

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

OCTOBER 1, 2009

REGULAR MEETING

PRELIMINARY

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. Stuart O. Witt, President, on October 1, 2009, at 1:05 p.m., in the Mono Conference Room, Kern Community College District, 2100 Chester Avenue, Bakersfield.

Roll Call

Members present: Trustees Stuart O. Witt, President; John A. Rodgers, Vice President; Dennis L. Beebe, Clerk; Rose Marie Bans; John S. Corkins; Kay S. Meek

Members absent: Trustee Pauline F. Larwood

District Administration and staff: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources

Adoption of Agenda

It was moved by Mrs. Meek, seconded by Mrs. Bans, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

HEARING OF CITIZENS

Hearing of Citizens

There were no requests for Hearing of Citizens.

CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 1:05 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees
- E. Management Association – Meet and Confer Issues
- F. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- G. Business Matters—Conference with Real Property Negotiators: Public Private Ventures; Property: Portions of APN 104-072-45 and APN 104-072-58; Agency Negotiators: Mr. Tom Burke; Negotiating Parties: District and Unknown; Under Negotiation: Site Disposition [Government Code Section 54956.8]
- H. Board of Trustees – Evaluation
- I. Business Matters—Conference with Real Property Negotiators: Kern Community College District; Property: Portions of APN 210-160-50, APN 210-160-58, APN 210-160-59, APN 210-160-60, APN 210-160-61, and APN 210-160-62; Agency Negotiator: Mr. Tom Burke; Negotiating Parties: District and Unknown; Under Negotiation: Site Disposition [Government Code Section 54956.8]

Adjournment

The President adjourned Closed Session at 2:05 p.m., to reconvene in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield.

PRELIMINARY (Continued)

The regular meeting was called to order by Mr. Stuart O. Witt, President, at 2:10 p.m., on October 1, 2009, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield. Mr. Witt announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present:	Trustees Stuart O. Witt, President; John A. Rodgers, Vice President; Dennis L. Beebe, Clerk; Rose Marie Bans; John S. Corkins; Kay S. Meek; Daryl A. Moline, Student Board Member
Members absent:	Trustee Pauline F. Larwood
District Administration and staff:	Ms. Sandra Serrano, Chancellor Mr. Thomas Burke, Chief Financial Officer Mr. Abe Ali, Vice Chancellor, Human Resources Mr. Sean James, Vice Chancellor, Operations Management Mr. John Means, Associate Chancellor, Economic and Workforce Development Mr. Marc Beam, Director, Institutional Research Ms. Kellie Van Westen, Executive Assistant, Chancellor's Office
Bakersfield College:	Dr. Greg Chamberlain, President Mrs. Andrea Garrison, CCA President Dr. John Gerhold, Academic Senate President
Cerro Coso Community College:	Dr. Mary Retterer, President Mr. Matthew Crow, Academic Senate President
Porterville College:	Dr. Rosa Carlson, President Dr. Ann Beheler, Vice President, Academic Affairs Dr. Jeff Keele, Academic Senate President
Guests:	Dr. Janet Fulks, Professor, Biological Sciences, and Representative, California Community College Academic Senate Dr. Kay McClenney, Co-Director of California Leadership Alliance for Student Success

Pledge to Flag

Mr. Witt led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

BUSINESS SERVICES ITEMSReport of Closed Session Action Regarding Real Property Negotiations, Kern Community College District, Purchase of Property for the Purpose of a New Educational Center

The President reported that in Closed Session, on a motion by Trustee Meek, seconded by Trustee Bans, and carried by a majority vote of six (6) yeas; one (1) absent, the Board of Trustees of the Kern Community College District ratified an “Agreement of Sale of Real Property and Joint Escrow Instructions” with Ellison Plaza, LLC., California City, California, for the District’s purchase of approximately twenty-one (21) acres of real property located generally on California City Boulevard (consisting of APN’s 210-160-50, 210-160-60, and 210-160-61), as recommended in the Purchase Agreement. It was reported that the full Agreement would be available for public review in the office of the Chief Financial Officer. It was noted that the District proposes to use this property as the site of a new Educational Center to serve the greater eastern Kern County and San Bernardino area. A copy of said Report No. B-131-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PRELIMINARY (Continued)Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an agenda item from the consent agenda for discussion. Human Resources Item Number Two was pulled from the agenda for discussion. There were no further requests. Mr. Moline recommended a correction related to the numbering of the Consent Items. It was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the Board approve the Consent Items for Business Services and Educational Services.

