

# **Student Services**

## STUDENT SERVICES

### **Assessment Center 395-4479**

The Bakersfield College Assessment Center offers the following tests: Compass, the College Level Examination Program (CLEP), and other testing programs. Students may call the Assessment Center for schedule information.

A free parking area is available in the west section of the parking lot at the corner of Haley and University (southwest corner of campus). A student-parking permit is required to park in all other parking lots. Day permits are available at the dispensers located in all parking lots.

### **Athletics 395-4266**

The Bakersfield College Athletics Program started in 1922 and is known for its quality, its success and the sportsmanship of its students. Over the years former 'Renegade' student athletes, coaches and staff have returned to support the Athletic Program. Community support also plays an important role and is demonstrated by attendance at contests and by contributions from the community. This sense of 'Renegade' pride and loyalty contribute to the strong foundation of today's Athletic Program. Today's 'Renegade' student athletes might perform in a new sports complex for softball and baseball or in one of the premiere, community college stadiums for football and track. Both of these facilities are the result of community and college support.

The philosophy of the Bakersfield College Athletics Program is to teach a student athlete to "act like a winner on and off the fields and courts of play." Sportsmanship is expected of all student athletes. Student athletes are encouraged to achieve their potential as athletes, but also as well-rounded students and productive members of the community.

Bakersfield College is a member of the Western State Conference and is governed by the Commission on Athletics. Student athletes are supported in the Athletics Program by a dedicated coaching staff, certified trainers, equipment personnel, and an athletic educational advisor. Every effort is made to ensure compliance with the regulations of the Western State Conference and the National College Athletics Association.

Bakersfield College has over 300 Renegade student athletes annually. There are nine women's sports which include basketball, cross country, golf, soccer, softball, swimming, tennis, track and field, and volleyball. The nine men's sports include baseball, basketball, cross country, football, golf, swimming, tennis, track and field, and wrestling.

### **California Work Opportunities and Responsibility to Kids (CalWORKs) 395-4047**

The CalWORKs Program is a state funded program. CalWORKs is designed for students enrolled at Bakersfield College who are recipients of CalWORKs/TANF/AFDC

and are not sanctioned. The program can assist these parents with work opportunities and other educational expenses related to attendance at Bakersfield College. CalWORKs also provides special services which include: academic, career, and personal counseling; workshops for academic success; work study; curriculum development and redesign; holiday celebration/spring picnic(s); awards /recognition ceremonies. The Bakersfield College CalWORKs Program additionally offers confidential liaison and advocacy between students, the college, the Department of Human Services and other community agencies. For additional information on CalWORKs and eligibility to receive these services, please contact the CalWORKs Office. The CalWORKs Office is located in the Student Services Building, second floor (next to the Financial Aid Office).

### **Child Development Centers 395-4368**

The Child Development Center (CDC) and state preschool provide a comprehensive early care and education program that serves college student families and their infant, toddler, and preschool age children, ages 6 months to 5 years. Placement in the program follows state guidelines to assign each family a priority rank based on income and family size. First priority enrollment is given to income eligible families with documented need for services who are Kern Community College District students working toward a specific profession or career goal. Our services support and assist student families to successfully complete their college courses and achieve their goals. In addition, the CDC provides demonstration/observation laboratory classrooms for college students majoring in child development, health careers, and other helping professions. Student interns can gain hands-on experience in our "best practices" classrooms working with children under the supervision and direction of our licensed teachers.

The centers are primarily funded through the California State Department of Education and are licensed through the California Department of Social Services. All teachers have professional training in child development/early childhood education and are certificated through the California Commission on Teacher Credentialing.

Applications can be found at [BakersfieldCollege.edu/student/cdc/](http://BakersfieldCollege.edu/student/cdc/). Click on Apply Now! then follow the instructions to drop off or mail in the completed application. Applications are also available at the Child Development Center, Room 202, Monday through Friday from 8:00 a.m. to 4:00 p.m.

