Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. Stuart O. Witt, President, at 10:30 a.m., in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield. Mr. Witt announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees Stuart O. Witt, President; John S. Corkins; Pauline F. Larwood; Kay S. Meek; Dennis L. Beebe

Members absent: Trustees Rose Marie, Vice President; John A. Rodgers, Clerk

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Frank Ronich, General Counsel
Dr. Doris Givens, Vice Chancellor, Educational Services
Ms. Kellie Van Westen, Executive Assistant, Chancellor’s Office

Bakersfield College:
Dr. Greg Chamberlain, President
Mrs. Nan Gomez-Heitzeberg, Executive Vice President, Academic Affairs/Students Services

Cerro Coso Community College:
Mrs. Jill Board, President

Porterville College:
Dr. Rosa Carlson, President
Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

PUBLIC COMMENTS

Public Comments

There were no requests for Public Comments.

WORK STUDY SESSION

Bakersfield College, South Business Plan and Officers of the City of Arvin

The Chancellor advised that the Work Study Session was related to a request to establish a Center in Arvin in order to meet the educational needs of the Arvin and Lamont service area that falls within the service area of Bakersfield College. She advised that there were two reports from Dr. Chamberlain, and one report from Dr. James Young related to the needs of the Arvin community and how to go about meeting those needs. She further advised that a letter from the Arvin City Council indicated that they had property they would be interested in donating to establish a center in the Arvin community. Ms. Serrano commented that the purpose of the Work Study Session was to listen to discussion of the information that has been presented in the reports, with an interest in developing a common understanding and determining how Bakersfield College will move forward.

The Board President indicated that there would be a presentation on Dr. Chamberlain’s assessment of the needs of Arvin; Dr. Young’s assessment of the needs of Arvin; and then the Trustees will discuss the recommendation of Dr. Chamberlain and how to meet the needs of the Arvin and Lamont communities. He asked if Dr. Chamberlain and Dr. Young had met and Dr. Chamberlain advised that they had met early in the spring prior to the first study and had met once again regarding data. Dr. Young advised that Dr. Chamberlain and he had come to a conclusion as to the data to compare.
Ms. Serrano indicated that after they both looked at the data, there remains a request from the Arvin Community to establish a center in that area to serve Arvin and Lamont. The College has looked at the same data and has concluded that the educational needs can be met by establishing a presence and an academic program but without establishing a center. The College has a plan as to how to meet the needs without having a center established in that community.

Mr. Corkins commented that he had read all of the documentation and reviewed the data, and he would like to hear a synopsis as to each recommendation and why they vary.

Dr. Chamberlain stated that the report he submitted looked at building capacity, trying to meet the current needs in Arvin, and looking towards the future. It does indicate that at some point there will be a need for a South Kern Center, but not yet. He highlighted the demographics, the increased growth of residents, the changing job market, the offering of general education courses as well as basic skills, supportive services, counseling, etc. He indicated there were tables identifying the rationales, challenges, plans, and examples of tasks to be completed to meet the timelines to open a center in the future.

Dr. Chamberlain shared a schedule of costs for the current fall, stating that the non-instructional costs currently are $5,500 and as courses are added the costs will expand to $1,100 a course per semester. He indicated that he worked with Kern Council on Government on gathering data for long-term population growth. Dr. Chamberlain indicated that his recommendation for placement of a potential Bakersfield College Center in the South Kern area remained the same as last May and that was the Bear Mountain and Highway 99 property.

Mr. Corkins asked what the current site was called, and Dr. Chamberlain indicated that the College is offering classes at Arvin High School. He asked if the College would endorse continuing what is currently taking place on a short-term basis and Dr. Chamberlain replied that he would suggest increasing the level of commitment by adding classes and adding a part-time Educational Advisor which can be funded by current budget resources. Mr. Corkins asked if the Arvin/Lamont was a prime site for Distance Education learning. Dr. Chamberlain stated that there is a better success rate with Interactive Television and Arvin/Lamont would be a good site.