Approval of Minutes

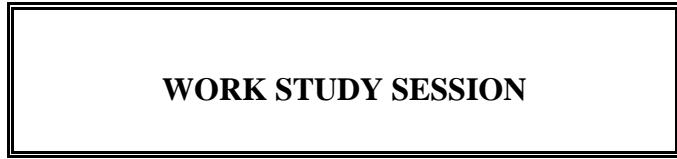
It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the minutes of the Regular Meeting of September 10, 2009, as submitted.

Correspondence and/or Communications to the Board of Trustees

The Chancellor shared a letter from the Kern County Superintendent of Schools Office related to the Kern County School Boards Association announcing that the Annual School Trustees Fall Dinner would be held on October 29, 2009. Mr. Michael Hulsizer, Chief Deputy for Governmental Relations, Kern County Superintendent of Schools Office, will be the speaker that evening. Ms. Serrano asked that any Trustees interested in attending the Dinner to contact her Office.

The Chancellor referred to correspondence from the Association of Community College Trustees thanking the Kern Community College District's continued participation with the Association. It was reported that the 40th Annual Leadership Congress would be held October 7-10, 2009, in San Francisco, California, and the National Legislative Summit would be held February 8-10, 2010, in Washington, D.C. The Association also awarded a certificate stating that the District was a member in good standing by following standards of good practice.

Mr. Witt announced he received a request from Congressman Kevin McCarthy to share with the Chancellor and the College Presidents a call for nominations, stating that every year the Congress asks for nominations from the 22nd Congressional District for an appointment to the United States Service Academies. He stated that it was not uncommon for a particular seat to go unfilled and he also stated that many of the applicants do come from the community college system. He encouraged the College Presidents to solicit from their campuses and if there are any interested students, they should attend the forum related to this endeavor, and contact the Congressional representative.



WORK STUDY SESSION

California Leadership Alliance for Student Success (CLASS)

The Chancellor introduced Dr. Kay McClenney, the California Leadership Alliance for Student Success (CLASS) Initiative Co-Director and advised that she had met with members of the administrative team in the morning and faculty members at noon. She commented that Dr. McClenney serves as the Director of the Center for Community College Student Engagement and Sid W. Richardson Endowed Fellow in the Community College Leadership Program (CCLP) at the University of Texas at Austin. Ms. Serrano thanked Dr. McClenney for visiting and spending time with Kern Community College District and for leading staff and the Trustees through the CLASS Initiative Project.

Dr. McClenney stated that she wanted to talk a little about the California Leadership Alliance for Student Success (CLASS) as a prelude to the presentation to the Board of Trustees, and then she would focus more on some of the early data work that had been done in the District that would enable the Trustees, along with the faculty and administrative leadership, to learn about the students of the District, who they are, and what their progress is towards successful outcomes, or not, and the project that is going to be continued over the next year .

Dr. McClenney advised that CLASS has three basic premises. The first is that there is a lot of data in California and nationally that will make a convincing argument that community colleges are doing some of the most important work taking place in the community and across the country. The second is that it is very critical that the colleges seek in every way possible to produce higher levels of student success. The third is that in the process the colleges seek to enclose intolerable gaps that currently separate students of different backgrounds. She noted how important the leadership of Board members, administration, and faculty members are in these efforts.

Dr. McClenney reported that the first of a series of four Institutes where people from across the State participated was held August 9-11, 2009. She thanked Mrs. Rose Marie Bans, Trustee; Dr. Doris Givens, Vice Chancellor, Educational Services; and Dr. John Gerhold, Academic Senate President, Bakersfield College, who participated in the first Institute. She presented an overview of CLASS and the focus of what needs to happen in the community colleges in order to support better outcomes for students. She commented that community colleges across the nation are looking at exclusively defined outcomes for students, beginning with course completion. She reported that there must be commitment on behalf of the Chief Executive Officers, faculty members, and members of the Board. She stated that it had been her experience that many comments received by the Trustees such as they had been serving on the Board for a number of years, and most of what is talked about by the Board of Trustees, was budgets, bonds, and buildings.

Dr. McClenney stated that the project for each participating community college is to track a cohort of students through three years of their experiences through the colleges so that an understanding can be built about what is really happening with students; who are they, where are they succeeding, where are they falling out, and which groups of students are the colleges losing in disproportionately high numbers. She asserted that she had seen no more powerful prompt for constructive conversation and positive change than the discipline, willingness, and courage to look at data that paints a picture that is not always the picture staff want to see. It is not always pretty but there must be a willingness ling to look at the data and ask questions of it and then engage in an open discussion about where as an institution there can be a focus on efforts and resources in order to have the biggest positive impact on the largest possible number of students.