### **Computers for Student Use 395-4696**

Use of the instructional computers by students at Bakersfield College is encouraged. Access to academic computing services is a privilege enjoyed by all students. The Computer Commons, located in the Library, is an open lab. Computers are also available in the Student Services Academic Use Area adjacent to EOPS. Student workers are available to assist students in the use of these computers.

Unauthorized access or use of academic computing facilities is in violation of Section 502.b-c of the California Penal Code. Offenders will be disciplined and/or prosecuted in accordance with existing college policy and California law. For details of campus computer policies, see the Student Handbook.

**Counseling Department 395-4421**

The Counseling Department is located in the Larry Robinson Counseling Center. The Counseling Center website can be found at <http://www2.bakersfieldcollege.edu/counseling/index.html>. The Counseling Department is committed to promoting student success by assisting students with educational planning and strategies for navigating higher education and assistance with career choices.

**International Students - Counseling 395-4421**

If you are thinking about studying in the United States, learn why it would be a great decision to attend Bakersfield College because of the strong academic programs offered as well as Bakersfield College's comprehensive student support programs, its outstanding English as a Second Language Program (ESL), and its strong transfer relationships with other schools.

If you are ready to apply, just follow the easy steps outlined in the International section of the Bakersfield College website @ [www.bakersfieldcollege.edu/international](http://www.bakersfieldcollege.edu/international).

**Career Center 395-4083**

The Career Center is located in the Larry Robinson Counseling Center. The virtual Career Center website can be found at <http://www2.bakersfieldcollege.edu/counseling/careercenter/>. The Bakersfield College Career Center provides resources for assisting students in making career choices that match their interests and natural talents. Resources include self-assessments and career information. The Center is designed to meet the needs of all students depending upon where they are in the career development process.

**Consultations**

Counseling/advising is *voluntary* and students may select the counselor/advisor of their choice. Meetings with counselors or advisors are confidential; however, limited disclosure may be necessary if, in the professional judgment of the counselor/advisor, such is needed to prevent any individual from harm.

To talk with a counselor/advisor, please stop by the Counseling Center located in the Student Services Building or call (661) 395-4421. Counselors and advisors are also located in various other offices and centers on campus. Please check with the Counseling Center staff for specific information. Office hours are Monday to Thursday, 7:30 a.m. to 5:30 p.m., and Friday 8 a.m. to Noon.

**Disabled Student Programs & Services (DSP&S)  
(Bakersfield College - 395-4334) Delano Campus  
(720-2000)**

Disabled Student Programs & Services assists the college in providing equal access to educational opportunities for students with disabilities. Disabled Student Programs & Services provides reasonable accommodations to students with documented physical, communication, psychological, developmental, and learning disabilities who are enrolled in classes through Bakersfield College. The department provides accommodations and support services which may include, liaison with California State Department of Rehabilitation and other community resources, test taking assistance, special equipment, mobility assistance, note taking, assistive computer technology, special classes, sign language interpreters, written materials in alternate format, and learning disability assessment. These services are intended to prepare and support students to participate on an equal basis with their non-disabled peers. For college material in alternate format, contact Disabled Student Programs & Services.

**ESL Tutoring 395-4570**

The ESL Tutoring Program provides tutoring sessions for both international/foreign students and students whose first language is not English. Students benefit from this service by improving their language and reading skills and therefore their successful completion of course work in language skills. To schedule an ESL tutoring session, call 395-4634.

**Extended Opportunity Programs and Services (EOP&S) and Cooperative Agencies Resources for Education (CARE) 395-4351**

The EOP&S Program is a state funded program that serves students from low-income and educationally disadvantaged backgrounds. Services include academic, career and personal counseling, peer mentoring, financial aid advising, scholarship information, transfer assistance, books and other support services. The EOP&S Program's primary goal is to encourage the enrollment, retention and transfer of students with educational disadvantages to facilitate the successful completion of their goals and objectives in college. Students must complete the Free Application for Federal Student Aid (FAFSA) to determine eligibility. The CARE component offers additional grants and/or services to full-time students who are single parents, TANF recipients, and have at least one child under the age of 14. CARE participants must qualify for financial aid. Services offered include peer mentoring, counseling, tutoring referrals, single-parent workshops, follow-up support and special events. For additional information on EOP&S/CARE and eligibility to receive these services, please contact the EOP&S/CARE Office. The EOP&S/CARE Office is located in the Student Services Building, second floor (next to the Financial Aid Office). EOP&S Service are also offered at the Delano Campus.

