Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mrs. Rose Marie Bans, Vice President, at 12:35 p.m., in the President’s Conference Room, Porterville College, 100 East College Avenue, Porterville.

Roll Call

Members present: Trustees Rose Marie Bans, Vice President; John A. Rodgers, Clerk; John S. Corkins; Pauline F. Larwood

Members absent: Trustees Stuart O. Witt, President; Dennis L. Beebe; Kay S. Meek

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Frank Ronich, General Counsel

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mr. Rodgers, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

Public Comments

There were no requests for Public Comments.
ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 1:20 p.m.

A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957(b)(1)]

B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]

D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]

E. Student Discipline [Education Code Section 72122]

F. Management Association – Meet and Confer Issues [Government Code Section 54957.6]

G. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENT

Adjournment

The Vice President adjourned Closed Session at 2:20 p.m., to reconvene in the Regular Session, in the Choir Room, Room 2A, Porterville College, 100 East College Avenue, Porterville.

RETURN TO OPEN SESSION—PRELIMINARY ITEMS

The regular meeting was called to order by Mrs. Rose Marie Bans, Vice President, at 2:30 p.m., on October 14, 2010, in the Choir Room 2A, Porterville College, 100 East College Avenue, Porterville. Mrs. Bans announced that the proceedings of the meeting were being recorded on tape.
Roll Call

Members present: Trustees; Rose Marie Bans, Vice President; John A. Rodgers, Clerk; John S. Corkins; Pauline F. Larwood; Phillip W. Duncan, Student Member

Members absent: Trustees Stuart O. Witt, President; Dennis L. Beebe; Kay S. Meek

District Administration and staff: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Dr. Doris Givens, Vice Chancellor, Educational Services
Mr. Frank Ronich, General Counsel
Ms. Kellie Van Westen, Executive Assistant, Chancellor’s Office

Bakersfield College:
Mrs. Nan Gomez-Heitzeberg, Executive Vice President, Academic Affairs/Students Services
Mr. Lamont Schiers, Executive Director, Administrative Services
Mr. Cornelio Rodriguez, President, Academic Senate
Ms. Primavera Arvizu, Representative, Management Association

Cerro Coso Community College:
Mrs. Jill Board, President
Mrs. Gale Lebsock, Director, Administrative Services
Mr. Matthew Crow, President, Academic Senate
Mrs. Gale Lebsock, Director, Administrative Services

Porterville College:
Dr. Rosa Carlson, President
Mrs. Donna Berry, Director, Administrative Services
Dr. David Bezayiff, President, Academic Senate President
Mrs. Karen Bishop, CCA Campus Representative

Guests: Various staff members

Pledge to Flag

Mrs. Larwood led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Reports of Actions Taken in Closed Session

Mrs. Bans reported that the Trustees met in Closed Session and that no actions were taken.
Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an agenda item from the consent agenda for discussion. Business Services Item V-6b was pulled from the agenda and it was noted that Human Resources Item VIII-4 included a revised report. Mr. Burke advised that the Business Services Item will be brought back to the Board of Trustees at a subsequent meeting. It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board approve the Consent Items for Business Services, Educational Services, Human Resources, as revised.

Approval of Minutes

It was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the Board approve the minutes of the Regular Board Meeting of September 9, 2010, as submitted.

Kern Community College District, Authorization for Trustees to Serve as the District’s Voting Delegate at the 2010 Association of Community College Trustees (ACCT) Leadership Congress

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board authorized Mrs. Rose Marie Bans to serve as the Kern Community College District’s voting delegate at the 2010 Association of Community College Trustees (ACCT) Leadership Congress, October 20-22, 2010, as recommended in the Administrative Report. A copy of said Report No. A-17-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Approval of Appointment of a Member to the District Safety, Repair, and Improvement District (SRID) Bond Oversight Committee

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board approve the appointment of a member to the Kern Community College District Safety, Repair, and Improvement District (SRID) Bond Oversight Committee, as recommended in the Administrative Report. The recommended Committee member is Mr. Phillip Duncan to serve as the Student Representative, from Porterville College. A copy of said Report No. A-18-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence and/or Communications to the Board of Trustees

The Chancellor shared correspondence from the Association of Community College Trustees (ACCT) recognizing the Kern Community College District Board of Trustees as members in good standing and commends the Trustees for demonstrating standards of good practice. The Chancellor also shared a list of ACCT activities and events, and the Chancellor commented that if there were any events the Trustees would like to attend to please call her office. A copy of said Report No. A-19-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Mr. Burke, Chief Financial Officer, advised that the focus of the presentation is to identify the changes between the Tentative Budget adopted in June and the proposed Final Budget. He reported that the State of California finally adopted a Budget. He indicated that there was $206 million for enrollment growth, funds to backfill categorical cuts imposed in 2010-11, Economic and Workforce Development programs, for Career Technology programs, and that there is no cost-of living adjustment (positive or negative). Mr. Burke advised that there are more deferrals to pay for the $206 million, such as deferring $189 million in apportionment payments until July 2011.