Dr. Young recommended that a full Center be developed in Arvin and he believed that the data supplied by Bakersfield College clearly supports this recommendation. He called attention to a listing of the enrollments of Arvin and Lamont students in classes at Bakersfield College, stating that there were several areas where the number of students from Arvin and Lamont students could fill three and four classes in Arvin. He estimated a total of 51 class sections could be held in Arvin. Dr. Young talked about the transportation difficulties for the students traveling from Arvin and/or Lamont to Bakersfield College.

Dr. Young referred to a graphic provided by Dr. Chamberlain related to population density report, stating that there will be great capacity. He stated that in reviewing the data, he determined that there are 6,500 young people between the age of 18 and 28 that live in the Arvin/Lamont area today, and 43% of the total population of Arvin/Lamont are under 19 years of age. He stated that having a Center in Arvin would be a long-term viability, it would meet a great student need, and he believes that the Board should be considering a full college center.
Dr. Young shared a map indicating a proposed development surrounding the site offered by the City of Arvin for a College Center. Mr. Christensen described the property, highlighting additional advantages, and commented that this property could still serve the Bear Mountain/Highway 99 property. It was noted that there were grant opportunities also available to the City of Arvin.

The Chancellor asked for clarification about the current public transportation system in Arvin. Mr. Christensen indicated that there is a way for students to travel to Bakersfield College, by taking a bus, but it is a long trip taking an indirect route; there is great service in town. He indicated that the City applied for a grant related to the public transportation. The Chancellor asked if there was public transportation in Lamont and if so how would students travel from Lamont travel to Arvin. It was reported that the City of Arvin provides transportation between Arvin and Lamont.

Dr. Young asked that the Kern Community College District Board of Trustees take positive action and make a commitment to develop a Center in Arvin, the need is there, the timing is absolutely right to do it; and make it well known in Arvin, hold a press conference. He asked that the District accept the offer of the land from the City of Arvin, and move quickly to finalize that arrangement. He commended Dr. Chamberlain’s proposal to put an Educational Advisor at the Arvin High School Campus one day a week; however, they will have limited time to meet with students to assist in the enrollment process, etc. and would ask that a full-time person be placed at the high school. The District should begin planning for the building and having the Center placed in the California Community Colleges Five-year Construction plan, and having the Center approved, provides the City of Arvin the ability to apply for grants etc.

Mrs. Larwood commented that she agreed with the proposal of the Bear Mountain/Highway 99 property, and she also saw the logic of a center in the Arvin/Lamont area. She stated that there were several considerations, such as how much money has been expended on preparing for the Bear Mountain/Highway 99 site. She stated that if the District went a different direction, the College District should not incur any additional costs. She asked about the issues of the drilling wells on the proposed site in Arvin. She stated that if the District was to start over, the Arvin proposal was a good proposal; however, there are economic considerations for everything. She would like the District to consider the proposal at no cost to the District except for construction.

Mr. Corkins asked Mr. Burke to walk him through the process of developing a center and then provide a background on the Bear Mountain/Highway site. Mr. Burke advised there is a three to five year process to establish a center and then to construct, and once center status has been granted it is qualified as a delivery site. This would also pertain to the Bear Mountain site. If the District did not move forward with the Bear Mountain site, they could go in a different direction.

Mrs. Meek asked if Grimway, with its commitment to education, had been approached about possibly assisting in the transportation of students to Bakersfield College. The response was no. Mrs. Larwood recommended that the transportation issue should be addressed regardless of the site proposed by the District.
Mr. Witt commented that after reading the materials and hearing the testimony, he stated that is it clear that the District is barely involved and one faculty member one day a week indicates a light commitment. He stated that he had never seen a successful project that did not start at inception without an impassioned advocate and that would be Dr. Young. Mr. Witt advised that from a community perspective, it is one thing to have impassioned advocates who have vision and can see things as they can be; it is another thing to sustain that with commitment from the community. He asked to hear from the City Council member. Mrs. Pichardo cited stories of the determination of students in the community to attend Bakersfield College, and stated that she sees a very strong commitment.

