Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. John A. Rodgers, President, at 3:05 p.m., on Thursday, January 9, 2003, in Forum A of the Weill Institute, Bakersfield College, 2100 Chester Avenue, Bakersfield.

Roll Call

Members present: Trustees John A. Rodgers, President; Rose Marie Bans, Clerk; Herbert D. Bonds; Pauline Larwood; Stuart O. Witt

Members absent: Trustee Dennis L. Beebe, Vice President; (One vacancy)

District Administration and staff: Dr. Walter Packard, Chancellor

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board adopt the agenda as submitted. A copy of the agenda is on file in the Supplementary Minutes File.
Adjournment to Closed Session

The meeting was adjourned to Closed Session at 3:10 p.m.


B. Personnel Matters—Anticipated Litigation [Government Code Section 54956.9(b)].

C. Personnel Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Personnel.

D. Public Employee Performance Evaluation and Compensation—Position: Chancellor

Adjournment

The President adjourned Closed Session at 4:00 p.m.

PRELIMINARY (Continued)

Call to Order

The regular meeting was reconvened at 4:05 p.m. by the President. Mr. Rodgers announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees John A. Rodgers, President; Rose Marie Bans, Clerk; Herbert D. Bonds; Pauline Larwood; Stuart O. Witt; Gregory D. Lopez, Student Board Member

Members absent: Trustee Dennis L. Beebe, Vice President; (One vacancy)
District Administration
and staff:
Dr. Walter Packard, Chancellor
Mr. Thomas Burke, Assistant Chancellor, Administrative Services
Mrs. Lauraine Cook, Assistant Chancellor, Educational Services
Mr. Ray Quan, Director, Human Resources
Ms. Kellie Van Westen, Administrative Assistant, Chancellor’s Office

Bakersfield College:
Ms. Sandra Serrano, President
Mr. Edward Knudson, Dean of Student Learning
Mrs. Janet Skibinski, CSEA President

Cerro Coso Community College:
Dr. Sharon Dyer, President
Mr. James Manion, Academic Senate President

Porterville College:
Dr. William Andrews, President
Dr. Ron Glahn, Academic Senate President

Guests:
Various staff members

Pledge to Flag

Dr. Andrews led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Approval of Business Services Consent Items

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board approve the Business Services Consent Items as submitted.

Approval of Minutes

It was moved by Dr. Bonds, seconded by Mrs. Larwood, and carried that the Board approve the Minutes of the Organizational and Regular meeting of December 12, 2002.
Discussion of Board of Trustees Sub and Ad-Hoc Committees and Approval of Committees

The President presented a listing of Board Sub and Ad-Hoc Committees, as shown in the Administrative Report. A copy of said Report No. A-1-03 of the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Rodgers stated that there are now vacancies on some of the Sub and Ad-hoc Committees as a result of the resignations of Mrs. Lattig and Mr. McCarthy. Mr. Rodgers advised that Dr. Packard and he had reviewed the list and had combined two committees with two other committees: The 50% Law Ad-hoc Committee will be a part of the Finance Sub-committee; and the Education Sub-Committee will be part of the CEO/Board Evaluation Sub-committee.

Mr. Rodgers asked if the Trustees wished to make any changes. Mrs. Larwood asked to serve on the Finance Sub-Committee and Mrs. Bans asked to serve on the CEO/Board Evaluation Sub-Committee. Mr. Rodgers noted that there remains a vacancy on the Legislative Sub-Committee and Renaming the District Ad-hoc Committee. He suggested that those vacancies be filled after the appointment of the Trustee for Area III.

It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the Board approve the Board of Trustees Sub and Ad-hoc Committees as revised.

Report from the Board Trustee Vacancy Ad-hoc Committee

Dr. Packard advised that six requests for applications had been received, and of those two completed application packets were received, two decided not to submit applications, and two determined they were not in Trustee Area III. Dr. Packard reported that the two applicants were Mr. Kenneth Byrum and Mrs. Kay Meek. He stated that at the Trustee Vacancy Ad-hoc Committee meeting to be held on January 13, 2003, it will no longer be necessary to select a pool of applicants for interview, but the Ad-hoc Committee will discuss the procedures for the appointment at the Special Board meeting of January 23, 2003.

