**Bakersfield College**

**Program Review – Annual Update**

**I. Program Information:**

Program Name:

Program Type: [ ]  Instructional [x]  Student Affairs [ ]  Administrative Service

***Bakersfield College Mission****:* Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.

Describe how the program supports the Bakersfield College Mission: The mission of Bakersfield College is provide opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. The Delano Campus is located in north Kern County and serves/provides opportunities throughout rural Kern County. Ranging from Arvin, Shafter, McFarland to Wasco. Rural Kern County has some of the highest unemployment rates in the country. According to the 2015 US census, Arvin 90.2% is economically disadvantaged. Bakersfield College now has a year under its belt in the inmate education sector and is flourishing. BC has become the leading pioneer in inmate education and is often sought out after for advice from colleges around the state. This initiative makes our overall student population the most diverse group we have had. For all our students, Delano Campus is often the only pathway to obtain academic and occupational success. The Campus Director is responsible for advocating programs and services that meet the needs of this community. Student and instructional support services include Counseling, Financial Advising, Educational Advising, Assessment Testing, Computer Labs, Peer Tutoring, Admissions and Registration.

Program Mission Statement:

The mission of the Bakersfield College Delano Campus is to provide ready access to the high quality education necessary for our socially and ethnically diverse students--whether they be vocational, transfer-oriented, developmental, or some combination of these--to thrive in a rapidly changing world. The Delano Campus is responsible for quality instruction and services that include the unit’s strategic initiatives:

-Improve North Kern County area student access, retention, and success

-Provide effective learning and earning pathways for North Kern County area students

-Provide quality face time instruction to our inmate education population

-Support student learning through appropriate technology

-Support student learning through streamlined systems and processes

**II. Progress on Program Goals:**

1. List the program’s current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section.

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| **Program Goal** | **Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)** | **Progress on goal achievement****(choose one)** | **Comments** |
| 1. Increase student access to available Delano Campus technology by 50 percent through increased lab hours and using currently available staff by 1% April 2012 | [ ]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [x]  Revised: June 1, 2016**[ ]** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | The number of computers has increased the past few years but limited space and lack of a common study place has made the growth stagnant. In Spring 2016 KCCD secured the addition of 32 relocatable/classroom at the previous Delano Campus site (Randolph). The Randolph site is slated to open in Fall 2017.  |
| 2. Create a Delano Adjunct Staff Development Plan and submit it to the SDCC for approval and inclusion on the SDCC training schedule. | [ ]  1: Student Learning [ ]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [x]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [x]  Revised: August 1, 2016**[ ]** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | The BCDC Director is a member of the SDCC. The SDCC has a focus to improve Delano’s faculty and staff access to staff development presentations. This includes the use of interactive classrooms to broadcast in Delano. The future goal is to educate staff and adjunct on how to work with our wide range of students. For example, inmate education-flex day training, dual enrollment/ high school offerings. It is imperative that as our rural initiatives expands; we train and work with our staff so that both students and staff can achieve success. |
| 3. Establish a five year “Delano Career Tech Expansion Plan” that supports the needs of the Northern Kern County citizens  | [ ]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [x]  Revised: August 1, 2016[ ]  Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | The Delano CTE plan is to have a certificate-welding program in Delano; leverage Delano High School facilities to add other programs; increase dual enrollment and articulation agreements with area high schools; and work with Delano Joint Union High School to establish college readiness programs and an early college programs. This year ag academies in Delano and Wasco placed 180 students on an early college pathway. A similar model will also launch Arvin. |
| 4. Activate the BC Foundation Delano College Center Foundation Auxiliary NLT 1  | [ ]  1: Student Learning [ ]  2: Student Progression and Completion [ ]  3: Facilities [x]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [x]  Revised: September 1, 2016[ ]  Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | The BC Delano Foundation Auxiliary is an active part of the Delano Campus. Since its return, it has sponsored eight separate events, issued $50,000.00 in scholarships, and funded $10,000.00 in an early college pilot program at Cesar Chavez High School in Delano. The auxiliary needs additional community member involvement. This goal remains valid to consider the foundation fully functional |
| 5. 75 percent of all Delano Campus students will be fully matriculated by October 1, 2017.  | [ ]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [x]  Revised: \_\_December 1, 2015\_\_ (Date)[ ]  Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) | As of 9/26/2015 73% have completed their student ed plan and 70% are fully matriculated. At this time last year the numbers were 72% (completed ed plan) and 69% (fully matriculated).  |

1. List new or revised goals (if applicable)

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| **New/Replacement Program Goal** | **Which institutional goals will be advanced upon completion of this goal? (select all that apply)** | **Anticipated Results** |
| 70% of all ag academy students will be fully matriculated. | [ ]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | Currently, there is no data available. It is expected as we move forward with pathways and academies we will offer the same student services as all BC students. In May 2016, a program manager was hired to oversee the wonderful program. |
| Increase the number of Hispanic male students by 5% at rural sites Arvin, Shafter, Wasco, McFarland and Delano. | [ ]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | Currently, there is no data available for this number but in general and as is the case for Delano. Female students attend college at a higher rate.  |

**III. Trend Data Analysis:**

Highlight ***any significant changes*** in the following metrics and discuss what such changes mean to your program.