Mr. Witt asked if local business would be committed to have staff take continuing education courses. It was noted that the larger businesses, such as Grimway Farms, IKEA, etc.; but probably not the smaller businesses. Mr. Witt stated that it is important to place temporary buildings, create an identity with the Center, and develop a commitment from everyone in the community to share the vision of getting the elementary school children in that College when the time comes. He stated this would be a good question to ask the City Council and community members.

The Chancellor commented that she heard the recommendations from Dr. Young, and mentioned that Bakersfield College has a plan to provide a regular plan for instruction and support services. She recommended continuing with the implementation of that plan, not develop a staffing plan that will be appropriate to meeting the needs of the service area, as well as the transportation issue along with the City of Arvin and the community of Lamont. It was recommended to look into the instructional television courses. It will take time to consider plans for a Center to ensure that developed capacity is sustainable and consider applying for bond funds for a Center in the future. There is the opportunity to continue to look at how to not only cooperate, but to collaborate in providing access to see if it can be developed, remain sustainable; and look at how to address the needs of Arvin and Lamont today with the needs of the future as Bakersfield continues to grow as well.

Mr. Witt stated that the Trustees are interested in the “what next” and the Board needs to start hearing through the Chancellor recommended actions and steps for the future.

Mr. Corkins stated that he was not opposed to revisiting the Bear Mountain/Highway 99 site, and making sure that was a good decision. He would like a re-evaluation of that site and what is the game plan for more of a commitment to Arvin and Lamont by Dr. Chamberlain; what it means, the costs, and the numbers. A Center cannot be placed there today, but the District could commit to a stronger position there. He stated that he would like all of the Trustees present when a decision made; and he would like to see some action items when reviewing these questions and what the commitment would be over the next few months.

A copy of said Report No. A-21-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Adjournment to Closed Session

The meeting was adjourned to Closed Session at 12:10 p.m.

A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957(b)(1)]

B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]

D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]

E. Student Discipline [Education Code Section 72122]

F. Management Association – Meet and Confer Issues [Government Code Section 54957.6]

G. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

Adjournment

The President adjourned Closed Session at 1:40 p.m., to reconvene in the Regular Session, at 2:00 p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield.

RETURN TO OPEN SESSION—PRELIMINARY ITEMS

The regular meeting was called to order by Mr. Stuart O. Witt, President, at 2:05 p.m., on November 4, 2010, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield. Mr. Witt announced that the proceedings of the meeting were being recorded on tape.
Roll Call

Members present: Trustees Stuart O. Witt, President; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood; Kay S. Meek, Phillip W. Duncan, Student Member

Members absent: Trustees Rose Marie Bans, Vice President; John A. Rodgers, Clerk

District Administration and staff: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Dr. Doris Givens, Vice Chancellor, Educational Services
Mr. Frank Ronich, General Counsel
Mr. David Palinsky, Director, Information Technology
Ms. Kellie Van Westen, Executive Assistant, Chancellor’s Office

Bakersfield College:
Dr. Greg Chamberlain, President
Mr. Cornelio Rodriguez, President, Academic Senate
Mrs. Andrea Garrison, CCA Negotiator
Mrs. Sue Vaughn, President, Management Association

Cerro Coso Community College:
Mrs. Jill Board, President
Mr. Matthew Crow, President, Academic Senate

Porterville College:
Dr. Rosa Carlson, President
Dr. David Bezayiff, President, Academic Senate President

Guests: Mr. Michael Urner, Investment Manager, Wells Fargo Advisers
Mr. Dave Ivarie, Investment Manager, Merrill Lynch
Various staff members

Pledge to Flag

Mr. Corkins led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.
Reports of Actions Taken in Closed Session

Mr. Witt presented the following report: On February 1, 2007, the Board met and took action to deny tenure to a probationary academic employee. The employee filed a grievance regarding that decision pursuant to Education Code sections 87610.1.