Communications

There were no communications.

HEARING OF CITIZENS

There were no requests for hearing of citizens.
WORK STUDY SESSION

There was no work study session scheduled.

BUSINESS SERVICES ITEMS

Bakersfield College, Agreement for Operation of an Espresso Coffee Cart—Correction

The Assistant Chancellor, Administrative Services, asked to make a correction related to the agreement between Bakersfield College and River Oaks Espresso to operate an espresso coffee cart on the Bakersfield College campus. The agreement is actually with the River Oaks Church.

Kern Community College District, Ratification of a Renewal Agreement with the California Community Colleges Chancellor’s Office for the Tax Offset Program

The Assistant Chancellor, Administrative Services, indicated that at the last Trustee meeting, Mrs. Larwood had raised a question about the renewal agreement and the action item had been deferred. Mr. Burke asked if the question had been addressed in the cover letter he provided with the materials. There were no further questions.

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board ratify the renewal of an renewal agreement between the Kern Community College District and the California Community Colleges Chancellor’s Office for the Tax Offset Program, as recommended in the Business Services Report. The agreement provides for District-wide participation in the 1994 Chancellor’s Office program to collect outstanding student financial aid obligations. The term of the agreement is October 1, 2002, through December 31, 2003. A copy of said Report No. B-1-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Kern Community College District, Adoption of a Resolution Certifying to the Board of Supervisors of Kern, Tulare, and San Bernardino Counties all Proceedings in the November 5, 2002, General Obligation Bond Election

It was moved by Mr. Witt, seconded by Mrs. Larwood, and carried that the Board adopt a Resolution Certifying to the Board of Supervisors of Kern, Tulare, and San Bernardino Counties All Proceedings in the November 5, 2002, General Obligation Bond Election, as recommended in the Business Services Report. A copy of said Resolution No. R-1-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Enter into an Agreement with a Facilities Development and Planning Firm to Provide Development, Planning, and Management of Capital Projects

Mr. Burke asked that this item be deferred until the Special Board meeting of January 23, 2003. It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the Board continue this item until the Special Board meeting of January 23, 2003.

Cerro Coso Community College, Electrical, Mechanical, Plumbing Repairs Project, Phase 1—Awarding of Contract

It was moved by Mr. Witt, seconded by Mrs. Bans, and carried that the Board authorize the Assistant Chancellor, Administrative Services, to award the contract for the Electrical, Mechanical, Plumbing Repairs Project, Phase 1, Cerro Coso Community College, to Regency-Pacific Development for the base bid of $365,000.00, that being the lowest bid submitted meeting specifications, as recommended in the Business Services Report. A copy of said Report No. B-2-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization for the Assistant Chancellor, Administrative Services, to Enter into Discussions with Representatives of Delano Joint Union High School District for the Development of an Education Center in Delano and Further Authorize Entering into Discussions with the Landowner Regarding the Purchase of the College Portion of the Property

Ms. Serrano, Bakersfield College President, advised that the Delano Center campus was first established in 1972 serving 400 students. She reported that in October 2002, Dr. Packard shared a white paper regarding the Delano Center, and developed by Mr. Edward Knudson, Dean of Student Learning, who has the oversight responsibility for the Bakersfield College community campuses.
Ms. Serrano stated that over the course of several weeks, College staff have been engaged in conversations with the Delano Union High School District, Delano College Center Foundation members, and several community members about the feasibility of moving the current Delano College Center campus to a new location. The opportunity really presented itself when Delano Union High School District began planning for its third high school site. They are in the currently in the process of constructing the second high school site. The Delano Union High School District has identified four parcels of land for a third site and with the recent changes in Statewide funding and the interest in a joint-use agreement for joint use of property, facilities, and/or funding, the College has begun engaging in discussion dreaming about potentially partnering with the Delano Union High School District to both expand and relocate the location of the current site.

