificates for inclusion in the 2010 Bakersfield College Catalog, as recommended in the Educational Services Report. The Job Skills Certificates are in compliance with Title 5 and are local Board approved certificates of less than 18 units of credit that cannot be listed on transcripts. A copy of said Report No. E-42-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of the Inclusion of the Wildland Firefighter Job Skills Certificate to the 2010-11 Catalog

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the Wildland Firefighter Job Skills Certificate for inclusion in the 2010-11 Porterville College Catalog, as recommended in the Educational Services Report. The Job Skills Certificate is in compliance with Title 5 and is a local Board approved certificate of less than 18 units of credit that cannot be listed on transcripts. A copy of said Report No. E-43-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of the Inclusion of the EMT-1 Job Skills Certificate to the 2010-11 Catalog

It was moved by Mr. Corkins, seconded by Mrs. Bans, and carried that the Board approve the EMT-1 Job Skills Certificate for inclusion in the 2010-11 Porterville College Catalog, as recommended in the Educational Services Report. The Job Skills Certificate is in compliance with Title 5 and is a local Board approved certificate of less than 18 units of credit that cannot be listed on transcripts. A copy of said Report No. E-44-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval to Deliver Community Education Classes

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board approve Cerro Coso Community College to deliver Community Education Classes, as recommended in the Educational Services Report. The classes on the Board Community Service form will provide students with educational opportunities in areas of interest within the community. A copy of said Report No. E-45-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval to Deliver Community Education Classes

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve Porterville College to deliver Community Education Classes, as recommended in the Educational Services Report. The classes on the Board Community Service form will provide students with educational opportunities in areas of interest within the community. A copy of said Report No. E-46-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**EDUCATIONAL SERVICES—
CONSENT**

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the following Educational Services items be approved on the consent agenda.

Bakersfield College, Out-of-State Travel

The Trustees approved four (4) Bakersfield College Student Government Officers and one advisor to attend the Summer Institute of Intercultural Communication 2010 Conference on intercultural competency July 13-18, 2010, in Portland, Oregon, as recommended in the Educational Services Report. The Advisor, Ms. Joyce Coleman, Dean of Students, will accompany the students. The costs for the students and advisor will be covered by the Student Government Association budget. A copy of said Report No. E-47-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS

Presentation of Proposed Addition to the District Board Policy Manual, Section Eleven, General Personnel Administration, Policy 11B4, Designation of Emeritus Status

The proposed addition will establish District policy where none currently exist and were vetted through the Chancellor's Cabinet and District Consultation Council. The proposed addition will be presented to the Board of Trustees for approval at the Board meeting of July 8, 2010. A copy of said Report No. H-14-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Presentation of Proposed Revisions and Additions to the District Board Policy Manual, Section Eleven, General Personnel Administration, Policy 11L, Nepotism

The proposed revisions and additions were vetted through the Chancellor's Cabinet and District Consultation Council to bring the District's policy into compliance with employment practices in order to reduce conflict of interest issues. The proposed revisions and additions will be presented to the Board of Trustees for approval at the Board meeting of July 8, 2010. A copy of said Report No. H-15-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS— CONSENT

Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the following Human Resources items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and management team staff, as recommended in the Human Resources Report. A copy of said Report No. H-16-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Mr. Cornelio Rodriguez, Academic Senate President, Bakersfield College, introduced himself as the incoming Academic Senate President. He stated that he wanted to talk about taking on the challenge of representing the faculty. He advised that he was primarily a non-teaching educator for the first 25 years of his career and for the last five years he has been in the classroom. He stated that recently a former student came to his classroom to visit and he advised that he had received an internship at the FBI and he wished to thank Mr. Rodriguez. He talked about being present with two colleagues who were passionate about discussing strategies for student success and suggesting some wonderful ideas. He stated that it is rewarding being a faculty member.

Classified Staff Report

There were no Classified Staff reports.

Management Association Report

There were no Management Association reports

College Reports

Bakersfield College—Dr. Chamberlain referred to the Bakersfield College Board Report and highlighted the AMGEN Tour of California, stating it was an amazing event, everyone thoroughly enjoyed the event, and it was exciting. He commented that the view of the college campus on television was extraordinary.

Dr. Chamberlain advised that nearly 500 students participated in the commencement exercises. In addition to conferring degrees on the class of 2010, Bakersfield College presented honorary diplomas to 11 students from the early 1940's who were removed from the College and placed in internment camps as a result of the Executive Order 9066. He stated that there were several family members of the graduates present at the ceremony as well as one woman, Mrs. Mary Kinoshita Higashi, who was present and so enjoyed the experience she stayed through the entire ceremony and the reception that followed.