The Arbitrator jointly selected by the Grievant and the District has ruled on the grievance. The Arbitrator found that there was a violation of the District’s evaluation procedures and made a monetary award as a remedy. The Arbitrator also found that the decision not to grant tenure was reasonable and denied the grievance. Accordingly, the denial of tenure to the probationary academic employee (employee number @00314651) is final.

Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an agenda item from the consent agenda for discussion. Educational Services Items 1 and 2 were pulled from the agenda. There were no further requests. It was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources, as submitted.

 Approval to Change Date of the Board Meeting Scheduled for May 12, 2011, to May 5, 2011

The Chancellor advised that the Board meeting of May 12, 2011 will be held at Cerro Coso Community College and that is the day before Commencement; therefore, it was recommended to change the date to May 5, 2011. It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the May 12, 2011, Board Meeting date be moved to May 5, 2011.

Presentation of the Board of Trustees Calendar of Meeting, 2011-12

The Board of Trustees Calendar of Meeting, 2011-12, was presented for information, as shown in the Administrative Report. The Chancellor advised that the Calendar reflects the Board meeting day as the second Thursday of each month. There was a change to the first Thursday in May to again accommodate the fact that College graduations would be held the second week. She commented that last year the Board had discussion about budgets and difficult times and chose not to visit the Centers because of the associated costs. She asked whether it was the Board’s desire to include Board visits again or continue as is, knowing that the State Budget could get worse in the coming years. Mrs. Larwood commented that until such time that the budget improves she recommended not visiting the Centers. The Calendar will be presented for approval at the Board of Trustees Organization meeting of December 16, 2010. A copy of said Report No. A-23-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence and/or Communications to the Board of Trustees

The Chancellor advised that no correspondence addressed to the Board of Trustees had been received.
Public Comments

There were no requests for Public Comments.

PUBLIC HEARINGS

Kern Community College District, Right of Way for Road and Other Purposes to California City

It was noted that the District received a Request from California City for Right of Way for road purposes as described in the Resolution of Intention adopted by the Board of Trustees on October 14, 2010, as shown in the Business Services Report. The Notices were posted as required by California Education Code Section 81312. It was noted that the road improvements and utilities would be constructed by California City. A copy of said Report No. B-158-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

It was pointed out that there was an error on the posting of the Hearing Notice and it was recommended that the hearing be rescheduled. It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Public Hearing be rescheduled to the Board meeting of December 16, 2010, at the Weill Institute.

Kern Community College District-Community College Association (CCA)/California Teachers Association (CTA)/National Education Association (NEA) Initial Proposal to the Kern Community College District

The Vice Chancellor, Human Resources, requested that the Board of Trustees accept the initial proposal of the exclusive representative (CCA, CTA, NEA) which was presented to the Board of Trustees on October 14, 2010. The Hearing was opened at 2:12 p.m. to receive public comment. There was no public comment and the Hearing was closed at 2:13 p.m.

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board of Trustees accept the initial proposal of the exclusive representative (CCA, CTA, NEA), and directed that the negotiation process proceed, as shown in the Human Resources Report. A copy of said Report No. H-26-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
The Vice Chancellor, Human Resources, requested that the Board of Trustees accept the initial proposal of the Kern Community College District which was presented to the Board of Trustees on October 14, 2010. The Hearing was opened at 2:14 p.m. to receive public comment. There was no public comment and the Hearing was closed at 2:15 p.m.

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board of Trustees accept the initial proposal of the exclusive representative (CCA, CTA, NEA) and directed that the negotiation process proceed, as shown in the Human Resources Report. A copy of said Report No. H-27-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**BUSINESS SERVICES ITEMS**

**Kern Community College District, Certificates of Participation, July 1, 2010, through September 30, 2010**

Mr. Burke introduced Mr. Michael Urner, Investment Manager, Wells Fargo Morgan Stanley, and Mr. Dave Ivarie, Investment Manager, Merrill Lynch, to present the Kern Community College District Certificates of Participation, July 1, 2010, through September 30, 2010, as shown in the Business Services Report. The reports included Certificates of Participation Quarterly Reports and the Quarterly Portfolio Report. Mr. Urner pointed out that District continues to earn more than the LAIF. A copy of said Report No. B-159-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Kern Community College District, 311A Report for Fiscal Year 2009-10**