Mr. Marc Beam, Director, Institutional Research, joined Dr. McClenney, to share data gathered related to the Kern Community College District, including the cohort of all 2006 students with special attention to those who enrolled in at least one basic skills course in their first term. Dr. McClenney engaged the Trustees in discussion of the data presented.

Mr. Witt commented on the importance of the District taking an internal look at themselves through this process with CLASS and stated that it was very startling for the Board when they started to digest the enrollment numbers. He stated that the Board has been encouraging the College Presidents and the Chancellor to market the campuses; however, now maybe the District should be marketing the students who complete the College programs. He commented that everyone should be careful not to draw conclusions from data prematurely. He asked Dr. McClenney what was the most important area that a Trustee should be concerned about on this subject. She responded that the Trustees should not just ask the question did enrollment increase, but the questions he asked previously, are the students persisting and succeeding.

Mr. Witt stated this should be a never-ending campaign for the District and making an informed policy requires relative data.

Mr. Moline asked that when tracking the students, those that succeed, and those that fail, does the data indicate at what specific point did the student fail, and where did they fail, such as a developmental mathematics course or college composition. Dr. McClenney advised that at this time this data is not being addressed but it is available.

Mrs. Meek asked if the District considered contacting students to determine why they enrolled in one or more classes for a semester and then dropped or failed to return the following semester. Mr. Beam stated that this is a common practice at some Colleges, but it is often difficult to receive the answers.

Mr. Beebe commented that staff accumulate the data and do their best to interpret the data so that the Colleges can determine what they are doing well and what they are not doing well; however, it is just an interpretation. He advised that many companies perform exit interviews and he thought the idea mentioned about focus groups to be a good one. He stated that there are students failing a class, dropping out of classes, or stop taking classes and the best way to accumulate the data is by asking them why. This would allow the gathering of accurate data with no assumptions or interpretations. He suggested spending more resources to assist in gathering accurate data.

Dr. McClenney stated that from the entire research taking place across the country and the work with colleges, it is known that focusing on the front door of the college is the place to go first. She commented that getting successfully into the college and through the equivalent of the first semester is a starting place. Mr. Witt stated that what he took away from the documents he had read related to CLASS and the data, was to ask the question is the District spending too much time trying to make the institutions high schools or should the District be spending more time focused on secondary education in preparation for who comes through the front door. Dr. McClenney stated that community colleges are open admission entities; they are there to serve the community, and serve whatever students enter the front door. She further stated that there is important work to be done in partnership with K-12.

The Chancellor commented that the discussions that took place throughout the day have pointed out the importance of data, in determining who the District is serving, what can be done better now, and what participating staff and members of the Board of Trustees have learned about the importance of data. When discussion takes place about the data, questions are raised about who the District is serving, what can be done better, and what can be done better in the future. Ms. Serrano stated that she believed that the meetings throughout the day were valuable and she thinks what will be even more valuable is the bringing groups together to discuss how they can work together collaboratively to identify the questions that will be of focus.

Mrs. Bans reported that Dr. Givens and she spent two whole days listening to presentations and all of the questions that were raised; there were more questions and answers. She commented that the questions raised during the meeting were excellent. Dr. Givens stated that the entire process has been exciting, noting that there are several decisions to be made and appropriate data provides such a wonderful opportunity for good discussion, there is no need for an agenda.

Dr. McClenney thanked the Trustees for their time and their commitment to the Initiative.

Statewide Issues of Importance for Students, Student Success, and Related Initiatives

The Chancellor introduced Dr. Janet Fulks, a biology faculty member at Bakersfield College, and a member of the Statewide Academic Senate, who has been engaged at the forefront of some of the initiatives that faculty are leading. Dr. Fulks talked about the importance of data and how these types of conversations are moving forward statewide and at the grassroots with the faculty. She provided documents related to Basic Skills stating that Bakersfield College played an important role in the Basic Skills Initiative by organizing the first training session for discussions of Basic Skills.

Dr. Fulks shared statewide data related to the California State University Exam, Early Assessment Program (EAP), the earliest assessment program given to juniors in high school in order to determine if the students are ready for college. She reported that last year legislation was passed that stated that the EAP should be used for community colleges. Dr. Fulks pointed out that EAP was not really appropriate for community college students. She reported that of the 350,000 students taking the EAP only 13% were college ready; 87% of those students that felt they were California State University material were not ready to write a paper as a college-level student.

Dr. Fulks stated it was important to look at the whole gamut; where do the students go after they leave the community colleges, what are the students providing when they enter community colleges; as well as the SB 70 project, which is another legislative mandate, in which where the community colleges are articulating courses with high schools in the career and technical education field.