Mr. Burke commented that based on past experiences, he recommended to the Chancellor and the Board of Trustees to adopt a budget that assumes a 10% reduction in all State funding; and assume no growth funding.

The Chancellor reported on comments made at a recent California Community Colleges Budget meeting where it was pointed out that the State Budget is really a workload budget and that the growth that is included in the budget is to fund growth that is already in the system. A few years ago when Colleges were told they could reduce their workload, which meant they could reduce their full-time equivalent student cap to a lower level. Now they will be asked to increase by 2 ½ percent. She pointed out that in the Kern Community College District, the three Colleges were asked to maintain their workload at the higher level and not reduce it. The District does not have a workload reduction to make as the District did not reduce the level.

Ms. Serrano indicated that because the budget is out of balance, that it is a signal of great risk, and that the District should be very cautious in the expenditure of funds that will not be received until the next budget year. She asked everyone to be cautious even though it is budgeted at this time.

Ms. Serrano reported that another conversation at the Statewide Budget meeting had to do with the Full-time Faculty Obligation (FTFO). The Colleges were reminded that while the Board of Governors will be considering the FTFO number this year because there is growth in this budget and it will be the Board of Governor’s determination whether or not the Colleges will have to hire more faculty. The Colleges were cautioned that if it does not occur this year, the Colleges need to remember that based on the growth, the FTFO number is always increasing and that once it triggers that the Colleges need to meet that obligation, it will trigger all at once.

Mr. Burke shared the 2010-11 General Fund Budget Summary which reflects the changes from the Tentative Budget. Mr. Burke advised that the District is using the reserves; at the end of 2009-10 there is $34 million in unrestricted reserves and are projecting to use just under $5 million.
Mr. Corkins asked about the budgetary approach taken by the District, stating that there was consideration of a 5%, 10%, or 15% reduction through the Budget Allocation Model and the District used the 10% based on the allocation from the State which was better than expected but are likely not believable come January or February. He stated that he believed there would be a revised State budget with the new Governor. He asked if the District was well cushioned with the 10% reduction or should the District consider the 15% cuts. Mr. Burke commented that he felt it would be very difficult to get to 15% and even during the worst times in the past, the largest cut was never over 10%. Mr. Corkins stated he was concerned about cash flow and Mr. Burke advised that the District in December will receive the property tax revenues and that is usually more than enough to move through the first two or three months.

Mrs. Larwood referred to the fact that Chevron was suing Kern County again on the assessment, and usually that amount is sequestered, and would that affect the District? Mr. Burke responded that the property tax revenues are pooled with the State, so the downside affect would be spread to all community colleges.

The budgets for the District Office and three Colleges were reviewed.

Mrs. Larwood commented that the District adopted a Board Policy that each of the Colleges would be able to match $1 million in reserves with funds in their carryover. She stated it did not make sense that the Colleges would be considered the same, as Bakersfield College is much larger and has the ability to have more carryover, it was her opinion that Bakersfield College should be able to access more of the District reserves.

Mr. Burke reviewed the compliance tests for the District and reported that projected 50% calculation was projected to be 51.96%, and related to the Full-time Faculty Obligation the district is at plus 1.8. The Board’s compliance test of less than 80% in general unrestricted fund salaries and benefits, the District is projected at 61.9% for 2010-11. The unrestricted reserve is at 79%.

A copy of said Report No. B-146-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Bakersfield College, Cerro Coso Community College, and Porterville College, Accreditation Report Updates**

Dr. Doris Givens, Vice Chancellor, Educational Services, advised that the District will be presenting accreditation updates annually as the process changes and the expectations increase. She commented that it was important for the members of the Board of Trustees be aware where the Colleges are and that the Colleges take time to review at least annually so that any necessary adjustments are made and be prepared for when the Accreditation Team visits the Colleges.

Dr. Givens reported that the District’s Accreditation Team visit will be 2012, and at that time all three Colleges are to be at the sustainable continuous quality improvement level in the areas listed on the rubric. She advised that the rubric is included in the College reports and the Colleges tailored the reviews to the rubric. The Program Review process engages the Colleges in a careful evaluation of the effectiveness of the educational student support programs. The Planning Review is to ensure that all planning efforts are be integrated. The Student Learning Outcomes are interim indicators to be checked with the frequency of the reports for the Board of Trustees.
The Chancellor reported that in the last evaluation cycle the Colleges were determined to have been at the sustainable continuous quality improvement level in Program Review; however, they do not feel that they are quite keeping up with that level at this point in time. It was noted that in Planning the Colleges are expected to be at the sustainable continuous quality improvement level at this point in time and had been determined to be there based on the last accreditation review, or once placed on warning, having been taken off warning. Related to the Student Learning Outcomes, by 2012 all Colleges must be compliant with all of the characteristics of a proficient College. This is an adjustment from last year when it was going to be expected that all Colleges would be at the sustainable continuous quality improvement level. By the Accreditation Team visit in 2012, all three Colleges must be at the proficiency level in Student Learning Outcomes and making progress towards the sustainable continuous quality improvement level in the other two rubric areas.