Dr. Chamberlain advised that the College sent diplomas and copies of the program along with a note to those unable to attend. He thanked Mrs. Amber Chiang, Director, Marketing and Public Relations, Mrs. Sue Vaughn, Director, Admissions and Records, and Archives staff, stating they were very instrumental in making this happen.

Dr. Chamberlain announced that summer school began at the beginning of the week, with 23% fewer sections, but only 13% fewer students. He stated that the faculty were doing a great job trying to accommodate as many students as possible.

Dr. Chamberlain introduced Miss Katrina Oldershaw, Bakersfield College student serving as the Student Government Association Legislative Liaison, and stated that she will be attending as many meetings of the Board of Trustees as possible. He commented that he had met with the incoming Executive Board of Student Government and they are a great group of students. Mr. Witt asked what about the duties of the Legislative Liaison and Miss Oldershaw replied that she will be attending Board meetings to report back to the Executive Board about items discussed; she will also attend statewide meetings; and she is a Region 5 Senator.

Cerro Coso Community College—Mrs. Board advised that the Board of Trustees would be receiving the Cerro Coso Community College May Board report and stated that the Trustees will be receiving the June Board report shortly. She stated that the June report was a theme of commencement and celebration ceremonies. She reported that 14 Vocational Nurses participated in the pinning and capping ceremony; the Special Services Programs held their annual awards banquet recognizing students, faculty, and staff. Mrs. Board announced that Mrs. Pam Coward, Human Resources Assistant, was recognized as the Classified Staff of the Year by her peers.

Mrs. Board reported that the Eastern Sierra College Center commencement was held May 7, 2010, with the largest graduating class, 34 students. The Indian Wells Valley commencement was held May 14, 2010, and was very exciting because the Assistant Secretary of the Navy addressed the graduates. The Honorable Juan Garcia, III, of the Class of 1984 at Burroughs High School, Ridgecrest, shared many messages; however, one of his primary messages was to not underestimate yourself related to where you are coming from, especially from small rural communities. She stated that he made a wonderful impression on the graduates as well as faculty.

Mr. Witt commented that an important message he took away from the Assistant Secretary of the Navy was that you want to be careful what you say about your colleagues or your graduate school roommate. His roommate happened to be the President of the United States. They were roommates and graduated from Harvard Law together.

Mrs. Board reported that she participated in the Burroughs High School ceremony where 335 students graduated and she reported that Cerro Coso Community College had assessed between 45 to 50% of the students to place in classes. She stated that this was an increase over the past years.

Porterville College – Dr. Carlson stated that the end of the College year is always exciting and wonderful as that is the time faculty and staff celebrate and see the fruits of their labor. She reported that the commencement ceremonies were held for the students in the Licensed Vocational Nursing program and the students in the Psychiatric Technician Program, where the gymnasium was filled to capacity.

Dr. Carlson reported that a Porterville College staff party was held for 9 staff members entering retirement; there were 7 full-time and 2 part-time staff. In conjunction, those who were voted as “Staff of the Year” awards were honored. She announced that newly seated Student Trustee Phillip Duncan was honored as the Student of the Year. Also honored was Dr. Jeff Gervasi, Professor of Mathematics, as the Faculty of the Year; Ms. Kailani Knutson, Adjunct Faculty Member of the Year; Ms. Kathie Gifford, Classified Member of the Year; and Mr. Bill Henry, Administrator of the Year.

Dr. Carlson reported students were still trying to register for summer school classes; however, most classes were closed. She announced that in addition to summer school, there will be a Music Camp where 82 students, grades 4th to 12th, will participate. She advised that there will also be two basketball camps for the Junior Pirates, both boys and girls, grades K – 8th. There will also be the S.M.A.R.T. Camp, Life and Physical Science for 3rd to 6th graders. Dr. Carlson commented that the College continues to serve the community.

Dr. Carlson announced that the Registered Nursing Program will start in the fall.

Chancellor’s Report

The Chancellor stated that it had certainly been a busy year and she knew that the College Presidents were pleased to have made it through all of the year-end festivities. She commented that she was pleased to be participating in a few of the events, be it retirement receptions at Bakersfield College or Cerro Coso Community College; the commencement at Cerro Coso Community College, and the pinning of the Nurses and Radiologic Technician students at Porterville College.