The Chief Financial Officer presented the Kern Community College District’s 311A Report for fiscal year 2009-10, as shown in the Business Services Report. Mr. Burke highlighted the 311A Report, stating that the State Chancellor’s Office had expanded the Report. A copy of said Report No. B-160-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Corkins asked about cash flow and Mr. Burke advised that funds were getting low; however, in the last weeks of October, the District received four months of apportionment.
Mrs. Andrea Garrison, faculty member, Bakersfield College, stated that she was very frustrated this semester and her frustration hit the roof when she read the 311A Report. She commented that the Colleges have limited student enrollment, sessions and programs have been cut, faculty must have permission to add students to their classes, adjunct faculty have been cut, transferred a faculty member to another College, there are load issues, and classified positions have been cut. She advised that the students and staff working in her area are working in squalor and it is depressing. She has had to step over insects, clean floors in her classroom, etc. She commented that she had heard that temporary help was going to be hired to clean the campus.

Mrs. Garrison stated that after reading the 311A Report and the District’s reserves, she was disgusted and outraged. She questioned why the funds were sitting in the coffers and reserves when the District is not serving the community as the Colleges are turning away students. She asked the Trustees to please consider this.

**Note:** Mr. Beebe joined the meeting.

**Bakersfield College, Campus Storefront and Door Replacements Project, Authorization to Execute a Work Authorization for Architectural/Engineering Services to BFGC-IBI Group Architecture**

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Board authorize the Chief Financial Officer to execute a work authorization for Architectural/Engineering services for the Campus Storefront and Door Replacements project at Bakersfield College to BFGC-IBI Group Architecture, in an amount not to exceed $89,247.20, as recommended in the Business Services Report. A copy of said Report No. B-161-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Bakersfield College, Logistics Facility Remodel Project, Authorization to Execute a Work Authorization for Architectural/Engineering Services**

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to execute a work authorization for Architectural/Engineering Services for the Logistics Facility Remodel Project, Bakersfield College, to AP Architects, in an amount not to exceed $57,500.00, as recommended in the Business Services Report. A copy of said Report No. B-162-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Cerro Coso Community College, Main Building Americans with Disabilities Act (ADA) Door Hardware Project**

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board authorize the Chief Financial Officer to enter into an agreement with JTS Construction, Inc., in the amount of $125,700.00, for the Cerro Coso Community College Main Building Americans with Disabilities Act (ADA) Door Hardware project, as recommended in the Business Services Report. A copy of said Report No. B-163-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
BUSINESS SERVICES ITEMS—
CONSENT

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above $30,000 or to procure goods and services other than construction services above $50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Meeks, and carried that the following Business Services items be approved on the consent agenda.

Items other than Construction

Bakersfield College, Authorization to Accept a Grant Transfer between the Kern Community College District, El Camino Community College District, and the United States Department of Education-Fund (FIPSE)

The Chief Financial Officer was authorized to accept a grant transfer between the Kern Community College District, on behalf of Bakersfield College, El Camino Community College District and the United States Department of Education-Fund for the Improvement of Postsecondary Education (FIPSE), as recommended in the Business Services Report. El Camino Community College District is transferring their FIPSE grant award to the Kern Community College District. The term of the agreement is September 1, 2010 to August 31, 2014. The total amount payable to the District is $180,000.00. A copy of said Report No. B-164-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization to Enter into a New Agreement with Elsevier, Inc., for the Use of an Internet Based Electronic Medical Record Document Software