Dr. Fulks advised that after collecting data, it is found that the majority of the data being collected is only on enrollment and a little on productivity and efficiency. However, to increase student success the data needs to be Student Learning Outcomes assessment related. She stated that there was a pattern of gaps in the use of the data and it may be that these gaps could be inhibiting institutional learning and student success. She advised that the gaps were common everywhere.

Dr. Fulks advised the District needs better data and referred to the ARCC Report, stating that she tells others throughout the State that the Kern Community College District Board of Trustees really read this report. She commented that it appears that the data was put in by a variety of people, used to describe curriculum; and stated that most of the data is wrong. This means that a lot of what the District was saying about Basic Skills success was incorrect. She stated that she has met with hundreds of faculty together and they have defined the entire Basic Skills curriculum by Student Learning Outcomes. There will also be the capability to compare with other schools. She reported that if a student completes everything they are told to in high school, the student will not be ready for college, there is a gap.

Mrs. Meek commented that the reports provided were very interesting and that this was the type of information the Board is interested in hearing. She thanked Dr. McClenney and Dr. Fulks.

A copy of said Report No. A-16-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HEARING OF CITIZENS**Hearing of Citizens**

There were no requests for Hearing of Citizens.

BUSINESS SERVICES ITEMS**(Continued)****Kern Community College District, Adoption of a Resolution Authorizing the Investment of Monies in the Local Agency Investment Fund**

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board adopt a resolution authorizing the investment of monies in the Local Agency Investment Fund, as recommended in the Business Services Report. A copy of said Report No. R-15-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Approval of Sale of Property

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the sale of 8,000 square feet of Kern Community College District property located near the intersection of 20th Avenue and Trenton Street, Delano, California, as recommended in the Business Services Report. The property was declared surplus by the Board of Trustees at its regular meeting on July 9, 2009. A copy of said Report No. B-132-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Learning Resource Center Reroof Project, Awarding of Contract

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board award a contract for the Learning Resource Center Reroof Project, Porterville College, to Nations Roof West, in the amount of \$112,156.00, that being the lowest bid meeting specifications, as recommended in the Business Services Report. A copy of said Report No. B-133-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**BUSINESS SERVICES ITEMS—
CONSENT**

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above \$30,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Cerro Coso Community College, Chiller Loop Extension Project and Related Work, Authorization to Execute a Work Authorization for Architectural/Engineering Services and Related

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering Services for the Chiller Loop Extension Project and related work, Cerro Coso Community College, to Ordiz-Melby Architects, Inc., in the amount of \$37,500.00, as recommended in the Business Services Report. A copy of said Report No. B-134-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Gym Door Hardware Replacement Project, Authorization to Enter Into an Agreement with Mark Wilson Construction

The Chief Financial Officer was authorized to enter into an agreement with Mark Wilson Construction for the Gym Door Hardware Replacement Project, Porterville College, in the amount of \$168,695.00, that being the lowest bid meeting specifications, as recommended in the Business Services Report. A copy of said Report No. B-135-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

Kern Community College District, Authorization to Execute an Agreement with Total Compensation Systems, Inc., to Provide Consulting Services

The Chief Financial Officer was authorized to execute an agreement between the Kern Community College District and Total Compensation Systems, Inc., to provide consulting services necessary for the District to comply with the requirements of current and future GASB accounting standards related to retiree health benefits, as recommended in the Business Services Report. The term of the agreement is August 28, 2009 to October 31, 2010, or until all consulting services have been performed. The total cost to the District is \$7,200.00 plus \$1,600.00 per meeting to attend meetings related to consulting services. A copy of said Report No. B-136-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Family and Consumer Education Department, California Community Colleges Chancellor's Office to Accept Renewal Grant Funding to Operate the Foster and Kinship Care Education Program

The Chief Financial Officer was authorized to accept renewal grant funding, on behalf of Bakersfield College Family and Consumer Education Department, from the California Community Colleges Chancellor's Office, to operate the Foster and Kinship Care Education Program, as recommended in the Business Services Report. The term of the agreement is July 1, 2009 through June 30, 2010. The total amount payable to the District is \$155,744. A copy of said Report No. B-137-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Authorization to Execute a Work Authorization for Architectural Services for Preparing, Implementing, and Maintaining Campus Utility Plans and Related Items

The Chief Financial Officer was authorized to execute a work authorization for Architectural Services for preparing, implementing, and maintaining Campus Utility Plans and related items at Bakersfield College, to SC Architects in the amount of \$20,000.00, as recommended in the Business Services Report. A copy of said Report No. B-138-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Eastern Sierra College Center, Bishop Site, Authorization to Execute a Work Authorization for Architectural/Engineering Services for the Feasibility and Implementation of Electrical System Upgrades and Sub-metering Project and Related Items