Ms. Serrano welcomed Mrs. Jill Board, President, Cerro Coso Community College, to her new role. She also welcomed Ms. Oldershaw and stated that if she had any questions about the Board agenda she could either contact Dr. Chamberlain or her. She welcomed Mr. Rodriguez, stating it was good to know that he was still telling great stories, and she commented that she looked forward to working with him as the new President of the Bakersfield College Academic Senate. She welcomed Mr. Duncan and stated if he had any questions, to please feel free to call or send an email and she would get his questions answered as they relate to the Board of Trustees. She stated that she looked forward to sitting down with him and getting to know him as well.

The Chancellor stated that everyone had been busy lately making sure that the budgets were developed and in place, ensuring that the hirings are in place, and that the Colleges are getting ready for summer and fall. She stated that she has been busy traveling to Sacramento and/or participating in teleconferences related to the budget and including speaking in front of the Budget Hearing Committee not in support of SB 1143, Senator Carol Liu, which deals with a new funding formula for California’s Community Colleges to be based on student completion rates, or at least a blended rate between the census date and student completion. She stated that the bill was on the verge of not being passed when the State Chancellor and Senator Liu came together and right now new language was being crafted. She stated that there is still a lot of work to be done.

The Chancellor commented that nationally, certainly statewide, and for California's Community Colleges, she felt it fair to say that there is a need to definitely focus on success. She stated that the Colleges are doing a good job on access as there are thousands of students on waiting lists trying to get into classes; however, the Colleges need to make sure the students are getting through the pipeline so they do not need to take seats repeating courses that other students could then fill. She commented that the Colleges need to be aware of the Strategic Initiatives to improve Basic Skills as well as student completion and persistence. The Chancellor advised that was also a message shared by the Assistant Secretary of the Navy, persistence and never giving up on your goals.

The Chancellor reported that she would be leaving on vacation the following day and that Mr. Burke will be in charge during her absence.

Board of Trustees Reports

Mrs. Meek congratulated Bakersfield College on the AMGEN Tour, stating that she has also been proud of the Bakersfield community, but she was so proud of the College and all of the work done by everyone. She stated that the event was very organized. She commented that when watching the event later on television, the view was pristine, and the view of the oilfields and Kern River was fabulous.

Dr. Chamberlain asked to recognize three Bakersfield College employees that met weekly in planning for the event, Mrs. Tarina Perry, Facilities Scheduler; Mrs. Amber Chiang, Marketing and Public Relations; and Mrs. Hannah Eglund, Donor Relations Coordinator, Foundation; as well as Mr. Schiers and other staff members.

Mr. Corkins shared some comments with Mr. Duncan, as a returning student at Porterville College, stating it is never too late. He advised that he had an opportunity to attend the University of Pacific Law School graduation, and in the 100 years of the law school, they had their youngest student and oldest graduate go across the stage that day. He stated that there was a 19 year old young man who had been homeschooled and finish three years of law school at the age of 19; and the oldest students was a 79 year old woman. Her husband passed away and left her money to go to law school which she had always wanted to do. There is no age limit on going to College.

Mr. Witt commented that he had noticed that at the Cerro Coso Community College commencement; there was a mother/daughter team that graduated together.

Mrs. Larwood stated that she also attended the AMGEN Tour and it was very exciting to watch the cyclists come up the bluffs and circle over and over. She commented that everyone was talking about next year and she expressed concern about people setting up in the parking lot as that lot will be covered with the solar field. She asked Dr. Chamberlain if he had thought about the dates for next year. Dr. Chamberlain indicated that the dates are of concern because they are around the same time so it would be between graduation and summer school. He stated that they looked at the plans for the solar field and where it sits. He noted that they could use the spaces around the field and there is enough clearance to do most of the booths underneath. Mrs. Larwood stated that the event was spectacular and she hoped it could be held there again.

Mrs. Bans reported that she attended the Delano Center Foundation Scholarship dinner and it was wonderful seeing the students receive awards. She advised that there was a freezing cold wind blowing and the only time people relaxed and forgot about the wind was when Mr. Cornelio Rodriguez was speaking. She commented that when Mr. Rodriguez speaks he acts his words out and he is an excellent speaker.

Mr. Witt reported that Mrs. Board and he served on a Board in Ridgecrest that works on issues supporting the Navy and because of his relationship with Governor Richardson; the Governor has been invited to Ridgecrest on June 22, 2010. He advised that Governor Richardson is a former Energy Secretary and former Ambassador to the United Nations, and a two-term Chief Executive of New Mexico who ran for President, and he is termed out this year. Mr. Witt stated that he thought it was very important to get a former Energy Secretary to the high desert of California, especially now that with energy being the focus and growth business in Kern County and the Colleges.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 3:46 p.m.

_____, President
Stuart O. Witt

_____, Vice President
Rose Marie Bans