The Chief Financial Officer was authorized to enter into a new agreement between the Kern Community College District, on behalf of Bakersfield College, and Elsevier Inc., for the use of an internet based electronic medical record documentation software) as recommended in the Business Services Report. The term of the agreement is August 16, 2010 to August 15, 2015. The total cost to the District is $65,000.00. A copy of said Report No. B-165-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Cerro Coso Community College, Authorization to Execute a Subcontract Agreement with Santa Clarita Community College District, to Implement a CREATE Renewable Energy Regional Center

The Chief Financial Officer was authorized to execute a subcontract agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the Santa Clarita Community College District, to implement a CREATE Renewable Energy Regional Center, as recommended in the Business Services Report. The term of the agreement is October 14, 2010 to July 31, 2014. The total amount payable to the District is $700,242.00. A copy of said Report No. B-166-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Execute a Grant Agreement with the Foundation for California Community College, to Provide Funding to Students in the Child Development Careers Works Program

The Chief Financial Officer was authorized to execute a Grant Agreement between the Kern Community College District, on behalf of Porterville College, and the Foundation for California Community Colleges, to provide funding to students in the Child Development Careers Works Program, to pay for tuition, books, work study and transportation, as recommended in the Business Services Report. The term of the agreement is July 1, 2010 to July 30, 2011. The total amount payable to the District is $50,100.00. A copy of said Report No. B-167-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to $30,000 for construction services or up to $50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Porterville College, Gym Door Hardware Project, Approval of Change Order Number One

The Trustees approved Change Order Number One with Mark Wilson Construction, Inc., for the Gym Door Hardware Project, Porterville College, as recommended in the Business Services Report. This change order decreases the contract by $(28,518.52) which is -16.91% of the original contract amount. A copy of said Report No. B-168-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Items Other than Construction

- Agreement between the Kern Community College District, on behalf of Bakersfield College, and the San Francisco Community College District-California Early Childhood Mentor Program, to coordinate seminars for mentors of Child Development practicum lab students, ROP students and directors; coordinate and develop mentor programs; offer honoraria for faculty working with college mentor programs; provide books and instructional materials for mentors; and print and copy mentor materials, September 1, 2010 to June 30, 2011, and the total amount payable to the District is $12,175.00.

- Instructional Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Yosemite Community College District/Child Development Training Consortium (YCCD/CDTC), to enroll students working with children in the field of child development in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a current held Child Development Permit, September 1, 2010 to June 30, 2011, and the total amount payable to the District is $15,000.00.

- Campus Coordinator Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Yosemite Community College District/Child Development Training Consortium (YCCD/CDTC), to actively recruit eligible students into the YCCD/CDTC program, September 1, 2010 to June 30, 2011, and the total amount payable to the District is $7,200.00.

- Allied Health Education Program Agreements between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College and the following agencies, for the use of clinical facilities suitable for the educational needs of the Allied Health Programs, and there is no cost to the District.

  - Burton School District: July 1, 2010 to June 30, 2015
  - Delano Adult Day Health Care: February 25, 2010 to February 24, 2015
  - Ridgecrest Regional Hospital: July 1, 2010 to June 30, 2012
  - Ridgecrest Regional Hospital Acute Care Facility: August 1, 2010 to June 30, 2012
  - Ridgecrest Regional Hospital Long Term Facility: August 1, 2010 to June 30, 2012

- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Automotive Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.

- Memorandum of Understanding between the Kern Community College District, on behalf of Cerro Coso Community College (CCCC), and the California State University, Long Beach (CSULB), to provide innovative engineering education to the Greater Antelope Valley (GAV) region. The agreement is a shared commitment among CSULB colleges and CCC to ensure students in the region have access to high quality affordable engineering education, July 1, 2010 to June 30, 2011, and there is no cost to the District.
• Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the San Francisco Community College District, to provide the following Early Childhood Mentor Services: coordinate and offer an adult supervision course and seminars for mentors and directors; coordinate and develop mentoring programs; offer honoraria for faculty working with the college mentoring program; provide books and other instructional materials for mentors; and print and copy mentor materials, September 1, 2010 to June 30, 2011. San Francisco Community College District will pay for expenses incurred.