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering Services for the feasibility and implementation of electrical system upgrades and sub-metering project and related items at Eastern Sierra College Center, Bishop site, to Ordiz-Melby Architects, Inc., in the amount of \$10,000.00, as recommended in the Business Services Report. A copy of said Report No. B-139-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Eastern Sierra College Center, Bishop Site, Authorization to Execute a Work Authorization for Architectural/Engineering Services for the Water System Upgrades and Maintenance and Related Items

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering services for the water system upgrades and maintenance, and related items at Eastern Sierra College Center Bishop, to Ordiz-Melby Architects, Inc., in the amount of \$10,000.00, as recommended in the Business Services Report. A copy of said Report No. B-140-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Eastern Sierra College Center, Mammoth Site, Authorization to Execute a Work Authorization for Architectural/Engineering Services for the Feasibility and Implementation of Electrical System Upgrades and Sub-metering Project and Related Items

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering services for the feasibility and implementation of electrical system upgrades and sub-metering project and related items at Eastern Sierra College Center Mammoth site, to Ordiz-Melby Architects, Inc., in the amount of \$10,000.00, as recommended in the Business Services Report. A copy of said Report No. B-141-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute a Work Authorization for Architectural/Engineering Services for Repairing and Replacing Plumbing Items and Related Items

The Chief Financial Officer was authorized to execute a work authorization for Architectural/Engineering Services for repairing and replacing Plumbing items and related items at Porterville College, to AP Architects, in the amount of \$30,000, as recommended in the Business Services Report. A copy of said Report No. B-142-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

- Subcontract Agreement between the Kern Community College District and Butte-Glenn Community College District, on behalf of its Small Business Development Center, to prepare and implement creative entrepreneurial education projects targeting youth and young adults, July 1, 2009 to June 30, 2010, and the total amount payable to the District is \$50,000.00.
- Approval of the Kern Community College District's annual membership in the American Association of Community Colleges for 2010, as recommended in the Business Services Report. The membership dues include institutional dues for Bakersfield, Cerro Coso, and Porterville Colleges, for a total of \$23,605.00.

- Agreement for Providing a Field Experience Internship Program between the Kern Community College District, on behalf of Bakersfield College, and the Kern County Department of Human Services, to provide facilities, as well as supervisors to oversee Bakersfield College student interns. The agreement is effective from the date first written to June 30, 2011, and there is no cost to the District.
- Internship Agreement between the Kern Community College District, on behalf of Bakersfield College, and MOVE International, to provide facilities, as well as supervisors to oversee Bakersfield College student interns. The term of the agreement is for three years ending February 1, 2012, and there is no cost to the District.
- Agency/User Site License Agreement between the Kern Community College District, on behalf of Bakersfield College, and the California Career Information System, EUREKA, July 1, 2009 to June 30, 2014, and the total cost to the District is \$9,522.75.
- Service Contract between the Kern Community College District, on behalf of Bakersfield College, and OnHold Experience, to provide three productions of unique scripts for the College's on hold system, for a term of one year, and the total cost to the District is \$699.00.
- Authorization for the Chief Financial Officer to declare the items listed from the Bakersfield College, Cerro Coso Community College, and the District Office, as identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Allied Health Education Program Agreements between the Kern Community College District, on behalf of Cerro Coso Community College, Bakersfield College, Porterville College, and the following agencies, to allow students the use of clinical facilities suitable for the educational needs of the Allied Health Programs, August 1, 2009 through July 31, 2011, and there is no cost to the District.

Dr. Miller's OB GYN Clinic
Southern Sierra Medical Clinic
Heather Stone Medical Clinic

- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College IWV Campus, and Stafford's Pest Control, to provide for monthly pest control service, July 1, 2009 to June 30, 2010, and the total cost to the District is \$5,274.00.

- Professional Services Agreement between the Kern Community College District, on behalf of Cerro Coso Community College (CCCC), and the Santa Clarita Community College District, on behalf of College of the Canyons, to reimburse authorized travel for CCCC staff. CCCC will promote and provide educational services for faculty, workforce training, and technical education programs in regards to the National Science Foundation Center of Excellence (CREATE), September 4, 2009 to October 31, 2009, and the total amount payable to the District is \$4,500.00 and the total cost to the District is \$4,500.00.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the 3M Library Systems, to provide labor and parts necessary to maintain the library security detection system and accompanying equipment, April 30, 2009 through April 29, 2010, and the total cost to the District is \$2,368.00.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the 3M Library Systems, to provide labor and parts necessary to keep the security strip installer working in the library at Cerro Coso Community College, March 19, 2009 through March 18, 2010, and the total cost to the District is \$695.00.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Graylift, to provide maintenance services for the Komatsu Forklift, July 1, 2009 to June 30, 2010, and the total cost to the District is \$65.00 plus parts for each visit.

