**Bakersfield College**

**Program Review – Annual Update**

**I. Program Information:**

Program Name:

Dean of Instruction, Agriculture, Behavioral Science, Business Management and Information Technology, and Family and Consumer Education

Dual Enrollment, WESTEC, Humboldt Grant, and Foster and Kinship Care Education

Program Type: X Instructional  Student Affairs  Administrative Service

***Bakersfield College Mission****:* Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.

Describe how the program supports the Bakersfield College Mission:

Asa unit of Academic Affairs, the mission of the Office of Instruction, Agric ulture, Behavioral science, Business Management and Information Technology, Family and Consumer Education, Dual Enrollment, Humboldt Grant, and Foster and Kinship Care Education, and WESTEC is to provide leadership in the development and evaluation of instructional programs, academic support services, faculty, and curriculum to ensure integrity and excellence of academics in the respective disciplines and initiatives at Bakersfield College.

Program Mission Statement:

**II. Progress on Program Goals:**

1. List the program’s current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section.

|  |  |  |  |
| --- | --- | --- | --- |
| **Program Goal** | **Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)** | **Progress on goal achievement**  **(choose one)** | **Comments** |
| 1.Support growth of Agriculture, Nutrition, and Human Services. | X 1: Student Learning  2: Student Progression and Completion  3: Facilities  4: Oversight and Accountability  5: Leadership and Engagement | Completed: \_\_\_\_\_\_\_\_\_\_ (Date)  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)  **X** Ongoing: June 2017\_ (Date) | Ag Mech (Pathways), Nutrition and Human Services are growing programs, with needs of additional faculty and/or increased hours for Human Services program coordinator. |
| 2. Dual Enrollment expansion and evaluation. | X 1: Student Learning  X 2: Student Progression and Completion  3: Facilities  4: Oversight and Accountability  5: Leadership and Engagement | Completed: \_\_\_\_\_\_\_\_\_\_ (Date)  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)  **X** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | Dual Enrollment program continues to grow and projections indicate a significant expansion for 2016-17. |

**3**. Support and provide X 1: Student Learning X Ongoing

professional development X 5: Leadership and Engagement

and training for all

initiatives within the

department, especially

for Dual Enrollment.

1. List new or revised goals (if applicable)

|  |  |  |
| --- | --- | --- |
| **New/Replacement Program Goal** | **Which institutional goals will be advanced upon completion of this goal? (select all that apply)** | **Anticipated Results** |
|  | 1: Student Learning  2: Student Progression and Completion  3: Facilities  4: Oversight and Accountability  5: Leadership and Engagement |  |

**III. Trend Data Analysis:**

Highlight ***any significant changes*** in the following metrics and discuss what such changes mean to your program.

1. Changes in student demographics (gender, age and ethnicity).
2. Changes in enrollment (headcount, sections, course enrollment and productivity).
3. Success and retention for face-to-face, as well as online/distance courses.
4. Other program-specific data that reflects significant changes *(please specify or attach).* All Student Affairs and Administrative Services should respond.

**IV. Program Assessment (focus on most recent year):**

Use attached **Assessment Report Form AU Tab**

1. Describe *any significant changes* in your program’s strengths since last year.
2. Describe *any significant changes* in your program’s weaknesses since last year.
3. If applicable, describe any unplanned events that affected your program.

**The Dual Enrollment program grew at a pace much faster than anticipated. This impacted the office of Human Resources, Admissions and Records and Scheduling.**

**V. Assess Your Program’s Resource Needs:** To request resources (staff, faculty, technology, equipment, budget, and facilities), please fill out the appropriate form. <https://committees.kccd.edu/bc/committee/programreview>

1. Human Resources and Professional Development:
2. If you are requesting any additional positions, explain briefly how the additional positions will contribute to increased student success. Include upcoming retirements or open positions that need to be filled.

**The Dual Enrollment program requires additional support (additional positions) in the office of Human Resources, Admissions and Records and Scheduling. The services and outcomes of the Dual Enrollment initiative contribute to student success, student completion and student achievement.**

1. Professional Development:
2. Describe briefly the effectiveness of the professional development your program has been engaged in (either providing or attending) during the last year, focusing on how it contributed to student success.
3. What professional development opportunities and contributions can your program make to the college in the future?
4. Facilities:
5. How have facilities’ maintenance, repair or updating affected your program in the past year as it relates to student success?

With the addition of new faculty there has been a need for more office space. Faculty moves required Information Technology services, Maintenance and Operations furniture moves and installation of doors and/or movement of doors.

1. How will your Facilities Request for next year contribute to student success?

C. Technology and Equipment:

1. Understanding that some programs teach in multiple classrooms, how has new, repurposed or existing technology or equipment affected your program in the past year as it relates to student success?
2. How will your new or repurposed classroom, office technology and/or equipment request contribute to student success?
3. Discuss the effectiveness of technology used in your area to meet college strategic goals.

D. Budget: Explain how your budget justifications will contribute to increased student success for your program.

**VI. Conclusions and Findings:**

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract/synopsis of your program’s current circumstances and needs.

**The Office of Instruction is requesting additional support (positions) for Human Resources, Admissions and Records and Scheduling to address the demands of successful Dual Enrollment Program. To address the development and growth for the Agriculture Mechanics programs a request for a faculty position (difficult to recruit) has been submitted. The Animal Science program needs an additional faculty to meet student demands for success.**

**The Nutrition program and offerings to meet general education demands has also submitted a request for a faculty position. The Human Services continues to grow, as such a request to expand the current program coordinator position frhom 19 hour to full time has been submitted. In the Behavioral Science area a request for two faculty positions has been submitted, to address the demands for more sections. We have had to utilize adjunct at maximum load allowable. Office space continues to be a challenge. A budget for dual enrollment is necessary.**