• Instructional Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the Yosemite Community College District/Child Development Training Consortium (YCCD/CDTC), to participate in the (YCCD/CDTC), to assist students in enrolling in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit, September 1, 2010 to June 30, 2011, and the total amount payable to the District is $8,750.00, and the total cost to the District is $8,750.00.

• Instructional Agreement and Campus Coordinator Agreement between the Kern Community College District, on behalf of Porterville College, and the Yosemite Community College District/Child Development Training Consortium (YCCD/CDTC), to participate in the (YCCD/CDTC), to assist students in enrolling in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit, September 1, 2010 to June 30, 2011, and the total amount payable to the District is $13,900.00.

A copy of said Report No. B-169-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-170-10 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-4: 17 - 20
General Fund: Numbers: 3104641 - 3105704
Student Financial Aid Fund: Numbers: 3104968 - 3105581
Student Financial Aid Direct Deposit: Numbers: !3109254 - !3118207
Measure G Building Fund: Numbers: 3104636 - 3105456
Mammoth Building Fund: Number: 3105313
EDUCATIONAL SERVICES

Cerro Coso Community College, Presentation of Two-Year Occupational Program Reviews

This item was pulled from the Agenda. A copy of said Report No. E-71-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Presentation of the Two-Year Occupational Program Reviews

This item was pulled from the Agenda. A copy of said Report No. E-72-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, Approval of Revisions to the College Catalogs

Dr. Givens, Vice Chancellor, Educational Services, reported that earlier in the year the Board of Trustees had approved the purchase of CurricUNET, a software program that has revolutionized the entire curriculum development process. She indicated that the report presented to the Board was the first report to come directly from this program. Dr. Givens reported that the Porterville College report had been revised and was at their placed.

It was moved by Mr. Beebe, seconded by Mrs. Meek, and carried that the Board approve the revisions to the 2010-11 Bakersfield College, Cerro Coso Community College, and Porterville Colleges’ catalogs, as recommended in the revised Educational Services Report. The changes to curriculum were completed using the newly installed CurricUNET software. At Bakersfield College, the primary changes affect Physical Education activity hours, and Music, for Title 5 compliance. At Cerro Coso Community College, the primary changes are due to cyclic reviews; updated assessments; and optional delivery mode additions. At Porterville College, Physical Education activity hours are being revised for Title 5 compliance. Title 5 regulations require local governing Boards to approve new courses prior to them being offered. These courses were reviewed and recommended by the College Curriculum Committees. A copy of said Report No. E-73-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

EDUCATIONAL SERVICES—CONSENT

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the following Educational Services items be approved on the consent agenda.
Kern Community College District, Workplace Learning Resource Center, Authorization to Enter into an Agreement with Pentel of America Ltd.

The Chief Financial Officer was authorized to enter into an Agreement between Kern Community College District, on behalf of the Workplace Learning Resource Center, and Pentel of America Ltd., as recommended in the Educational Services Report. The Kern Community College District Workplace Learning Center will develop and provide Employment Training Panel (ETP) funded customized computer training instruction to Pentel of America Ltd. employees. The income generated will be approximately $6,000.00-$20,000.00 and expenses will be approximately $2,400.00. A copy of said Report No. E-74-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Workplace Learning Resource Center, Authorization to Enter into an Agreement with Kaiser Permanente

The Chief Financial Officer was authorized to enter into an Agreement between Kern Community College District, on behalf of the Workplace Learning Resource Center, and Kaiser Permanente, as recommended in the Educational Services Report. The Kern Community College District Workplace Learning Center will develop and provide a customized training program to address improvement of first time pass rates for Kaiser Permanente employees taking the Language Line Medical Certification Test. Training will be conducted at Kaiser Permanente’s facility. The income generated will be approximately $1,400.00 and expenses will be approximately $720.00. A copy of said Report No. E-75-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS

Presentation of the Kern Community College District Initial Proposal to the California School Employees Association, Chapters 246, 336, and 617