**Financial Aid 395-4428**

Students seeking financial assistance to meet the costs of education are encouraged to contact the Office of Financial Aid, located in the Student Services Building (SS 150). A variety of grants, scholarships, and part-time employment opportunities are available for students who qualify on the basis of financial need, enrollment in six or more units leading to a degree or certificate, and satisfactory academic progress.

All students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to be considered for the following programs.

Financial Aid Services are also available at the Delano Campus by personal contact or by phone at 725-2011.

**Board of Governors Waiver**

State supported program to waive the enrollment fees for eligible California residents. The BOGW is available for students that have already qualified for other types of financial aid and for students who have exceptionally low incomes including recipients of TANF, SSI or General Assistance.

**Book Vouchers**

Available for Pell Grant eligible students to purchase books and supplies.

**Cal Grant B**

State funded grant for students from disadvantaged and low income families.

**Cal Grant C**

State funded grant for students enrolled in a vocational program.

**Extended Opportunity Program and Services (EOP&S)**

State funded program offering access and retention services including books for low-income, educationally disadvantaged students.

**Cooperative Agencies Resources for Education (CARE)**

State funded program offering supportive services and financial assistance for low-income, single parent EOP&S students.

**Federal Pell Grant**

Federal grant program based upon need, cost of attendance and level of enrollment.

**Federal Supplemental Educational Opportunity Grant**

Federal program which provides additional grant assistance for students with exceptional financial need.

**Federal Work Study (FWS)**

On-campus employment is available through Federal Work-Study, a federally funded program for students who can demonstrate financial need and enrollment in six or more units. Employment is used to fund college expenses.

**Scholarships**

Cash awards provided by the Bakersfield College Foundation and local groups and organizations for students who can demonstrate academic merit and/or financial need.

**Short-Term Loans**

A limited number of loans are available for books and emergency needs, and must be repaid within 30 days at no interest.

Applications and full information concerning the above programs can be obtained by personal contact, by phone, or at [BakersfieldCollege.edu/finaid/](http://BakersfieldCollege.edu/finaid/).

**Student Health and Wellness Program (Campus Center)****Medical Services - 395-4336**

The Student Health and Wellness Program (SHWP) Center provides diagnosis and treatment of a wide variety of general medical conditions. The services meet many student healthcare needs, including acute conditions such as fevers, respiratory illnesses, stomach pains, sprains and strains, skin rashes, and minor surgical procedures. The Center also treats and manages patients with chronic conditions such as asthma, diabetes and other diseases. Physicals, TB testing, and some vaccines are available free of charge. Students can access medical services free five times per semester.

Health-related literature and a variety of over-the -counter medications are available free of charge.

**Mental Health Services - 395-4336**

The Center offers services to address students' mental health concerns. Students are eligible to receive six free one-hour short term counseling (talk therapy) sessions per semester. Group therapy self-improvement classes are also available.

The SHWP is located in the Campus Center (CC3). Clinic hours are Monday-Wednesday 7:30 a.m. to 5:30 p.m. and Thursday from 9:30 a.m. to 7:30 p.m. To schedule appointments for any services, come to the clinic or call 661-395-4336 to make an appointment. Walk-ins are also welcome.

**M.A.P.S. (Mentoring and Peer Program Services)**

The Student Health and Wellness program utilizes the expertise of students who are trained to provide educational programs and outreach. The peer education program known as MAPS (Mentoring and Peer Program Services) is made-up of students who serve as a resource, referral agents, and role models for other students.