Ms. Serrano stated that at this time Bakersfield College is recommending that the Board authorize staff to continue to pursue this vision to enter into a joint-use partnership with the Delano Union High School District and to proceed with talking with the landowner for the parcels of land. The land is owned by the same individual in Delano and because it was a potential site for the third high school for Delano Union High School District, there has been soil testing already conducted, and it has already been assessed in terms of its relationship to the Delano Airport. Also meetings have been held with the City to look at some of the utility issues as well as with the County of Kern related to those issues, including annexation, looking at circulation issues as well. She stated that there are currently questions related to annexation to be explored, but at this point the College is seeking approval to move forward in the negotiations.

Ms. Serrano stated that currently the Delano College Center is in close proximity with Delano High School and because of the capacity of the current Delano College Center, with six classrooms, and 1,000 students currently attending, there is just not enough capacity to educate those students on that site. Currently, the College provides instruction at the Valley High School, Delano Union High School, and recreation centers. At the current facility there are ten acres, three of which are being used. The master plan calls for an expansion of five buildings being added to the current location, however, with the anticipated growth of the City of Delano, the Center will soon be in a land-locked position. The College is recommending a move at this time to a location that will allow the Center to expand even beyond the current master plan. Because of the growth of the community, the Delano population has doubled since 1990, and it is expected to increase by another 30,000 residents within the next five years.

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board authorize the Assistant Chancellor, Administrative Services, to enter into discussions on behalf of Bakersfield College with representatives of Delano Joint Union High School District for the development of an education center in Delano, and further authorize the Assistant Chancellor, Administrative Services, to enter into discussions with the landowner regarding the purchase of the college portion of the property, as recommended in the Business Services Report. A copy of said Report No. B-3-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Bakersfield College, Authorization to File with the State Office of Research and Planning and Other Affected Agencies, a Notice of Preparation and Commence the Environmental Impact Report (EIR) Process with the Completion of the Initial Study for the Identified Site for Relocation of the Delano Center

The Assistant Chancellor, Administrative Services, advised that as part of this action the District would be exploring the potential for a negative declaration. It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board authorize the Assistant Chancellor, Administrative Services, to file on behalf of Bakersfield College with the State Office of Research and Planning, and other affected agencies, a Notice of Preparation, and also to commence the Environmental Impact Report (EIR) process with the completion of the Initial Study for the identified site for relocation of the Delano Center, as recommended in the Business Services Report. A copy of said Report No. B-4-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items—The following items require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the following Business Services items be approved on the consent agenda:

Bakersfield College, Authorization to Execute a New Agreement with Kern High School District for the Use of Classroom Facilities at Centennial High School

The Assistant Chancellor, Administrative Services, was authorized to execute a new agreement between the Kern Community College District on behalf of Bakersfield College and the Kern High School District for the use of classroom facilities at Centennial High School, as recommended in the Business Services Report. The term of the agreement is September 3, 2002, through December 12, 2002. The maximum cost to the District is $18,288.00. A copy of said Report No. B-5-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Corporate and Community Services—Authorization to Enter into a New Lease Agreement with Toshiba America Information Systems, Inc., for the Lease of a Toshiba e-Studio 55 Digital System Copier

The Assistant Chancellor, Administrative Services, was authorized to enter into a new lease agreement between Bakersfield College Corporate and Community Services and Toshiba America Information Systems, Inc., for the lease of a Toshiba e-Studio 55 Digital System Copier, as recommended in the Business Services Report. The term of the agreement July 1, 2002, through July 1, 2007. The total estimated cost to the District is $40,000.00. A copy of said Report No. B-4-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein. A copy of said Report No. B-6-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Porterville College, Authorization to Execute Amendment 01 with the State of California, Department of Education for Contract FCTR-2037, CCDF Center Child Care

The Assistant Chancellor, Administrative Services, was authorized to execute Amendment 01 between the Kern Community College District, on behalf of Porterville College, and the State of California, Department of Education for Contract FCTR-2037, CCDF Center Child Care, as recommended in the Business Services Report. The amendment increases the maximum reimbursable amount payable to the District per child per day of full-time enrollment from $27.59 to $28.14 and the total maximum reimbursable amount from $267,165.00 to $272,508.00. The term of the agreement remains the same July 1, 2002, through June 30, 2003, and conditions of the original agreement also remain the same. A copy of said Report No. B-7-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute Amendment 01 with the State of California, Department of Education for Contract GCAM-2001, Campus Child Care