A copy of said Report No. B-143-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-144-09 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-3: 9 - 12

General Fund: Numbers C3002561 – C3003405

Student Financial Aid Fund: Numbers C3002547 – C3002548

Student Financial Aid Direct Deposit: Numbers !3004966 - !3006684

Measure G Building Fund: Numbers C3002549 – C3004017

Maintenance Assessment District Fund: Number C3003247

Mammoth Debt Service Fund: Number C30003248

EDUCATIONAL SERVICES ITEMS

Bakersfield College, Approval of Accreditation Mid-term Report and Special Report

It was moved by Mr. Rodgers, seconded by Mrs. Meek, and carried that the Board approve the Bakersfield College Accreditation Mid-term Report and Special Report to be submitted to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, as recommended in the Educational Services Report. The Board Evaluation/Accreditation Committee met and reviewed the Report on August 31, 2009. A copy of said Report No. E-35-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval of Accreditation Mid-term Report

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board approve the Cerro Coso Community College Accreditation Mid-term Report to be submitted to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, as recommended in the Educational Services Report. The Board Evaluation/Accreditation Committee met and reviewed the Report on August 31, 2009. A copy of said Report No. E-36-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Accreditation Mid-term Report

It was moved by Mr. Corkins, seconded by Mrs. Bans, and carried that the Board approve the Porterville College Accreditation Mid-term Report to be submitted to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, as recommended in the Educational Services Report. The Board Evaluation/Accreditation Committee met and reviewed the Report on August 31, 2009. A copy of said Report No. E-37-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Members of the Board Evaluation/Accreditation Committee thanked the College Presidents and the Chancellor for all of the work done to complete the Accreditation Reports and for the opportunity to review the Reports and have input prior to presentation to the Board of Trustees.

Bakersfield College, Approval of Revisions to the 2009-10 Catalog

It was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the Board approve revisions to the 2009-10 Catalog, Bakersfield College, as recommended in the Educational Services Report. New Title 5 regulations require that local governing boards approve new courses before they are offered. These courses were reviewed and approved by the Bakersfield College Curriculum Committee on September 10, 2009. A copy of said Report No. E-38-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval to Deliver Community Education Classes

It was moved by Corkins, seconded by Mrs. Meek, and carried that the Board approve the delivery of Community Education classes by Cerro Coso Community College, as recommended in the Educational Services Report. The classes will provide students with educational opportunities not offered by regular academic programs. A copy of said Report No. E-39-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval to Deliver Contract Education Classes

It was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the Board approve the delivery of Contract Education Classes by Porterville College, as recommended in the Educational Services Report. The classes will provide students with educational opportunities not offered by regular academic programs. A copy of said Report No. E-40-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Revisions to the 2009-10 Catalog

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve the revisions to the 2009-10 Catalog, Porterville College, as recommended in the Educational Services Report. New Title 5 regulations require that local governing boards approve new courses before they are offered. These courses were reviewed and approved by the Porterville College Curriculum Committee during May and July 2009. A copy of said Report No. E-41-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**EDUCATIONAL SERVICES ITEMS
CONSENT**

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the following Educational Services items be approved on the consent agenda.

Bakersfield College, Out-of-State Travel

The Board approved approximately ten (10) Bakersfield College student members of the Hispanic Organization Promoting Engineering and Science (HOPES) to travel to Washington D.C., on October 27 to November 2, 2009, to attend the Society of Hispanic Professional Engineers (SHPE) Conference, as recommended in the Educational Services Report. The students will be accompanied by faculty members Ms. Liz Rozell and Ms. Rebecca Head. The travel expenses will be funded through the Mathematics Engineering Science Achievement (MESA) grant and fundraising. A copy of said Report No. E-42-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Out-of-State Travel

The Board approved approximately six (6) Bakersfield College students, members of the Students in Free Enterprise (SIFE), to travel to Chicago, Illinois, from October 20-25, 2009, to attend the National Collegiate Entrepreneurship (CEO) Conference, as recommended in the Educational Services Report. The students will be accompanied by faculty member Ms. Gayle Richardson. The faculty member expenses will be funded by VTEA 1C funds, and the SIFE Foundation; student expenses will be funded by the College Student Government Association, the SIFE Foundation, fundraising, and Coleman Scholarships. A copy of said Report No. E-43-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS

Kern Community College District, Adoption of a Resolution for the Reduction of Classified Services

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board adopt a Resolution for the Reduction of Classified Services, as recommended in the Human Resources Report. A copy of said Report No. R-16-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and confidential and management employees, as recommended in the revised Human Resources Report. A copy of said Report No. H-22-09 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Dr. Jeff Keele, Academic Senate President, Porterville College, reported that things were going well at Porterville College, and stated that he wished to brag about a few events at the campus. He stated that the Cultural and Historical Awareness Program which is a volunteer program with the involvement of faculty with the staff speaker's bureau. This year's theme is the 1960's and he indicated that there were nine events scheduled for the fall and nine events for the Spring. The upcoming event was a discussion of the 1968 Olympics in Mexico to be held in the College Theatre. He advised that a brochure about the events will be distributed shortly and he will ensure that the members of the Board of Trustees receive a brochure.

Dr. Keele reported that there has been wonderful cooperation and support from the Porterville College Foundation for speakers for the events.

Dr. John Gerhold, Academic Senate President, Bakersfield College, thanked the District and Dr. McClenney for the presentations during the day, stating that the data was very enlightening. He stated that he was grateful for the opportunity to have a large number of Bakersfield College faculty members present, including a number of leaders, notably the Chair of the Basic Skills Department, Dr. Kimberly Van Horne; the Chair of the English Department, Ms. Pam Boyles; Ms. Michele Bresso, Communication faculty member and Director of the District Leadership Academy; Mr. Michael McNellis, Philosophy faculty member, and Academic Senate Statewide Representative; Ms. Natalie Bursztyn, Geology faculty member and Academic Senate Vice President; Ms. Dawn Dobie, Librarian; Mr. Cornelio Rodriguez, Political Science faculty member; Mr. Tom Moran, faculty Chair, ASL/Foreign Language; Ms. Rachel Vickrey, Mathematics faculty member; and Dr. Janet Fulks.

Dr. Gerhold referred to previous comments to the Board related to curriculum, and stated that earlier in the week there had been very good and helpful, candid conversation with the Chancellor; Vice Chancellor, Educational Services; and the three Academic Senate Presidents, though he was not sure if they were all in agreement; however, there is healthy communication occurring and that the process is on-going.

Dr. Gerhold announced that on October 8, 2009, the Bakersfield College Foundation is supporting an event called the Knight with the Arts, 5:30 to 8:00 p.m. During the evening, attendees will have the opportunity to experience great food prepared by the Culinary Arts program; tour and view the student art exhibit; and attend a short performance by the performing arts groups, such choir, orchestra band, drum line, and also the theater program.

Mr. Matthew Crow, Academic Senate President, Cerro Coso Community College, commented on the value of the CLASS presentations related to the value of the data, and stated it was very informative. Mr. Crow thanked the Chancellor for traveling to Cerro Coso Community College on October 8, 2009, to meet with faculty, staff, and students. He announced that the following Friday the annual star party will be held, stating it would be a wonderful opportunity to see what happens when an adjunct faculty member implements a great idea.

Classified Staff Report

Ms. Tammy Eberhardt, CSEA President, Cerro Coso Community College, addressed the Board, expressing concern over the fact that once again the District is reducing the classified staff ranks. She asked the Trustees to please remember that the classified staff have just as much to do with the success of the Colleges and the District as everyone else. She asked the Trustees to keep that in mind.

Management Association Report

Mrs. Sue Vaughn, President of the Management Association, advised that the Human Resources Department had met with management members at two of the Colleges to discuss possible changes to the compensation package. She stated that the Association members look forward to continuing to work with the staff to develop an appropriate evaluation process that would make that compensation process possible.

College Reports

Porterville College—Dr. Carlson reported that Porterville College alumni Mr. Jim Maples had recently passed away. For 34 years he served Porterville College as a teacher, coach, and mentor and was very highly thought of at the campus. She advised that he has served on the Tulare County Board of Supervisors for 15 years.

Dr. Carlson announced that on High School Senior Day, there will be 1,200 to 1,500 high school seniors on the campus and in addition to the topics to be shared during the day, there will be former alumni students to speak to the students, sharing their experiences and successes. She reported that the Vice Presidents, area Deans, and she have been meeting with each of the divisions one on one to discuss all of the questions recently shared at the Board meetings, including where is the College now and where should the College be in the future. Each division will be doing an in-depth review of the statistical enrollment trends and the main goal is to determine what signature program will be in each division in five years. The divisions need to start planning now and thinking out of the box.