**Delano Campus****Mental Health - 661-725-2788****Medical - 661-725-4780**

Students at the Delano Campus receive free medical and mental health services from Clinica Sierra Vista. Delano Campus students can access MAPS services, free over-

the counter medication and health-related literature in the Delano Science and Technology Building. Student health insurance coverage is available for campus-related injuries.

**Job Placement Services 395-4450**

The Job Placement Center assists students and alumni in finding both part and full-time jobs. The Center offers various workshops and assistance with job search strategies, resume writing, interview skills, labor market information, job coaching, and skills identification. The College Central Network (CCN) website is the central location for both on and off-campus job postings. The website also provides information about Bakersfield College Career Fairs, workshops, "Hot Job e-mails," and access to community employers. Visit the Job Placement website at [www.collegecentral.com/bakersfieldcollege](http://www.collegecentral.com/bakersfieldcollege).

Job Placement Center services are free to students and Bakersfield College Alumni. To make an appointment or to find out about "walk-in" times, call the center at 661-395-4550.

**Learning Center 395-4433**

The Jerry Ludeke Learning Center, on the second and mezzanine floors at the west end of the Student Services Building, is comprised of various learning opportunities and well-trained instructors and tutors. The Center offers tutorial services; reading and writing classes; learning and study skills courses; open-entry math courses; a writing center, and a basic skills computer lab. For students who wish to improve their memory, note-taking or test-taking skills, the Learning Center has short-term courses in these and other study skills subject areas.

Individuals who want to study mathematics may enroll in a hybrid math course in the Learning Center. Courses are taught using a combination of the Internet-based program ALEKS and one-on-one help from instructors in the Math Lab in the Learning Center. Courses are available in Modern College Arithmetic/Prealgebra (MATH B50), elementary Algebra (MATH BA), and Intermediate Algebra (MATH BD). Students work at their own pace and have the opportunity to complete more than one course in a semester. More information is available on our website, [www2.bakersfieldcollege.edu/mlc](http://www2.bakersfieldcollege.edu/mlc) or by phone at 395-4530.

**Writing Center**

Students needing help with writing assignments may visit the Writing Center. The Writing Center offers guidance in every stage of the writing process, from generation of essay ideas, through development and organization, to citation of sources. Consultants at the Writing Center can help students to take charge of their own writing process and learn new techniques to become more successful writers of college essays. The Writing Center also offers access to computers so that students may work on their assignments at their own pace. The Center takes appointments, but consultants can also assist walk-in students on a first-come, first-served

basis. For a successful 30 minute consultation, students are encouraged to bring their assignment sheets, hard-copy notes and drafts, and any other needed material, and to be prepared to discuss their assignments with their consultant. ESL consultants are also available. More information is available on our website, [bakersfieldcollegewritingcenter.weebly.com](http://bakersfieldcollegewritingcenter.weebly.com) or by phone 395-4735.

**Writing Center Hours:**

Monday-Thursday— 8:00 a.m. - 6:00 p.m.  
Friday— 8:00 a.m. - 12:00 p.m.

**Library 395-4461**

The Grace Van Dyke Bird Library provides access to information in a variety of ways and formats. In addition to the over 89,000 books in the collection, the library subscribes to 140 periodicals and 6 online full-text periodical and newspaper indexes. The library is fully automated, with access to the catalog and periodical indexes not only on campus, but off-campus as well as via the Internet. Reference librarians are available during library hours to assist library users with research needs.

Other services available to all library users include:

- Library Research workshops
- Individual carrels for quiet study
- Study rooms for group work (schedule at Circulation Desk)
- Photocopying & computer printing (fee for use)
- Internet (wireless connection) and computer access via computers in Computer Commons (Library, First Floor)
- Telephone reference service (395-4466)

Students and staff use their current Gades Card for library circulation privileges. Community members may also have circulation privileges with a payment of an annual fee. Inquire at the circulation desk for details.

**Library and Computer Commons Hours:**

Monday – Thursday – 8 a.m. - 7:45 p.m.

