**Bakersfield College**

**Program Review – Annual Update**

**I. Program Information:**

Program Name: Correctional Administration

Program Type: [x]  Instructional [ ]  Student Affairs [ ]  Administrative Service

***Bakersfield College Mission****:* Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.

Describe how the program supports the Bakersfield College Mission: **The Correctional Administration Program provides a diverse student population with the academic skills they will need to succeed in the job market, and the critical thinking needed for both career and academic success.**

Program Mission Statement: **The Correctional Administration Program guides and prepares students for careers in probation, parole, and state and local corrections.**

**II. Progress on Program Goals:**

1. List the program’s current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section.

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| --- | --- | --- | --- |
| **Program Goal** | **Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)** | **Progress on goal achievement****(choose one)** | **Comments** |
| 1. Revise AD-T transfer degree | [x]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [ ]  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)**[x]** Ongoing: \_9/1/2016\_ (Date) | Process begun Fall 2016. |
| 2. Increase number of sections and adjunct pool | [x]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [ ]  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)**[x]** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | Two new adjuncts added for Fall 2016. |

1. List new or revised goals (if applicable)

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| --- | --- | --- |
| **New/Replacement Program Goal** | **Which institutional goals will be advanced upon completion of this goal? (select all that apply)** | **Anticipated Results** |
| Create a Criminal Justice student internship program. | [x]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | Process will be started late Fall 2016. Anticipated internships by Spring 2018 |

**III. Trend Data Analysis:**

Highlight ***any significant changes*** in the following metrics and discuss what such changes mean to your program.

1. Changes in student demographics (gender, age and ethnicity). **The percentage of students ages 20-29 increased by 5%, while students 30-39 declined by 3%.**
2. Changes in enrollment (headcount, sections, course enrollment and productivity). **Enrollment increased by 4%, sections increased by 5%, FTES increased from 91.6 to 102.2.**
3. Success and retention for face-to-face, as well as online/distance courses. **Success and retention rates remained unchanged**.
4. Other program-specific data that reflects significant changes *(please specify or attach).* All Student Affairs and Administrative Services should respond.

**IV. Program Assessment (focus on most recent year):**

Use attached **Assessment Report Form AU Tab**

1. Describe *any significant changes* in your program’s strengths since last year.
2. Describe *any significant changes* in your program’s weaknesses since last year. Last year, the program was able to add a third full-time instructor.
3. If applicable, describe any unplanned events that affected your program.

**V. Assess Your Program’s Resource Needs:** To request resources (staff, faculty, technology, equipment, budget, and facilities), please fill out the appropriate form. <https://committees.kccd.edu/bc/committee/programreview>

1. Human Resources and Professional Development:
2. If you are requesting any additional positions, explain briefly how the additional positions will contribute to increased student success. Include upcoming retirements or open positions that need to be filled.
3. Professional Development:
4. Describe briefly the effectiveness of the professional development your program has been engaged in (either providing or attending) during the last year, focusing on how it contributed to student success. **Correctional Administration faculty took students to the following local criminal justice agencies:  Wasco State Prison, Kern County Coroner’s Office, Crossroads Juvenile Facility, Kern County Juvenile Hall, District Attorney’s Crime Lab, and Kern County Superior Court. These field trips greatly contributed to student knowledge and career development. Further, many former Bakersfield College criminal justice students work in these facilities and were able to share their experiences with current students.  Speakers from various law enforcement agencies , i.e., a Kern County Arson Investigator, A Bakersfield Police Homicide Detective, Members of the Grand Jury, a Kern County Probation Officer,  a Correctional Officer, etc., and a rehabilitated client of the criminal justice system have all shared their criminal justice experiences.   The newly formed Criminology Club was approved in May 2014 and nearly 75 students have expressed interest in the club’s activities and its vision.  A Resource Center for Criminal Justice students is being formed in office LA 108E where job opportunities, a criminal justice library, mock interviews, research, etc., will be available to the Correctional Administration students.**
5. What professional development opportunities and contributions can your program make to the college in the future? **Pat Smith has given several training sessions to faculty members about teaching practices in prisons. (safety, decorum, best practices, etc.) Depending on her schedule and other college commitments, she may be available in the future for additional training sessions.**
6. Facilities:
7. How have facilities’ maintenance, repair or updating affected your program in the past year as it relates to student success?
8. How will your Facilities Request for next year contribute to student success?

C. Technology and Equipment:

1. Understanding that some programs teach in multiple classrooms, how has new, repurposed or existing technology or equipment affected your program in the past year as it relates to student success? **Faculty have utilized existing technology, such as the COWS units and classroom internet to improve student success and retention, particularly in regards to giving students visual examples of police practices and issues.**
2. How will your new or repurposed classroom, office technology and/or equipment request contribute to student success? **The program is not requesting new or repurposed classrooms or equipment at this time.**
3. Discuss the effectiveness of technology used in your area to meet college strategic goals. **Faculty members have effectively used college-provided technology to promote student engagement and success. One example is using the Luminus platform to enable students to obtain necessary course materials. Faculty also use Moodle to make Criminal Justice courses available online.**

D. Budget: Explain how your budget justifications will contribute to increased student success for your program.

**VI. Conclusions and Findings:**

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract/synopsis of your program’s current circumstances and needs. **Correctional Administration continues to teach large numbers of students, award numerous degrees, and achieve high success and retention rates.  Further, students from the Program continue to have success in obtaining employment with Kern County law enforcement, courts, and corrections.  Costs are low as Adjunct Faculty teach a large number of the courses.**