**Bakersfield College**

**Program Review – Annual Update**

**I. Program Information:**

Program Name:

Program Type: [x]  Instructional [ ]  Student Affairs [ ]  Administrative Service

***Bakersfield College Mission****:* Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.

Describe how the program supports the Bakersfield College Mission:

Program Mission Statement:

**II. Progress on Program Goals:**

1. List the program’s current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section.

|  |  |  |  |
| --- | --- | --- | --- |
| **Program Goal** | **Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)** | **Progress on goal achievement****(choose one)** | **Comments** |
| 1. N/A
 | [ ]  1: Student Learning [ ]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [ ]  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)**[ ]** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) |  |
| 1. N/A
 | [ ]  1: Student Learning [ ]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | [ ]  Completed: \_\_\_\_\_\_\_\_\_\_ (Date) [ ]  Revised: \_\_\_\_\_\_\_\_\_\_ (Date)**[ ]** Ongoing: \_\_\_\_\_\_\_\_\_\_ (Date) |  |

1. List new or revised goals (if applicable)

|  |  |  |
| --- | --- | --- |
| **New/Replacement Program Goal** | **Which institutional goals will be advanced upon completion of this goal? (select all that apply)** | **Anticipated Results** |
| **Provide courses to students that fit the IGETC or CSU Breadth pattern and track courses to ensure all areas of the pattern are covered to allow students to earn an Associate Degree.**  | [x]  1: Student Learning [x]  2: Student Progression and Completion [ ]  3: Facilities [ ]  4: Oversight and Accountability [ ]  5: Leadership and Engagement  | **If offering students courses within the pattern(s) it is expected that students will have the ability to earn an Associate Degree.**  |

**III. Trend Data Analysis:**

Highlight ***any significant changes*** in the following metrics and discuss what such changes mean to your program.

1. Changes in student demographics (gender, age and ethnicity).
	* + There were no significant changes in demographics.
2. Changes in enrollment (headcount, sections, course enrollment and productivity).
	* + In 2015-2016 school year, the Inmate Education Program served three prisons; two male and one female and a total of 78 students. The male prisons had approx. 64 students and all were enrolled in transferrable AA courses. In the female prison, 14 women were enrolled in a Culinary Arts Certificate based on the prison’s program approval. There were a total of approx. 3 courses offered per semester.
		+ Fall 2016, the program expanded to five prisons. There were 222 students enrolled in the program for a total of 286 students across the four male prisons and one female prison. The course offerings increased to 19 sections.
3. Success and retention for face-to-face, as well as online/distance courses.
	* + The courses in the Inmate Education Program are traditional courses taught face-to-face across all disciplines. The success and retention has been at the same level or exceeded traditional course outcomes on campus.
4. Other program-specific data that reflects significant changes *(please specify or attach).* All Student Affairs and Administrative Services should respond.
	* + The expansion of the program has caused Bakersfield College to expand the supportive and administrative services. The expansion of services has been accommodated with the same number of supportive and administrative employees.

**IV. Program Assessment (focus on most recent year):**

Use attached **Assessment Report Form AU Tab**

1. Describe *any significant changes* in your program’s strengths since last year.
	* + The hiring of a Program Manager for the Inmate Education Program has allowed us to further expand the program and better support the students.
		+ Stronger relationship between the Inmate Education Program and Admissions and Records has been built further allowing the program to expand while streamlining processes for efficient matriculation.
2. Describe *any significant changes* in your program’s weaknesses since last year.
	* + As the program expands, it is imperative that faculty volunteer to teach in the program. Faculty recruitment can take a lot of time as well as the additional steps necessary before they can begin teaching; training, tours, collaboration, book orders, etc.
		+ The grant supplied to Bakersfield College from the Opportunity Institute provided the college funding to run the program, hire a manager, and supply additional services.
3. If applicable, describe any unplanned events that affected your program.
	* + The Inmate Education Program often has unplanned events. Some of the events are outlined as follows:
			- Books must be downloaded on non-internet eReaders for the students. Just before the courses began, the eReaders could not load the books. Hardcover books had to be secured.
			- If lockdowns occur in the prison, there is no movement for anyone. When lockdowns occurred, students were unexpectedly unable to attend class. Additional course time had to be added to the program.
			- When students were requested to transfer to a different facility, they would be unable to complete the course and most often would have failed the course. California Dept. of Corrections and Rehabilitation was able to overcome this obstacle for us and not transfer our students until the semester ends.

**V. Assess Your Program’s Resource Needs:** To request resources (staff, faculty, technology, equipment, budget, and facilities), please fill out the appropriate form. <https://committees.kccd.edu/bc/committee/programreview>

1. Human Resources and Professional Development:
2. If you are requesting any additional positions, explain briefly how the additional positions will contribute to increased student success. Include upcoming retirements or open positions that need to be filled.
	1. N/A
3. Professional Development:
4. Describe briefly the effectiveness of the professional development your program has been engaged in (either providing or attending) during the last year, focusing on how it contributed to student success.
	1. The faculty is offered an eight hour seminar to learn about the prisons, prison culture, and teaching in the prison. The professional development allows faculty to become educated on the program and make sound decisions when entering the program.
5. What professional development opportunities and contributions can your program make to the college in the future?
	1. Additional professional development opportunities should be established to support faculty in the classrooms; technology, research papers with no internet access, etc.
6. Facilities:
7. How have facilities’ maintenance, repair or updating affected your program in the past year as it relates to student success?
	1. The facilities used are located at the prison. The program utilizes the education area of each prison and it has classrooms, restrooms, etc. The facilities meet the needs of the faculty and students to ensure student success.
8. How will your Facilities Request for next year contribute to student success?
	1. None requested.

C. Technology and Equipment:

1. Understanding that some programs teach in multiple classrooms, how has new, repurposed or existing technology or equipment affected your program in the past year as it relates to student success?
	1. Not applicable as the program does not use technology or classrooms outside of the prison.
2. How will your new or repurposed classroom, office technology and/or equipment request contribute to student success?
	1. N/A
3. Discuss the effectiveness of technology used in your area to meet college strategic goals.
	1. N/A

D. Budget: Explain how your budget justifications will contribute to increased student success for your program.

* 1. N/A

**VI. Conclusions and Findings:**

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract/synopsis of your program’s current circumstances and needs.

The Inmate Education Program serves an underserved inmate population in need of college programs and services. Our area includes five community correctional facilities and three state prisons. There are over 20,000 inmates within Bakersfield College’s geographical area and many will be released. The Inmate Education Program is multi-faceted and is running in eight prisons as there is an established rotation of IGETC courses within seven facilities and a Culinary Arts Certificate in the eighth. This opportunity will allow students to earn either an associate degree and transferrable units or a certificate. All courses are taught face-to-face with traditional Bakersfield College faculty and curriculum.

On campus, Bakersfield College is establishing services for previously incarcerated students to assist them in being successful on campus.

Bakersfield College is partnered with the local jails to offer matriculation opportunities for new students. As students are released from jail, they will have the opportunity to take courses with Bakersfield College.