Friday – 8 a.m. - 2 p.m.

Saturday – 11 a.m. - 3 p.m.

Summer Session and holidays as posted

**MESA Center (Math, Engineering & Science Achievement) 395-4776**

Bakersfield College's MESA Community College Program (MCCP) Center, located in Science and Engineering, Room 46, is dedicated to serve underrepresented students in the fields of Mathematics, Engineering, and the Sciences, and plan to transfer to a four-year institution to complete a baccalaureate degree. MCCP requires attendance to at least nine MESA Orientation Workshops (MOW) for one semester. In addition, the program requires student involvement in one of the following activities per semester: Academic Excellence workshop; MOW; Professional, Career Development Seminars; or Capstone Projects. These workshops and activities provide students with critical problem solving techniques and practice in upper level

coursework as well as exposure to career development in mathematics and science based fields.

MCCP offers students book vouchers, scholarships, stipends, free tutoring, field trips to four-year colleges and industries respective to students' fields of study, industry internships, and an environment for studying and networking. Phone for information regarding MESA membership and the program: 661-395-4776.

#### MESA Center Hours:

Monday-Thursday – 7:30 a.m. - 10 p.m.

Friday – 8 a.m. - 12 p.m.

Website: [www2.bakersfieldcollege.edu/mesa](http://www2.bakersfieldcollege.edu/mesa)

Location: Science & Engineering, Room 46

#### **Off-Campus Housing 395-4355**

As a service to students seeking off-campus housing, the Student Activities Office keeps a listing of apartments and rooms for rent. Student Activities does not endorse any listings, however, both landlords and students are expected to live up to their respective obligations. These listings describe the facilities being offered and other pertinent information. Students interested in further information must visit the Student Activities Office, Campus Center 4 (CC4), 395-4355.

#### **Student Activities, Clubs and Organizations**

##### **395-4355**

The Student Government Association of Bakersfield College (SGA) is the student governing organization and has the major responsibilities for campus clubs, organizations and the student activities program in general. SGA is composed of two branches: Executive Board and Student Senate. Activities Board is composed of club representatives who meet weekly to discuss club events and college activities. The goals of the program work in conjunction with the college's goals to provide opportunities for leadership and personal development, group cooperation and collaboration and the enrichment of student life on campus.

The legislative authority of SGA is contained within the Executive Board and Student Senate. Executive Board members are elected by the students each spring. All official actions undertaken by the SGA stem from the decisions of the Executive Board and Student Senate.

Bakersfield College has broad club and organizational participation representing academic, service, spiritual and special interest organizations. The Activities Board coordinates campus activities through representation from each club and organization.

Campus organizations stimulate new interests, provide opportunities to develop necessary life skills and enhance campus and community life. In addition to general coordination, SGA seeks to cultivate a meaningful activities program. In particular, SGA stages Homecoming in the fall

and Spring Fling in the spring, which are two of the major events held on campus during the year. Students interested in any of the clubs or organizations at Bakersfield College may obtain further information in the Student Activities Office located in Campus Center, 4. 395-4355.

#### **Student Conduct**

The Board of Trustees of the Kern Community College District, in support of public education and the exercise of general supervision of the campuses of the district, believes that student conduct must reflect the standards of good behavior expected by society. Since public education is furnished by the people of the district, it becomes a privilege for students to have this opportunity to further their education.

Students shall respect constituted authority. This shall include conformance to state laws, board regulations, college regulations, and applicable provisions of civil law.

Students are expected to observe high personal standards of decency, morality, honesty, and social relationships. Student conduct should reflect consideration for the rights of others, and students are expected to cooperate with all members of the college community.

Failure to respect the standards as set forth by Bakersfield College may be cause for disciplinary action.