The Assistant Chancellor, Administrative Services, was authorized to execute Amendment 01 between the Kern Community College District, on behalf of Porterville College, and the State of California, Department of Education for Contract GCAM-2001, Campus Child Care, as recommended in the Business Services Report. The amendment increases the maximum reimbursable amount payable to the District per child per day of full-time enrollment from $27.59 to $28.14 and the total maximum reimbursable amount from $221,291.00 to $225,717.00. The term of the agreement remains the same July 1, 2002, through June 30, 2003, and conditions of the original agreement also remain the same. A copy of said Report No. B-8-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Delano Center, and Cerro Coso Community College--Authorization to Execute Amendment Number 01 with State of California, Department of Education for Contract GCTR-2086, General Center Child Care

The Assistant Chancellor, Administrative Services, was authorized to execute Amendment Number 01 between the Kern Community College District, on behalf of Bakersfield College, Delano Center, and Cerro Coso Community College, and the State of California, Department of Education for Contract GCTR-2086, General Center Child Care, as recommended in the Business Services Report. The amendment increases the maximum reimbursable amount payable to the District per child per day of full-time enrollment from $27.59 to $28.14 and the total maximum reimbursable amount from $1,472,247.00 to $1,501,692.00. The term of the agreement remains the same July 1, 2002, through June 30, 2003, and conditions of the original agreement also remain the same. A copy of said Report No. B-9-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Porterville College, Authorization to Execute Amendment Number 01 with State of California, Department of Education for Contract GCTR-2087, General Center Child Care

The Assistant Chancellor, Administrative Services, was authorized to execute Amendment Number 01 between the Kern Community College District, on behalf of Porterville College, and the State of California, Department of Education for Contract GCTR-2087, General Center Child Care, as recommended in the Business Services Report. The amendment increases the maximum reimbursable amount payable to the District per child per day of full-time enrollment from $27.59 to $28.14 and the total maximum reimbursable amount from $867,663.00 to $885,016.00. The term of the agreement remains the same July 1, 2002, through June 30, 2003, and conditions of the original agreement also remain the same. A copy of said Report No. B-10-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Execute a Renewal Agreement with Bishop Care Center, Inc., for the Use of Clinical Facilities Suitable for the Educational Needs of the Allied Health Education Programs

The Assistant Chancellor, Administrative Services, was authorized to execute a renewal agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the Bishop Care Center, Inc., for the use of clinical facilities suitable for the educational needs of the Allied Health Education Programs, as recommended in the Business Services Report. The term of the agreement is November 1, 2002, and shall continue until terminated by either party upon thirty (30) days advance written notice. There is no cost to the District. A copy of said Report No. B-11-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute a New Agreement with West Hills Community College District, to Enter into a Regional Collaborative Partnership for a New Registered Nursing Program

The Assistant Chancellor, Administrative Services, was authorized to execute a new agreement (Memorandum of Understanding) between the Kern Community College District, on behalf of Porterville College, and the West Hills Community College District, to enter into a regional collaborative partnership, as recommended in the Business Services Report. Porterville College will develop a new registered nursing program with assistance from the Governor’s Initiative Funds. The term of the agreement is December 1, 2002, to June 30, 2005. The maximum amount awarded to the District is $100,000.00. A copy of said Report No. B-12-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
The Assistant Chancellor, Administrative Services, was authorized to enter into a new agreement between the Kern Community College District, and 3D International, to provide facilities condition assessment in connection with the District’s facilities maintenance schedule assessment, as recommended in the Business Services Report. The term of the agreement is December 27, 2002, to April 15, 2003. The maximum cost to the District $104,913.91, which will be covered by scheduled maintenance funds. A copy of said Report No. B-13-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**District Order Reports**

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-14-03 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

- General Fund: A-6: Numbers 21-26
- General Fund: Numbers 316024 -318373
- Student Financial Aid Fund: Numbers 316485 - 317809
- Mammoth Building Fund: Numbers 316023 – 318086