Mr. Corkins indicated that he read the documents and they indicate a lot of good things; however, it was qualitative, not quantitative. He would like to know how the Colleges stand and asked if there was a way to quantify the report indicating the objectives that need to be met and these objectives were met. He would like to measure what has been completed against the expectations and what other Colleges are doing. He would like a three tier measure, such as this is where Bakersfield College is, this is where Bakersfield College was, and here is the status of Colleges like Bakersfield College. This would give him insight from a fiscal fiduciary standpoint on a budgetary process. He would like to see a summary like this.

The Chancellor indicated that the Colleges have approximately 18 months to review each outlined step, assessing, gathering data, and preparing a report that will have all of the evidence asked for by Mr. Corkins, which is what the Accreditation Team members will want to see. The Team will be here in the Fall of 2012; however, the report should be completed by the end of the spring term because the faculty will be leaving for the summer and the District wants to ensure that there has been consultation in developing the reported. This report will be presented in August or September for review by the Trustees.

A copy of said Report No. A-20-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PUBLIC COMMENTS—OPEN SESSION

Public Comments

There were no requests for Public Comments.
Kern Community College District, Adoption of the Budget for 2010-11

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board adopt the Final Budget for 2010-11, as recommended in the Business Services Report. A copy of said Report No. B-147-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Second Amendment to a Lease Agreement with Paramount Bard Academy

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board authorize the Chief Financial Officer to execute a second amendment to a lease agreement between the Kern Community College District and Paramount Bard Academy, as recommended in the Business Services Report. A copy of said Report No. B-148-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Thermal Energy System (TES) Project, Authorization to Enter into an Agreement with Enernoc Cogent for Engineering Services

It was moved by Mr. Rodgers, seconded by Mr. Corkins, and carried that the Board authorize the Chief Financial Officer to enter into an agreement with Enernoc Cogent for engineering services for the Thermal Energy System (TES) Project, Bakersfield College, as recommended in the Business Services Report. The agreement is for 180 calendar days, at a cost not to exceed $75,000.00. A copy of said Report No. B-149-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of a Resolution of Intention to Dedicate a Right of Way for Road and other Purposes to California City

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board adopt a Resolution of Intention to Dedicate a right of way for road and other purposes to California City, as recommended in the Business Services Report. A copy of said Report No. R-10-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Cerro Coso Community College, Student Center Modernization Project, Authorization to Enter into an Agreement with J.M. Builders

It was moved by Mrs. Larwood, seconded by Mr. Rodgers, and carried that the Board authorize the Chief Financial Officer to enter into an agreement with J.M. Builders in the amount of $1,731,000.00, for the Student Center Modernization Project, Cerro Coso Community College, as recommended in the Business Services Report. A copy of said Report No. B-150-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

BUSINESS SERVICES ITEMS—CONSENT

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above $30,000 or to procure goods and services other than construction services above $50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Levan Center Modernization Project, Approval of Change Order Number Four with SC Anderson, Inc.

The Board approved Change Order Number Four with SC Anderson, Inc., for the Levan Center Modernization Project, Bakersfield College, as recommended in the Business Services Report. This change order increases the contract by $29,269.51 which is 2.16% of the original contract amount. A copy of said Report No. B-151-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Levan Center Modernization Project, Authorization to File a Notice of Completion

The item was pulled from the Agenda. A copy of said Report No. B-152-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Items other than Construction

Bakersfield College, Approval of Amendments Number Two, State of California, Chancellor’s Office of the California Community Colleges—Capacity Building for Nursing Program Growth and Retention

The Board approved Amendment Number Two between the Kern Community College District, on behalf of Bakersfield College, and the State of California, Chancellor’s Office of the California Community Colleges—Capacity Building for Nursing Program Enrollment Growth and Retention, as recommended in the Business Services Report. The amendment extends the performance under the fourth funding period for an additional six months ending December 31, 2010. All other terms and conditions remain the same. A copy of said Report No. B-153-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute an Agreement with the County of Tulare Health and Human Services Agency/TulareWORKs, to Place Eligible Students to Work On and Off Campus in Internship Positions

The Chief Financial Officer was authorized to execute an agreement between the Kern Community College District, on behalf of Porterville College, and the County of Tulare Health and Human Services Agency/TulareWORKs, to place eligible students to work on and off campus in internship positions, as recommended in the Business Services Report. The term of the agreement is October 1, 2010 to September 30, 2011. The total amount payable to the District is $100,000.00. A copy of said Report No. B-154-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to $30,000 for construction services or up to $50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Business Services items be approved on the consent agenda.