1. Changes in student demographics (gender, age and ethnicity).
	* + Delano campus has traditionally enrolled more females than males and the gap has consistently remained at about 20 percent the past five years. College wide gap is around 9 percent. BC Delano’s largest age group is ages 20-29 and they account for about 49 percent of our student population. Last year this group accounted for 49%. It is important to note that the 29 and under age group accounts for 88 percent of Delano students. Delano has a much younger population than found campus wide -- 79 percent in this age group. Recruitment of students ages 30 and older could have a positive impact on the area’s participation rate and be a source to increase FTES. In August 2016, BCDC hired an adult block ed program manager and the adult population enrollment should increase for 2016-2017.
2. Changes in enrollment (headcount, sections, course enrollment and productivity).
	* + The headcount this past year was at 3,149, a 4% increase from the previous year. The FTES has remained fairly consistent the past three years. The 15-16 year operated at 1,092.9 FTES, the highest in the past five years. Number of section offered was 28. On average Delano Campus offers 33-35 sections. 1st day waitlist was lower compared to last year, 699 (15-16) compared to 722 in (14-15). Before 13-14 year the average was 1,400.
3. Success and retention for face-to-face, as well as online/distance courses.
	* + Delano’s success and retention levels have been at about 67 percent and 87 percent over the past five years. In 15-16 success was 71 percent and retention was 90 percent, both are the highest in the past five years. Success and Retention drive our plans to collaborate with local high schools. The belief is we can improve student success by helping local educators better prepare students for higher education.
4. Other program-specific data that reflects significant changes *(please specify or attach).* All Student Affairs and Administrative Services should respond.

**IV. Program Assessment (focus on most recent year):**

Use attached **Assessment Report Form AU Tab**

1. Describe *any significant changes* in your program’s strengths since last year.
	* In May 2016, Raquel Lopez and Chelsea Esquibias were hired as program managers. Abel Guzman, was hired in August in a similar role.
2. Describe *any significant changes* in your program’s weaknesses since last year.
	* Long time counselor Sandy Sierra, retired in December 2015. Veronica Lucas, was assigned to replace her in January 2016. Raquel Lopez was left her position of office coordinator. Her replacement, Carolina Madrigal will start on 10/3/2016.
3. If applicable, describe any unplanned events that affected your program.

**V. Assess Your Program’s Resource Needs:** To request resources (staff, faculty, technology, equipment, budget, and facilities), please fill out the appropriate form. <https://committees.kccd.edu/bc/committee/programreview>

1. Human Resources and Professional Development:
2. If you are requesting any additional positions, explain briefly how the additional positions will contribute to increased student success. Include upcoming retirements or open positions that need to be filled.
	1. It is imperative that a program manager for Arvin Game Changer is hired. Dual enrollment has proven that it is very time consuming much more than the Delano Campus Director can give. A program manager is needed to coordinate admissions, assessment, and orientation.
	2. This past year our students have seen an increase of matriculation and outreach efforts. With the goal that ever y BC student be fully matriculated. This year rural initiatives will see cohort #3 of the Ag academies and the addition of three cohorts. For the next three years, an additional three cohorts will be added yearly. Providing matriculation services to dual enrollment is a challenge, in particular the assessment. The assessment test in general is scheduled throughout the year but our dual enrollment students, with many of their high school extra-curricular and limited schedule, struggle to complete this matriculation step. Delano Campus requests a part time assessment assistant to support our rural initiative students.
3. Professional Development:
4. Describe briefly the effectiveness of the professional development your program has been engaged in (either providing or attending) during the last year, focusing on how it contributed to student success.
5. What professional development opportunities and contributions can your program make to the college in the future?
	1. In the future we would like to propose a professional development meeting to discuss dual enrollment teaching. This would be a collaborative meeting between HR, BC department chairs and or faculty to discuss what it means to be a dual enrollment instructor.
	2. If space permitted Delano would like to once again host a regional “inmate education’ best practices conference. Please note that Delano is limited on hotel accommodations.
6. Facilities:
7. How have facilities’ maintenance, repair or updating affected your program in the past year as it relates to student success?
	1. Our Site Operations Coordinator is key to student success. Juan, Delano site operations coordinator, is often seen all over campus filling faculty and administrator request resolve technology/campus facilities issues.
8. How will your Facilities Request for next year contribute to student success?
	1. By adding an additional part time site staff. We would be able to extend the services to most of our staff. Currently, Juan can only assist professors during the morning and afternoon hours. Juan would also have more time for preventive maintenance. Juan also assists with all our rural sites operation. This includes Shafter, Wasco , Arvin and north west Bakersfield.

C. Technology and Equipment:

1. Understanding that some programs teach in multiple classrooms, how has new, repurposed or existing technology or equipment affected your program in the past year as it relates to student success?
	1. It has been a year that we divided our biggest computer lab into two spaces. It was a struggle to accommodate instructors with request for computer/lab time. Additionally, the lack of a big computer space , our max is currently 30, prevents us from hosting large sessions that are vital to the matriculation process ( new student workshop, orientation and etc) and other programming (summer bridge).
2. How will your new or repurposed classroom, office technology and/or equipment request contribute to student success?
	1. If we had a space large enough to house 60-80 computers, we would be able to more efficiently serve our students. We would need less staff because we don’t need to split up staff and we would be able to keep summer bridge cohorts in the same session.
3. Discuss the effectiveness of technology used in your area to meet college strategic goals.
	1. Technology at our rural sites is often limited. For example: a student development class is often taught in a computer lab/classroom. At Arvin High School we do not have the luxury, at times, having access to a computer lab/space. Our instructors have to adapt and be resourceful.

D. Budget: Explain how your budget justifications will contribute to increased student success for your program.

**VI. Conclusions and Findings:**

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract/synopsis of your program’s current circumstances and needs.

It has been a full year that the Delano Campus truly took the name Rural Initiative. Inmate education and pathway courses have really opened a new world and a new type of student we serve. It is commendable that Delano Campus has been able to offer a vast array of quality student services while taking on new initiatives. However, operating with current staff is not a sustainable system. It is important to get new staff in place to uphold the quality services that BC has been routinely providing. It is with great pleasure that Delano Campus now compasses Rural Initiatives. We look forward to serving the diverse student population of North Kern and outlying areas.