**EDUCATIONAL SERVICES ITEMS**

**Bakersfield, Cerro Coso and Porterville Colleges—Approval of the Academic Calendars for 2003-04**

It was moved by Mrs. Bans, seconded by Mr. Witt, and carried that the Board approve the Academic Calendars for 2003-04 for Bakersfield, Cerro Coso, and Porterville Colleges, as recommended in the Educational Services Report. The Assistant Chancellor, Educational Services, advised that the calendars meet all of the State requirements for the 175-days and other regulations. They were prepared by the Academic Senates with their respected College administrators. The Calendars were presented for information at the Board meeting of December 12, 2003. A copy of said Report No. E-1-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Consent Items: The following items require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the following Human Resources items be approved:

Academic Personnel Transactions

A revised and corrected listing of the academic personnel transactions was distributed, as recommended in the Human Resources Report. The academic personnel transactions were approved as revised and corrected. A copy of said Report No. H-1-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Classified Personnel Transactions

A corrected listing of the classified personnel transactions was distributed, as recommended in the Human Resources Report. The classified personnel transactions were approved as corrected. A copy of said Report No. H-2-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Confidential and Management Personnel Transactions

A new listing of the confidential and management personnel transactions was distributed, as recommended in the Human Resources Report. The confidential and management personnel transactions were approved as submitted. A copy of said Report No. H-3-03 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Approval of Amendments to the Contract with the Chancellor

The President reported that during Closed Session the Trustees discussed and agreed to the following amendments to the contract between the Kern Community College District and the Chancellor: 1) Increase the base salary by 5%; 2) Increase the automobile allowance by $100.00 per month; 3) Increase the Deferred Compensation Annuity by $200.00 per month; and 4) Extend the Contract until July 1, 2006. All amendments are effective January 1, 2003.

It was moved by Mrs. Larwood, seconded by Mr. Witt, and carried that the Board approve the amendments to the contract between the Kern Community College District and the Chancellor as indicated by the Board President.
Faculty Reports

Mr. James Manion, Academic Senate President, Cerro Coso Community College, read a written report provided by Mrs. Susan McQuerrey, Academic Senate President, Bakersfield College, who was unable to attend the Board meeting.

Mrs. McQuerrey advised that the Bakersfield College Academic Senate would hold its first Executive Board meeting of the Spring semester on January 29, 2003, and the full Senate will resume on Wednesday, February 5, 2003. Mrs. McQuerrey reported that the College’s “Learning is a 2-Way Street” Project received the 2002 Exemplary Program Honorable Mention Award. Staff members Mrs. Janet Tarjan and Ms. Debi Brockman would travel to Sacramento to receive the award. Mrs. McQuerrey also reported that the Bakersfield College Agriculture Department won the “Outstanding Community College Program” Award at the recent California Agriculture Teacher’s Association (CATA) Fall San Joaquin region meeting.

Dr. Ron Glahn, Academic Senate President, Porterville College, wished everyone a Happy New Year and stated that this year appears to be a year of challenges. He reported that on December 13, 2002, the faculty met with members of the classified staff to discuss many of the budget hardships and constraints that the College and District will be facing. The classified staff met again on December 16, 2002, and have brought forward many recommendations that the College believes will help to cut costs for the District and at the same time maintain the quality of education. He indicated that the College will continue those discussions and the Academic Senate is intimately involved in those discussions and will keep the Board apprised.

Dr. Glahn reported that the three Academic Senate Presidents have been meeting with Mr. Burke and Dr. Packard to discuss the parity of part-time faculty salaries and the requirement by the Board of Trustees to define parity. He further reported there has been significant progress on those discussions and hope to have something to present to the Board soon.

Dr. Glahn stated that another challenge Porterville College is facing is that there was a tragic loss of a valued faculty member during the last week, Mr. Kenneth Thomas Sabo. He was killed in a single-car accident on Highway 65. He indicated that Mr. Sabo came to Porterville College as an adjunct faculty member in 1992 and was subsequently hired as a full-time faculty member in 1996. Mr. Sabo was instrumental in starting the Human Services Certificate Program and has been teaching Psychology and in the Human Services Program. He stated he was a valuable contributor to the community, serving on the Executive Board for the California Association of Alcohol and Drug Educators; actively involved with Native Americans in the community as he provided counseling services and initiated Drug and Alcohol Rehabilitation Programs on the Tulare River Indian Reservation; and served as an advisor for the Central Valley Crises Center. He was intimately involved in the community and was a kind, caring man. Everyone on campus will miss him.
Mr. James Manion, Academic Senate President, Cerro Coso Community College, announced that the Academic Senate will have its Executive Council meeting on January 23, 2003, and the first full Senate meeting on January 30, 2003, where they will be addressing a number of issues.

