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| **2014-15 Annual Update Review Checklist****Program Name: ­­­­­­­­­­­­­­­­­­­­­Journalism** |
| **Section** | **Yes** | **No** | **Feedback** |
| **I. Program Information** 1. Does the program mission describe students served and services offered?

 Is the language specific to that program?1. Is the discussion of how the program supports the college mission clear?
 | X |  | No Program Mission Statement, but a lengthy program description and how it fits into the B.C> mission |
| **II. Program Assessment—Are the following discussions clear?**1. the relationship between outcomes assessment and planning
2. the relationship between outcomes assessment and resource requests
3. *Instructional Programs*: how SLOs align with PLOs
4. how PLOs align with Institutional Learning Outcomes.
5. significant changes in the program’s strengths
6. significant changes in the program’s weaknesses
7. If applicable: Does the review discuss unplanned events?
 | XXXXXX |  | D. discussion of the alignment of SLOs to PLOs needs to be further explained. Current language does not answer the question.E. kudos of the increase of journalism majors!F. applaud the forward thinking in trying to work with the repeatability issue.G. the prospect of not funding the newspaper is very troubling! |
| **III. Resource Analysis—Are the following discussions clear? Has the appropriate**  **form been completed?**1. Human Resources
	1. Additional positions—with form
	2. Professional development—with form
2. Facilities
	1. Effectiveness
	2. Request—with form
3. Technology
4. New or repurposed technology
5. Needs for technology—with form
6. Budget
	1. Additional funding request—with form
 | X | XXX | A.a. No additional position requests.A.b. Attendance at journalism conference helps students and faculty keep up-to-date on new trends and technology.1. Definite concern about safety of facility, but did not see an M&O form
2. Did express future need for technology; again no form
 |
| **IV.Trend Data Analysis—**Isthe analysis of significant changes in program data clear and complete?  |  |  | No real analysis of the data. |
| **Section** | **Yes** | **No** | **Feedback** |
| 1. **Progress on Program Goals**
2. Is the discussion of the program’s progress and changes in goals clear and complete?
3. Is the discussion of the program’s goals for the future clear and complete?
 | X |  |  |
| **VI.** **Curricular Revisions (Instructional Programs only)** Is the discussion of curriculum changes clear and complete?  | X |  |  |
| **VII. Conclusions and Findings**1. Do the conclusions and findings support the previous discussion?
2. Is the discussion clear?
 |  | X | Did not include any conclusions & findings |
| **Have all the appropriate forms been completed, including the required Best Practices form?** |  | X | Did not see Best Practices or M&O |
| **Have programs with stackable Certificates of Achievement filled out the Certificate Form?**Is the response clear and complete? |  |  |  |
| **Would you consider this Annual Update an effective example?** |  | X |  |