Construction Item

Bakersfield College, Performing Arts Modernization Project, Authorization to Enter into an Agreement with BSK Associates for Geotechnical Investigation

The Chief Financial Officer was authorized to enter into an agreement with BSK Associates in the amount of $4,800.00, for the geotechnical investigation for the Bakersfield College Performing Arts Modernization Project, as recommended in the Business Services Report. A copy of said Report No. B-155-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

• Letter of Agreement and Proposal between the Kern Community College District and Campus Bookstore Consulting, to provide consulting services regarding bookstore needs of the District, and the total cost to the District is $29,500.00.
• Maintenance Service Agreement between the Kern Community College District/Weill Institute and Tel-Tec Security Systems, Inc., to provide preventive maintenance on the following equipment: continental access control system upgrade with six stationary color cameras with multiplex DVR to view six entry doors and a supervised burglary alarm system; commercial monitoring of fire, burglary, and two (2) elevators, November 1, 2010 to October 31, 2013, and the total cost to the District is $30,000.00.

• Statement of Work between the Kern Community College District and Systems Technology Associates (STA) Inc., to provide engineering services to configure and setup several virtual servers on newly acquired Hewlett Packard server infrastructure, September 20, 2010 to June 30, 2011 and the total cost to the District is $10,600.00. This server is replacing an existing Banner application server that is approximately 7 years old and is limited in the performance and scalability improvements that can be made to it.

• Statement of Work between the Kern Community College District, on behalf of Human Resources, and PeopleAdmin, Inc., to upgrade the District’s online application system to a more current system and provide additional training to assist HR staff with optimizing the system to better suit user’s needs, and the total cost to the District is $5,000.00.

• Equipment Maintenance Agreement between the Kern Community College District, on behalf of Human Resources (HR), and Turk’s Kern Copy, to provide equipment maintenance service for the Toshiba, E-520 copy machine located in HR, July 1, 2010 to June 30, 2010, and the total cost to the District is $.0175 per image.

• Renewal of annual District-wide membership of the Kern Community College District with The Advisory Board Company, September 30, 2010 through September 29, 2011, at a cost of $15,225.00.

• Renewal of annual District-wide membership of the Kern Community College District with The RP Group, July 1, 2010 through June 30, 2011, at a cost of $1,400.00.

• Renewal of annual District-wide membership of the Kern Community College District with the American Association of Community Colleges, January 1, 2011, through December 31, 2011, at a cost of $27,720.00.

• Maintenance Agreement between the Kern Community College District, on behalf of Bakersfield College, and Duplo USA Corporation, to provide repair and maintenance service for the Duplo Booklet Maker in the Bakersfield College Graphics Center, September 7, 2010 through September 7, 2011, and the total cost to the District is $5,500.00.

• Application for Use of Facilities between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District, for the rental of classrooms at Arvin High School to offer various instructional courses to the community for the fall 2010 semester, and the total estimated cost to the District is $5,428.25.
System Protection Plan between the Kern Community College District, on behalf of Bakersfield College, and Spitz Inc., to provide an annual system protection plan for the planetarium model scidome 3000 instrument, October 1, 2010 to September 30, 2011, and the total cost to the District is $7,201.00.

Service Agreement between the Kern Community College District, on behalf of Bakersfield College and the OnHold Experience, to provide three productions of unique scripts for the College’s OnHold system, for a term of one year, and the total cost to the District is $699.00.

Contract CCAP-0021 Infant-Toddler Resource, between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the State Department of Education, to provide funds for the Child Development Infant Toddler Child Care Resource Program, July 1, 2010 through June 30, 2011, and the total amount payable to the District is $2,314.00.

Allied Health Education Program Agreements between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College and the following agencies, for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, and there is no cost to the District.

- Caring Corner of Bakersfield, Inc.   July 1, 2010 to June 30, 2014
- Glenwood Gardens Skilled Nursing Facility   July 1, 2010 to June 30, 2014
- Good Samaritan Hospital   July 1, 2010 to June 30, 2013
- Mammoth Lakes Hospital Acute Care Facility   August 1, 2010 to June 30, 2012

Acceptance of two donations, on behalf of Cerro Coso Community College (CCCC), from Jacobs Technology, Inc., in the amount of $6,000.00 and New Directions Technologies, Inc. (NDTI), in the amount of $4,000.00, for a total of $10,000.00 to continue supporting the Engineering Program at CCCC.

Acceptance of grant funds, on behalf of Cerro Coso Community College State Preschool, California City, California, from the Bank of the Sierras, to purchase materials to improve the playground, in the amount of $1,500.00.