Mr. Manion stated that several Cerro Coso Community College staff members attended the Chancellor’s Cabinet meeting on January 6, 2003. He stated it was an intense meeting and he will continue to participate in those meeting.

Mr. Manion respectfully suggested to the Board, administration, and everyone to keep the options open and not get into a lot of negativism, realize there is still a huge mission to be accomplished, realize that there are students out there who need the District’s services, and the students do not care about California’s budget problems. They care about their education and the District better care about providing that education.

Classified Staff Report

Mrs. Janet Skibinski, CSEA President, Bakersfield College, wished everyone a Happy New Year and expressed hope that everyone enjoyed a restful break. Mrs. Skibinski reported that over the Christmas break, members of the new CSEA Board attended a retreat and mapped out a plan of action for the coming year. She stated that the members became acquainted with each other and they feel good about serving during the next year. She announced that there would be a dinner to install the new officers and she invited members of the Board to attend.

Mrs. Skibinski referred to the Chancellor’s Cabinet meeting of January 6, 2003, and stated that it was a great meeting. She stated that staff really felt good about being included in the meeting and looking collectively at the budget and all aspects to help the Colleges and District get through this difficult period.

Mrs. Skibinski reported that Ms. Jennifer Marden, Job Steward, Weill Institute, and she had met with Mr. Burke to discuss some ways that CSEA lobbyist could lobby legislators in modifying the 50% Law which would be a great help. She stated that CSEA has been very successful with laws that they have lobbied for or against and have had legislators to sponsor bills. She further stated that CSEA has had overwhelming success with the majority of laws that CSEA has shown an interest in that usually pass. She expressed the hope that with a collaborative effort CSEA can do something to help the situation.

Mrs. Skibinski indicated that staff are understanding of the fact that the District and Colleges really have some tough times ahead. She again expressed appreciation for classified staff being involved in the beginning of the budget discussions, rather than at the end. It makes it a lot easier to swallow a bitter pill sometimes if we understand what the medicine is for.
College Reports

Cerro Coso Community College—Dr. Dyer reported that the Cerro Coso Community College website was featured on the Microsoft website. She referred to the Cerro Coso Community College Board Report where the address for the website was listed. She stated that she is very impressed with the website; it looks good, and more importantly it works very well. It assists students in obtaining all of the information they need.

Dr. Dyer indicated that on December 16, 2003, in light of the budget constraints that the College will face, all of the Department heads and College Council met to discuss what options are available, they developed a process for a brainstorming session similar to that used in negotiations between the District and faculty. There were no bad ideas and they developed a list of items they would consider. They will meet again on January 16, 2003, to analyze those items as to whether they are short or long-term, how realistic it is to consider each item, who would take responsibility for each item. She stated that Mr. Bergevin is currently looking at the cost of what the savings might be.

Dr. Dyer announced that the Student of the Fall Semester, Ms. Amber Hanson, is a real success story and a credit to the college. Dr. Dyer also announced that Ms. Patricia Knapik has returned from the Executive Leadership Institute. Dr. Dyer indicated that Ms. Knapik was very excited about the Professors, what she studied, and the numerous colleagues she became acquainted with.

Dr. Dyer reported that over the Christmas Break, the College hosted the Nutcracker performances in the campus theatre. She stated that it was her first opportunity to see the program and stated that they did a fantastic job. She commented that there is a ballet instructor at South Kern who puts the whole program together, and the dancers look professional and the sets outstanding.

Dr. Dyer highlighted the Cerro Coso Community College report regarding the Mammoth Lakes Foundation inheritance of a ski collection. The collection will be housed at the current Mammoth Center following the Center’s move. She pointed out the heavy snow level at the current building. Dr. Dyer drew attention to the new Learning Resources Center and stated there has been much progress. She stated that the Bishop Center is moving forward on schedule and will be ready to occupy in June.

