Bakersfield College Safety Committee Minutes

June 8, 2011

Present: LaMont Schiers, Tim Capehart, Joyce Coleman, Sheila Shearer, Debra Strong

Absent: Paula Bray, Chris Counts, Joyce Ester, Mary Jo Pasek, Sandy Sierra, Jan Stuebbe, Miranda Whipple

Recorder: Cheryl Moncier

LaMont:

- Went over comments regarding quarterly safety email sent out on April 13th: Are there AED designated users? – 1st & 2nd responders. Yellow bumps by old coin phone booths are tripping hazards. Evacuation maps – suggested “where to go” be added.
- Public Safety will conduct a fire drill in each building on campus twice a year.
- Chris sent LaMont an email regarding a company that will come in and set up campus for an earthquake drill. Sheila mentioned BPD is in the process of providing District with a “threat assessment” report for all campuses.
- Suggests that committee walks through Safety Committee’s items of concern twice a year.
- Flip Charts - Public Safety will have 1st Responder Administrators fill out for each area.
- Several pages of flip charts are being reprinted for updated information. Also creating flip charts for District, Cerro Coso and Porterville. $3.95 each to have printed.
- Proposal submitted to District for one Public Safety Chief to work with all three campuses.
- Public Safety now has cabinets for first aid supplies for staff – Phase I.
- Revised “General Evacuation Maps” have been given to Public Safety to post around campus.
- Public Safety will be receiving 2 new golf carts for transporting ADA students. The carts have room for wheelchairs and five passengers. Should receive end of June – beginning of July.
- There is a proposal to install an elevator at the corner of the Language Arts building and to have grade on the walkway in that area redone. Grade is too steep.

Sheila:

- Sheila will provide committee with a list of personnel involved with AED program.
- An AED training/demonstration link will be put on campus websites.
- A roof “fall protection” program needs to be initiated.

Joyce:

- Hand sanitizers are refilled every Friday.
- Angelica Gomez requested a wheelchair to keep at DSPS. One has been ordered, but will be kept at the Public Safety office for easy access.
- Joyce had questions about a shooter situation and what the lockdown procedures are. There is information in the flip charts.
Debra:

- Discussion on staff and student first aid kits.
- Debra has made up a binder with the locations of the first aid kits. She has given a copy to Chris.
- Health Fair went well.
- June is National Safety month. She has a flyer to hand out and asked that we post in our areas.
- Suggested a link on website for students to refer to regarding emergency situations.
- Discussion about vendors on campus providing proof of insurance.

Tim:

- Revised campus maps have been disseminated to fire stations.
- ERP website link is on BC website. LaMont has asked Tim and Chris to update website. Tim mentioned website was designed for emergency responders – not general public.

Paula:

- Resurfacing NE parking lot – all 3 staircases removed and reinstalled.
- GET station starts next week.
- ADA parking stalls by Huddle are being redone.
- Blue lights are coming out.
- Day Pass parking machine in northeast parking lot to be repositioned to be more accessible for drivers.
- Chris asked about barricades to be provided for construction projects.

Chris:

- Delano street lighting – Rich McCrow has been in contact with city leaders and it's a budget issue. They are still negotiating what can be done. (Per LaMont – Chris informed him that students do have a lighted lot to park in, but do not want to pay for a parking permit so they choose to park in unlit area.)
- Paula is having some painting done at the circle in front of the administration building – red curbs and yellow loading zones.
- Need additional lighting in southwest parking lot – BC. Per Paula – this is high on project list.
- Fire drills going well and on schedule.
- Will be setting up some 1st responder “alternate” training through Flex Time and classified time.
- Chris will get an evacuation map to Fire Station #8 - across the street from campus.
- Chris will contact 1st responder administrators to set up quarterly meetings.
- Chris and LaMont will get together to generate campus master list for building rosters.

Jan:

- Status of AED’s for athletic area - LaMont is having a “higher up” discussion to get more AED’s for the south side of campus.
- Working on quotes for gym bleachers. Per LaMont - Paula is also working on through Scheduled Maintenance projects. It’s 3 or 4 on the list of about 120 projects.

Next Meeting:

July 20, 2011  11:00 am