Copies of the Bakersfield College Student Conduct Code Policies and Procedures may be found in the student handbook, *The Guide to Bakersfield College, Student Planner*. For a copy of the Guide to Bakersfield College, Student Planner, please stop by the Dean of Student's Office located in Campus Center-4 or visit our Bakersfield College website: [BakersfieldCollege.edu](http://BakersfieldCollege.edu)

#### **Transfer Center**

The Transfer Center offers resources and services to all students. The Center facilitates the transition of students from Bakersfield College to a baccalaureate college or university. The Center helps reduce the complexity of transferring by using articulation and transfer agreements, major preparation and application/ personal statement workshops.

Bakersfield College has guaranteed transfer admission agreements with UC Davis, UC Irvine, UC Merced, UC Riverside, UC San Diego, UC Santa Barbara, and UC Santa Cruz. Admission advisors from CSUB are housed in the Bakersfield College Counseling Center and regularly work with students to ease the transition between Bakersfield College and CSUB. Other college representatives visit campus periodically and a current schedule can be found on the comprehensive Transfer website, [BakersfieldCollege.edu/transfer/](http://BakersfieldCollege.edu/transfer/)

Transfer workshops are offered throughout the year. The Transfer Center maintains current catalog information for

California public and private schools. Computers with access to online resources such as [www.assist.org](http://www.assist.org) to help students with choosing major preparation courses for transfer to the CSU and UC universities are available. The Transfer Center is located in the Larry Robinson Counseling Center, Student Services Building, Room 37.

**WorkAbility III 395-4070**

In cooperation with the State Department of Rehabilitation (DOR), Bakersfield College provides job placement for students with disabilities through the WorkAbility III program. A disability may include physical, communication, learning or emotional disability. Assistance with part-time jobs, full-time jobs, internships and work experience placement is provided by WorkAbility III. WorkAbility III also offers job search skills training, including resume writing and interviewing skills. These services are provided to Bakersfield College students who are also clients of DOR. In addition, DOR may provide financial aid which may cover the cost of fees, books and other services.

If a student with a disability believes he/she may qualify for services from DOR, the student can visit the DOR office at 1405 Commercial Way, Suite 120, Bakersfield, or call 395-2525. Eligible students are urged to apply for services from Disabled Student Programs and Services (Counseling Center) at the beginning of the semester.

**Veterans Services 395-4414**

Bakersfield College is approved as an institution of higher learning for the training of veterans and veterans' dependents entitled to educational assistance.

**Educational Benefits for Veterans and Dependents**

To be eligible for veterans benefits the veteran must have as an educational objective an associate or baccalaureate degree or a certificate of achievement. The Veterans Administration will not pay benefits for courses that do not fit in a veteran's selected program. The following students may be eligible for veteran's educational benefits:

1. Veterans who were separated from active duty with the armed forces within the past 10 years who participated in the following programs:
  - a. Montgomery GI Bill-Active Duty Educational Assistance program (Chapter 30).
  - b. The Post - 9/11 Veterans Educational Assistance Act of 2008 (Chapter 33)
  - c. Montgomery GI Bill - Selected Reserve Educational Assistance Program (Chapter 1606).
  - d. VEAP (Chapter 32) - Contributory VEAP or Section 903 - Services beginning on or after January 1, 1977 through June 30, 1985.
  - e. Vocational Rehabilitation (Chapter 31) - Veterans who served in the Armed Forces are eligible for vocational rehabilitation if they suffered a service-connected disability while on active service. A veteran who plans to enter Bakersfield College under Chapter 31 is required to have the Veterans Administration

approve his/her occupational choice prior to enrollment in college.

2. Spouses and/or children may be eligible for:
  - a. the Dependent's Educational Assistance Program (Chapter 35). A student must be the child or spouse of a veteran who is deceased or who has a service-connected disability rated at 100 percent.
  - b. Chapter 33 benefits if the veteran elects to transfer benefits.

Dependents of veterans with disabilities (spouses and/or children) may be eligible to receive tuition-free assistance at any California post-secondary educational institution.

Additional information may be obtained at Window 6 in the Office of Admissions and Records, Room A-7 or at the Veterans Resource Center, CC-30.