Porterville College—Dr. Andrews expressed appreciation on Porterville College’s behalf to Bakersfield College for the media productions services provided. He stated that Porterville College received grant funding for a promotional video for recruiting students in the Health Sciences.

Dr. Andrews referred to Dr. Glahn’s comments about the tragic loss to the College, Mr. Tom Sabo, who will not be able to be replaced. Mr. Sabo developed an outstanding program from the ground up. Dr. Andrews stated that the College is prepared, realizing that given the nature of the program, Human Services, the crisis team and other plans are in place for those students beginning classes. Many of the students have been notified but it will be a very difficult time for them.
Dr. Andrews reported that the Memorial Service scheduled for January 11, 2003, is intended to be extremely casual and it will be like an open house with heavy involvement by the Tulare River Tribe. He stated that there will also be a memorial services on Thursday, January 16, 2003, with Mr. Sabo’s family.

Dr. Andrews announced that Mr. Miles Vega, Professor, Counselor, will be signing books at Borders in Visalia on January 18, 2003. The title of the book is “How To Screw Up Your Parents,” which is written for teenagers to help them cope with many of the things they have to deal with in their life.

Dr. Andrews stated he is very confident that the College is ready to address the very significant budget challenges facing the Colleges and District. He stated that there have been two meetings held and meetings will continue in a collegial manner.

Dr. Andrews reported that enrollments appear very strong, classes will begin on January 13, 2003, and the College is ready to continue providing the quality education as needed in southeastern Tulare County.

Bakersfield College—Ms. Serrano thanked Mr. Manion for presenting Mrs. McQuerrey’s report and sharing the good news about some of the recent successes at Bakersfield College. She expressed regret that she would be unable to travel to Sacramento with Mrs. Tarjan and Ms. Brockman to witness the award presentation, but she will be dealing with issues related to the Delano Center campus and the budget. She commented that she is very proud that the program received an Honorable Mention and that staff and the program will be recognized by the Board of Governors. She further commented that she is always proud every time she comes before the Board and hears about recognition of the College Agriculture Program is receiving.

Ms. Serrano referred to a copy of the Bakersfield College Source Newsletter and pointed out that one of the stories is related to the proposed reductions of the budget. She stated that Bakersfield College, as are the other Colleges, have already had two meetings. She indicated that at Bakersfield College, they are currently in the transition of establishing a College Council. Currently the budget meetings include all representatives that can be identified as part of the College Council including all members of the Program and Review Committee, as well as all representative members of the Chancellor’s Cabinet. She commented that it will be a collaborative process to deal with the challenges the College is facing and that they will work collaboratively to develop a plan that will allow Bakersfield College to continue to focus on its mission and maintain quality instruction for all students. She stated that quality student learning is why the College exists and she noted that the staff development program planned for the following week includes Learning Communities, Creating Graphics for Learning, Learning and Teaching Styles, and Classroom Assessment Techniques. She remarked that the College is really focusing on its mission and it is a pleasure to have the entire campus community embrace that concept.
Ms. Serrano indicated that moving to a 16-week calendar really changes the campus atmosphere, stating that from the middle of December until nearly the end of January there are no students on the campus and she really missed the students. She stated during the current week she witnessed the rush to register, but it is much less than in the past with increased use of web and telephone registration. She commented that many staff have returned from the holiday closure and is confident that everyone will be ready for the first day of instruction on January 21st.

Ms. Serrano expressed the wish to acknowledge the role of Ordiz-Melby Architects for providing the storyboards for the earlier report on the proposed Delano Center and commented that they have been quite helpful in this process. She stated that their role in gathering information and providing the materials was very useful in the presentation.

Chancellor’s Report

Dr. Packard reported that the Board Ad-hoc Committee for the Measure G Oversight Committee met the day before to discuss the application and appointment process. He stated that the Ad-hoc Committee includes Mrs. Bans, Mr. Witt, and Mr. Lopez. He advised that the Trustees earlier today adopted a Resolution certifying the successful passage of Measure G and this action initiates the 60-day process for establishing the Oversight Committee.

Dr. Packard indicated that the By-laws for the Oversight Committee were adopted at the Board meeting of December 12, 2002, and the By-laws require nine members. The nine members would include the following:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizen’s organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Four (4) members of the community at-large appointed by the Board.