Dr. Carlson reported that Chancellor Serrano would be visiting the Porterville College campus for an open forum during the lunch hour on October 6, 2009.

Cerro Coso Community College—Dr. Retterer thanked Dr. McClenney for the presentations of the day and for calling attention to the importance of data and how to use the data correctly. She indicated that the College has a Basic Skills Initiative as well as the Basic Skills Committee, and she was happy that Mr. Crow was in attendance as he is a key part of that group. She stated that the College is looking at Basic Skills and data. She thanked Dr. Fulks for her comment about students that graduate from high schools and are still not prepared for college, stating that she recently learned which high school classes her granddaughter was enrolled in and stated that she was quite concerned.

Bakersfield College—Dr. Greg Chamberlain shared the Board of Trustees report from Bakersfield College and reiterated Dr. Gerhold's invitation to the Knight of the Arts, stating that the first-ever event last year was quite enjoyable. He advised that the Choir would be performing on October 23, 2009, at 7:30 p.m., stating the there are 90 members of the Choir.

Dr. Chamberlain thanked Dr. McClenney and all of the faculty and managers that participated during the presentations. He stated that in the administrative group there were surprising moments, and very good dialog and discussion that will allow the Colleges to move forward with what they were doing. He thanked the Trustees for approving the Accreditation Report and commented that now the Colleges can begin working on the 2012 self-study. He remarked that accreditation should not be twice every six years, it should be on-going and the College will try to focus on an accreditation structure. Dr. Chamberlain also thanked Chancellor Serrano who will be at Bakersfield College on November 30, 2009, to meet with staff and students.

Chancellor's Report

The Chancellor referred to Dr. Chamberlain's comments and stated that her mantra has been that accreditation is not an event, it is a process, it is every day of the six-year period, and the Colleges have an opportunity to report what has been done. She referred to Dr. Carlson's comment that Porterville College has conducted a curriculum review, as this is a Board priority, to scrub the curriculum. She indicated that she was very pleased with both sessions with Dr. McClenney, both management teams and faculty teams, and that she looks forward to the continued discussions with faculty and the Academic Senate Presidents in particular to find out about how to move forward with the data, our process of inquiry, and the focus on initiatives that can support student success.

Ms. Serrano thanked Dr. McClenney and Dr. Fulks for sharing all of the valuable information. She also thanked Mr. Beam for pulling together data for the CLASS presentations, and working very diligently.

Ms. Serrano stated that there have been great discussions with the Academic Senate Presidents about issues, how to work on improving communications related to curriculum development, curriculum review, and a number of other issues. There will also be dialog with the faculty union on issues of concern, approving contract education as well as community education. She commented that while the means and mechanisms for offering these types of instruction are new to the Colleges, there are far more community and contract education courses than have been in place in the past. Everyone is trying to all develop the same type of knowledge and understanding about what the terms mean and the impact it has on the community, the faculty, and the students.

Ms. Serrano reported that the first kick-off session of the Second District Leadership Academy was held and it was a great beginning. She commended Ms. Michele Bresso for her excellent work with the Academy.

Ms. Serrano advised that the search for a President of Cerro Coso Community College will begin with the first meeting of the screening committee to be held on October 8, 2009.

The Chancellor commented that following the CLASS session with faculty members, a faculty member handed her a photo of the moon and stated, in light of comments and the work that was done with the CLASS Initiative, Ms. Serrano might be interested in the comment. There was a 2009 theme, "Education is about possibilities, forty years ago a man walked on the moon; forty years later a once migrant worker became an astronaut. Education, there is no substitute for it."

Board of Trustees, Reports and Inquiries

Mrs. Meek stated that it had been a really good meeting.

Mr. Corkins expressed appreciation to Dr. McClenney for her presentation and was pleased with the questions raised by the Trustees. He stated that the Board members have been focused on Student Learning Outcomes and its affect on the Accreditation process. He commented that he looks forward to future discussions. Mr. Corkins thanked Dr. Fulks, expressing appreciation for her report, and her efforts to have accurate data as data is critical in making decisions.

Mrs. Bans stated that she was excited and she was glad that the Trustees had been very responsive to the data reported and the questions asked. She commended Dr. Fulks on her diligence in trying to move the District forward.

Mr. Rodgers stated that it is the responsibility of the District to take those students who appear at the front door and assist them in achieving their educational goals.

Mr. Witt commended Mr. Ali, Mr. Burke, and Dr. Givens for all of the work they do in their areas in moving the District forward. He commented on the purchase of the property in California City for the future of the District.

Adjournment

The meeting was adjourned by the President at 4:00 p.m.

_____, President

Stuart O. Witt

_____, Vice President

John A. Rodgers