Statement of Work between the Kern Community College District, on behalf of Cerro Coso Community College, and SRI International, to meet with College personnel in order to conduct targeted research on the development of community college and industry partnerships for the National Science Foundation Grant, August 1, 2010 to July 31, 2011, and the total cost to the District is $2,460.00.

Grant Agreement Form between the Kern Community College District, on behalf of Porterville College, and Southern California Edison, to provide funding to conduct a training needs assessment to identify training programs and facility needs for career counseling and 21st Century workforce preparation and training to advance career opportunities for southeastern Tulare County’s underserved and low income population, and the total amount payable to the District is $25,000.00.
Memorandum of Understanding between the Kern Community College District, on behalf of Porterville College, and the California Mini-Corps, to provide office space and student services support to the California Mini-Corps Program. The California Mini-Corps program will conduct and provide an array of pre-teaching training experience to eligible students and give them an opportunity to work with migrant children in a classroom setting, August 1, 2010 to August 31, 2011.

Agreements with Independent Contractors for 2010-11, for Kern Community College District, Bakersfield College, Cerro Coso Community College, and Porterville College to provide various services, as recommended in the Business Services Report. The total cost to the District is approximately $5,813.00.

A copy of said Report No. B-156-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-157-10 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

- General Fund: Numbers: A-3: 13 - 16
- General Fund: Numbers: 3102661 - 3104631
- Student Financial Aid Direct Deposit: Numbers: 3106313 - 3109253
- Student Financial Aid Fund: Numbers: 3103392 - 3104635
- Measure G Building Fund: Numbers: 3102654 - 3104408
- Mammoth Building Fund: Numbers: 3102659 - 3102660
- Mammoth Debt Service Fund: Number: 3104021
- Maintenance Assessment District Fund: Number 3103023

EDUCATIONAL SERVICES—CONSENT

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Educational Services items be approved on the consent agenda.
Kern Community College District, Workplace Learning Resource Center, Authorization to Enter Into an Agreement for Services and Central California Power

The Chief Financial Officer and the Vice Chancellor, Educational Services, were authorized to enter into an Agreement for Services, on behalf of the Workplace Learning Resource Center, and Central California Power, as recommended in the Educational Services Report. The Kern Community College District Workplace Learning Resource Center will develop and provide a customized training program. The total amount payable to the District is $10,964.00. A copy of said Report No. E-65-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Bakersfield College, Authorization to Enter Into an Agreement for Services and Hall Ambulance Services

The Chief Financial Officer and the Vice Chancellor, Educational Services, were authorized to enter into a renewal agreement between the Kern Community College District, on behalf of Bakersfield College, and Hall Ambulance Services, as recommended in the Educational Services Report. Bakersfield College will partner with Hall Ambulance to provide an EMT-1 academy training for their potential employees. This service will be provided through contract education. The amount payable to the District is a $500.00 administration fee per cohort/class. A copy of said Report No. E-66-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Approval of Out-of-State Travel

The Board authorized approximately ten (10) students in the Bakersfield College Chapter of the Society of Women Engineers (SWE) to attend the national SWE Conference in Orlando, Florida, November 3-6, 2010, as recommended in the Educational Services Report. Faculty advisors Liz Rozell and Rebecca Head will accompany the students. The travel costs of $2,415.00 will be covered by Vocational Technical Education Act (VTEA); Mathematics, Engineering and Science Achievement (MESA); and personal funds. A copy of said Report No. E-67-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Approval of Out-of-State Travel

The Board authorized approximately six (6) Bakersfield College students to travel to the national Society of Hispanic Professional Engineers (SHPE) Conference, in Cincinnati, Ohio, October 27-31, 2010, as recommended in the Educational Services Report. Student costs of $1,500.00 will be covered by the Bakersfield College Science, Technology, Engineering, and Mathematics (STEM); and the Mathematics Engineering and Science Achievement (MESA) grants. A copy of said Report No. E-68-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Bakersfield College, Approval of Out-of-State Travel

The Board authorized approximately eight (8) Bakersfield College student government student leaders and one advisor to attend the National Conference on Student Leadership (NCSL) in Lake Buena Vista, Florida, November 3-7, 2010, as recommended in the Educational Services Report. All travel expenses of $13,997.70 for the students and the advisor will be covered by Student Representation fees. A copy of said Report No. E-69-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Out-of-State Travel

The Board authorized approximately four (4) Porterville College students to attend the 2010 Collegiate Entrepreneurs’ Organization (CEO) Conference in Chicago, Illinois, November 3-6, 2010. Porterville College faculty member Kailani Knutson will accompany the students and her costs will be covered by Vocational Technical Education Act (VTEA), as recommended in the Educational Services Report. The students’ costs of $2,500.00 will be covered by the California State University Fresno Lyle’s Center for Innovation and Entrepreneurship and fundraising activities. A copy of said Report No. E-70-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS

Presentation of the Kern Community College District-Community College Association (CCA)/California Teachers Association (CTA)/National Education Association (NEA) Initial Proposal to the Kern Community College District

The Kern Community College District-Community College Association (CCA)/California Teachers Association (CTA)/National Education Association (NEA) Initial Proposal to the Kern Community College District was presented, as shown in the Human Resources Report. A hearing will be scheduled at the next Regular Board meeting where any member of the general public may address the Board regarding the Proposal. A copy of said Report No. H-22-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Presentation of the Kern Community College District Initial Proposal to the Kern Community College District-Community College Association (CCA)/California Teachers Association (CTA)/National Education Association (NEA) Initial Proposal

The Kern Community College District Initial Proposal to the Kern Community College District-Community College Association (CCA)/California Teachers Association (CTA)/National Education Association (NEA) Initial Proposal was presented, as shown in the Human Resources Report. A hearing will be scheduled at the next Regular Board meeting where any member of the general public may address the Board regarding the Proposal. A copy of said Report No. H-23-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Kern Community College District, Confidential/Management Employees, Approval to Change the Medical, Dental, Life Insurance, and Vision Benefit Premium Caps, Effective October 1, 2010

Mr. Corkins asked how the cost for this recommended alignment was being handled and Mr. Burke responded this cost was being funded out of the General Fund.

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board approve changing the medical, dental, life insurance, and vision benefit premium caps from the current overall rate of $1,026.50 per month for Confidential/Management employees, effective October 1, 2010, as recommended in the Human Resources Report. The health and welfare benefits premium cap for Confidential/Management employees is at a rate below that of the Classified staff. This increase in the premium caps for all health and welfare benefits would bring this group in line with what has been approved for the Classified staff. This will adjust District premium contributions for providing Confidential/Management employee Medical, Dental, Vision, and Life insurance benefits. Implementation of this adjusted cap will be for the SISC 2010-11 fiscal year (October 1st through September 30th). A copy of said Report No. H-24-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS—CONSENT

Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the following Human Resources items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and management staff, as recommended in the revised Human Resources Report. A copy of said Report No. H-25-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Ms. Karen Bishop, Professor of Sociology and CCA Vice President, welcomed the members of the Board and expressed appreciation to the Trustees for visiting the Porterville College campus. She commented that she was reporting on behalf of Ms. Mary O’Neal, CCA President, as she was unable to attend.
Ms. Bishop asked everyone to keep Dr. Ron Glahn, Professor, Physical Education, in their prayers, after surviving a bicycling accident.

Ms. Bishop referred to CCA’s Initial Proposal and the District’s Initial Proposal related to negotiating proposed contract changes and advised that the decision to sunshine the proposals together was made consciously and deliberately, and it was felt that it was symbolic of CCA and the District working together to craft an agreement that will work well for everyone. She stated that CCA remains committed to the negotiation process even though there was a recent change in the administration’s approach to developing a team for negotiating. She commented that the team will be working with a team that has one consistent member, Mr. Bruce Barsook, Attorney, and management members will be joining the negotiations as necessary. She indicated that this process will continue for six months and then be evaluated.

Dr. David Bezayiff, Academic Senate President, Porterville College, welcomed the Trustees and stated he was pleased that they were able to visit the campus. Dr. Bezayiff expressed appreciation for the fact that Dr. Carlson had been doing an excellent job in keeping all staff members up to date on Dr. Glahn’s condition. He stated that the following week, he and other Academic Senate members will be traveling to visit Dr. Glahn.

Dr. Bezayiff stated that he would be meeting with his peers to discuss equivalency processes and to share in District Consultation Council.

Mr. Matthew Crow, Academic Senate President, Cerro Coso Community College, indicated he was present representing Cerro Coso Community College.

**Classified Staff Report**

There were no classified staff reports.

**Management Association Report**

Dr. Antonia Ecung, Dean of Instruction, Porterville College, indicated that she was representing Mrs. Sue Vaughn, President of the Management Association. She expressed appreciation by the members of the Management Association for the action taken earlier by the Trustees related to changing the medical, dental, life insurance, and vision benefit premium caps to align with those of the classified staff.

Dr. Ecung commented that having the members of the Board of Trustees visit the College was like having a holiday open house, as everyone enjoyed a good lunch and shared a lot of stories.
College Reports

**Cerro Coso Community College** - Mrs. Jill Board, President, thanked Porterville College staff for the work involved in the visit and stated that she found the tours enlightening. She reported that it had been a very busy month at Cerro Coso Community College, and continues to be busy. She announced that the previous Friday the astronomical Star Party and as of now, the College raised $4,500 to go towards the maintenance and possibly adding equipment for the observatory. She advised that the College hired a full-time faculty member and his expertise is astronomy. He met with members of the China Lake Astronomical Society who assisted with the Star Party. She indicated that the Science faculty and their students had an open house on the third floor where they showcased a number of experiments. She commented that staff, community, and foundation members all helped in raising the additional funds.