Dr. Packard advised that the recommendation of the Ad-hoc Committee was to fill the At-large members by appointing a representative from each of the communities of Bakersfield, Ridgecrest, Porterville, and Delano. He asked the members of the Board to ask any individuals they may know who have an interest in the District and could serve effectively to contact him. He asked that each College Presidents submit at least two names of individuals willing to serve on the Oversight Committee. Dr. Packard commented that one of the areas that there may be a challenge finding a representative of senior citizens, and he asked that the College Presidents include at least one representative of senior citizens in their recommendations. The appointments will be made at the Board meeting of March 6, 2002.

Mrs. Larwood commented that the County of Kern has an Office on Aging and they have an oversight committee representing all of Kern County.
Dr. Packard reminded members of the Board that scheduling a Retreat had been deferred until the provisional appointment of the new Trustee in Area III. He indicated that since the Trustee will be appointed at the Special Board meeting of January 23, 2003, he hoped that a date for the Retreat could be scheduled. He also indicated that he had contacted Ms. Cindra Smith, Community College League of California, and she would be available in March 2003. It was agreed to meet on March 22, 2003, at the Learning Services Center from 9 a.m. to 5:00 p.m.

Dr. Packard stated that on the following day, January 10, 2003, staff will be hearing what the Governor has to say about the Budget for 2003-04. He reported that Ms. Serrano, a member of the Community College League of California Board, will be participating in a teleconference to hear the details. He indicated that a few staff members will be attending the Association of California Community Colleges Administrators Budget Workshop on January 14, 2003. He anticipates that the situation will be clearer after these two meetings. He acknowledged that the District anticipates a serious situation but is hopeful that the picture will be clearer soon.

Dr. Packard commented that once the information is known, he suggested that the Board Legislative Sub-Committee get together to start working on the Boards’ perspective in responding to these issues. It was agreed to meet on January 22, 2003, at 3 p.m.

Dr. Packard announced that he would be meeting with the sub-group of the Chancellor’s Cabinet to continue the discussions on the budget concerns. At a recent meeting, the Cabinet members were discussing the District’s internal response to the proposed budget reductions. He commented that he was very pleased with the willingness of staff to step up and take hard looks at these issues. He referred to a comment by Dr. Anne Marie Wagstaff, Academic Senate, at the recent Cabinet meeting. He indicated that she reminded everyone that the cuts that are being made to the community college system are awful, they are going to damage the community college system if they are as deep as proposed, and the staff should not lose sight of that fact. The system has been underfunded for the last twenty years was just beginning to make a little progress and now the community colleges are being clobbered again. It will be important to let the legislators know.

Board of Trustees: Reports, Sub-Committee/Ad-Hoc Reports, Foundation Reports, and Inquiries

Mrs. Larwood advised that the proposed meeting of the San Joaquin Valley Community College Consortium in Taft has not been rescheduled.

Dr. Bonds reported that he had been receiving a lot of information regarding Senate Bill 6 and asked if the District would be responding by the deadline date of January 21, 2003. He expressed the opinion that the District should respond. He also reported that he is receiving numerous telephone calls on the hardship the District is about to endure with the budget crunch.

Mr. Lopez thanked the Trustees for considering the students in their decision-making processes.

Mr. Rodgers reported that the Board Finance Sub-Committee met to hear a proposal that will not be brought forward to the Trustees at this point.
Internal Auditor Report

Mr. Burke stated that the External Auditors are completing the audit and believes a draft audit report will be presented at the Board meeting in February.

Mr. Burke referred to the issue with Bank of America and the charging of a check-cashing fee for students cashing financial aid checks. He stated that Bank of America has verbally committed to no longer charging students the fee and he is awaiting written confirmation of that decision.

ADJOURNMENT

Moment of Silence for Mr. Kenneth Thomas Sabo, Porterville College

Mr. Rodgers asked to observe a moment of silence for Mr. Kenneth Thomas Sabo, a faculty member at Porterville College.

Adjournment

The meeting was adjourned by the President at 5:40 p.m.

______________________________, President
John A. Rodgers

______________________________, Clerk
Rose Marie Bans