Mrs. Board reported that during the same timeframe that Friday and Saturday, the first National Science Foundation activity was held and faculty from all over Southern California attended and they were trained on how to do curriculum for the kid wind competition. The National Science Foundation Regional Center will cover the costs for transportation. The second day of training was more advanced.

Mrs. Board announced that a jazz concert was held later that evening in the sculpture garden.

Mrs. Board advised that College staff are working on emergency preparedness, they have identified the incident command staff who will make up those members that will respond to the emergency operations center, and the following day staff will be meeting to review the regulations again as well as tabletop exercises, in preparation of October 21st, the Great California ShakeOut.

**Porterville College** – Dr. Rosa Carlson, President, thanked the members of the Board of Trustees and District administration for being present at Porterville College. She referred to the comments of Ms. Bishop and Dr. Bezayiff, stating that he was involved in a very serious accident. She stated that she was proud of the staff as the campus pulled together that day and made sure all classes were covered. She stated that the College is now preparing for the long term coverage.

Dr. Carlson reported that 1,200 high school seniors were on the campus and it was better organized, having learned from last year. She stated that this production is put on by local high school counselors, principals, Porterville College faculty, staff, and students. The Porterville College Foundation provided lunches and faculty and staff contributed to purchase prizes. She indicated that two students received laptops and others received iPods. Dr. Carlson indicated that this year they had alumni students attend and they talked with the students. She advised that Trustee John Corkins and Board of Governors member Mr. Gary Reed, both alumni, attended the event.

Dr. Carlson reported that several administrators and faculty members on the Porterville High School District Career Pathway Advisory Board and everyone is working very closely together to focus on student success from high school to Porterville College. There will be discussion with the high schools about Senate Bill 1440 and what the high schools must do before the students move to the community colleges. She indicated that a team of leaders will be attending the Central Valley Higher Education Consortium where discussion will concentrate on Senate Bill 1440.
Dr. Carlson announced that discussions have taken place with University of California, Fresno; Fresno Pacific; University of California, Bakersfield; and the National University, and they will work together to develop a Memorandum of Understanding that will clearly state that they cannot offer any freshman or sophomore classes and hopefully this will come to fruition.

Dr. Carlson asked to thank all those staff members that did all the work behind the scene, such as Mrs. Carol Brown, Mr. Lee Roderick, Ms. Rosemary Viotto, Mr. Tim Noel, Mr. Alex Naviriz, Ms. Mary Coleman, Mr. Chris Craig, and Mrs. Donna Berry. She introduced the new Maintenance and Operations Manager, Mr. John Word.

Bakersfield College – Mrs. Nan Gomez-Heitzeberg, Executive Vice President, Academic Affairs/Student Services, advised that Dr. Chamberlain was on an accreditation visit and was unable to attend. She referred to Mr. Corkins comment about the accreditation rubric and looking at data, and she indicated that was the first task that Bakersfield College undertook, analyzing where the College was and where there were gaps, and the College is currently at 86% of the Student Learning Outcomes that are completed. She commented that the College knows where their target is and they believe that is a doable goal in the next 18 months.

Mrs. Gomez-Heitzeberg reported that it is the first time in a long period of time that the College has a full roster of administrators. She commented that Dr. Rebecca Flores, Dean of Instruction, from Texas attended her first football game in her life; she was raised in Australia. Dr. Stephen Eaton, Dean of Instruction, has a Theatre background and is moving from a town with two stoplights to Bakersfield, and has just about visited every community college in Michigan as the member of an accreditation team.

Mrs. Gomez-Heitzeberg announced that Mrs. Jill Board, Mr. Bill Henry, and she were part of a team along with two faculty members, a member of the Kern High School District Board of Trustees, and a Principle from the Kern High School District, visited St. Clair Community College to look at their Career and Technology Education Program. She commented that it was inspiring, and it provided an excellent model for making the career pathways better for the students and they know ahead of time what they need to complete and to streamline the pathways.

Mrs. Gomez-Heitzeberg reported that students are finding that they need to know mathematics in order to be a chef and in a good pairing with dialog between faculty being fruitful and robust, is that there be discussions about what the students need. However, instead of asking them to come and learn the fractions in another class, the fractions lessons were taken to the students. There was dialog between the Culinary Arts chef professors and the Academic Development faculty and brought all of that together with the students, did an assessment and are studying the data, so that the College will be moving forward to determine what might need to be adjusted to ensure that the students are even more successful.

Mrs. Gomez-Heitzeberg announced that six students that will be traveling to Chicago on November 4-17, 2010, as part of the entrepreneurial conference and the Students in Free Enterprise (SIFE) team will be reporting to the Board of the Trustees in December, and they will be sharing their experiences at the conference and other activities they have participated in.
Chancellor’s Report

The Chancellor thanked Porterville College for the warm welcome, the great tour, and enjoyable lunch. She thanked the Athletic Department for the Porterville College jacket.

Ms. Serrano extended congratulations and recognition to Mrs. Pauline Larwood, for the service she completed as a member of the Board of Governors. The Chancellor indicated that following the last meeting of the Board of Trustees she received notice that Mrs. Larwood had been recognized by her colleagues in Sacramento. She commented that she knew that Mrs. Larwood’s reputation has brought recognition to the Kern Community College District as she is a problem solver.

The Chancellor congratulated Mr. John Means, Associate Chancellor, Economic and Workforce Development, on well deserved recognition as it relates to occupational education/career technical education and the leadership that he is not only providing District-wide but also to the State, the California Community College Association of Occupational Education. She stated that she received a notice from the Association thanking the District for sharing Mr. Means and his time with the Association. She advised that he is President-elect for 2010-11 on their Board. She thanked Mr. Means for his leadership locally and State-wide.

Ms. Serrano advised that it had been brought to her attention by Mrs. Board, President, Cerro Coso Community College that the May Board meeting is scheduled on Thursday, May 12, 2010, the day before Commencement. There are many activities scheduled the day before Commencement, including Commencement rehearsal. The Chancellor proposed that the May Board meeting be changed to the first week in May which would be May 5, 2010. There will be a request for Board action to change the date at the next Board meeting. It was noted that May 6th is the Commencement date for the Eastern Sierra College Center, in Bishop.

The Chancellor stated that the Colleges will be involved with the Central Valley Higher Education Consortium (CVHEC) as it relates to improving transfer, and the implementation of Senate Bill 1440. She commented that another element of that Summit was the work of the three Colleges to work together with all institutions in the Central Valley and become partners in a grant that is being funded by the Gates Foundation. It is called Completion by Design and they, like other foundations, are supporting student success. The transfer initiative is a System-wide Initiative so the District had to meet those criteria; had to be a member of a multi-college District that had been approved to be able to compete and the District was on the list as eligible to compete; and the District would have to have a broad impact. She commented that geographically, just in the Kern District alone, and then look at the students in the Central Valley and across to Cerro Coso Community College, the District would leave a big footprint. She indicated that she was pleased that the District could have representatives there for something that the District was committed to making happen and now there might be resources to assist with that.

Ms. Serrano advised that the Board meeting in November would be held on the fourth, the first Thursday; as the second Thursday is a holiday, Veteran’s Day.
The Chancellor reported that she had attended a meeting at California State University, Bakersfield, and they established an Educational Advisory Committee, which was a great opportunity to talk about the work they are doing, outreach, admissions, student learning outcomes, and their President of the Academic Senate was present. He indicated that their Academic Senate would really appreciate meeting with the District’s Academic Senates, who have indicated that they too would be interested. She stated that there is an opportunity to come together and work on the transfer bill and what that would mean to both Districts.

Ms. Serrano advised that Dr. Chamberlain had submitted an Arvin Report related to the offer to receive property and offer instruction, possibly establishing a center in Arvin. She proposed having a Work Study Session and it was agreed to have the Session prior to the regular Board meeting.

The Chancellor thanked Dr. Carlson for keeping District staff advised of Mr. Glahn’s progress and she expressed wishes to him and his family for a speedy and full recovery.

Board of Trustees Reports

Mr. Duncan thanked the Trustees for traveling to Porterville College and stated that on behalf of the students everyone was excited and looking forward to the visit. He stated that for National Dessert Day, the students had made desserts for a competition/fundraiser and they had shared a tray of desserts at the Board luncheon.

Mr. Corkins expressed appreciation to the Trustees and administration for traveling to the Porterville College campus.

Mrs. Larwood thanked everyone for the opportunity to visit the campus, eat lunch with the students and staff, and enjoyed the results of the dessert competition. She stated that she felt the most important legislation passed this past year was the transfer bill. She believes that this bill has the possibility of helping students to spend less time, get through, and be able to transfer to a university without difficulty, including their families spending less funds. She commended everyone for moving forward on this process.

Mr. Rodgers stated that the Trustees and he are happy to visit the College campuses; they like to see the changes in the campuses and meet with students and staff.

Mr. Rodgers encouraged everyone, including students to vote, and he asked everyone to take a look at the Propositions, especially Proposition 23.

Mr. Rodgers asked to be kept up to date on Dr. Glahn’s recovery.

Mrs. Bans thanked Dr. Carlson and the entire Porterville College staff for the work to host the Board of Trustees. She expressed appreciation for the visit with the Fire Technology and the Nursing Departments.
Adjournment

The meeting was adjourned by the President at 3:46 p.m.

______________________________, Vice President
Rose Marie Bans

______________________________, Clerk
John A. Rodgers