Mr. Ali, Vice Chancellor, Human Resources, indicated that this is the first step in the proposal process for negotiations and a Public Hearing will be held at the next Board meeting. He stated that there was not a proposal from CSEA at this time, and he has been told that CSEA was still surveying the members. The Kern Community College District Initial Proposal to the California School Employees Association, Chapters 246, 336, and 617, was presented, as shown in the Human Resources Report. A hearing will be scheduled at the next Regular Board meeting where any member of the general public may address the Board regarding the Proposal. A copy of said Report No. H-28-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.
Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the following Human Resources items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-29-10 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Mr. Witt referred to Mrs. Garrison’s earlier comments, and asked if her comments had been shared with Dr. Chamberlain. She stated that she felt her comments reflect an attitude and a philosophy of the Board that has to do saving money for fear of what is coming down the road in the next few years. She thought she would be playing a larger role here related to these campus issues than going to the College President. She apologized to Dr. Chamberlain for surprising him with her earlier comments, which is not her purpose. She indicated that she has shared these comments with the Executive Vice President, Academic Affairs/Students Services.

Mr. Witt stated that he appreciated the fact that Mrs. Garrison shared her concerns. He stated that the comments made by Mrs. Garrison painted a fairly ugly picture and he recommended that to affect that change it needs to be worked through the College President. If the College Presidents need funds, they should contact the Chancellor, and she would work with the Board of Trustees.

The Chancellor also expressed appreciation for Mrs. Garrison’s comments and clarifying in terms of the perception. She stated that she realized that there is a perception that the Colleges do not have funds to address some of these issues and in fact the Colleges have year-end balances each year that are significant and have continued to accumulate for College use that she hoped would be used for addressing some of these issues. She commented that as there are needs for expenses beyond that in a College budget that those be addressed District-wide reserves, which has been done on at least one occasion. She thanked Mrs. Garrison for her comments and she indicated that she would like to discuss these types of issues at each of the levels rather than being surprised at the Board meeting. By knowing these issues, there can be dialog and determine how to address them.
Mrs. Larwood commented that she believed that campus restrooms and classrooms should be cleaned regularly and if not cleaned regularly, then the Colleges do not deserve to have students returning to the campus. She stated that when visiting the campus she has been disappointed as the restrooms are not as clean as they should be.

Faculty Reports

Mr. Cornelio Rodriguez, President, Academic Senate, Bakersfield College, congratulated the Board incumbent winners, and extended an invitation for them to address at one of the Political Science classes.

Classified Staff Report

There were no classified staff reports.

Management Association Report

Mrs. Sue Vaughn, President, Management Association, reported that a number of members had asked her to express their disappointment in the Board’s decision to require that management use vacation or unpaid leave for the seven non-holidays on which the Colleges and the District will be closed between December 18, 2010, and January 3, 2011. She stated that some of the confidential members believe that it is inequitable to pay classified staff but require confidential staff to use vacation or unpaid leave. Several of the managers believe that treating management staff differently than classified staff makes them feel underappreciated for the long hours and hard work that they provide to the District.

College Reports

Porterville College – Dr. Rosa Carlson, President, stated that there had been a Vietnam panel presentation on campus the night before and another would be held on the following evening. She commented that it was very interesting in seeing and hearing the reactions of students attending the presentations. She reported that the students were very involved in preparing for the Veterans’ Day Parade and there are several student groups who will have floats in the parade. The College is also preparing for a high school band competition to be held in Jamison Stadium.

Dr. Carlson reported that a faculty member decided to try something new with his English learning students related to pronunciation. She stated the students are using computers where they can hear the pronunciation of the word over and over, use it in sentence, etc. This is a computer lab literally for learning any new language.

Dr. Carlson thanked Mr. Phillip Duncan, President, Associated Students of Porterville College, and the involvement of all students group in some type of project for giving something back to the community, such as the collection of coats for kids, books, etc.

Cerro Coso Community College - Mrs. Jill Board, President, stated it was a very busy October including the Star Party and the Relay for Life. She stated that over 50% of the faculty and staff participated in the Desert Empire Fair booth representing the College. There was also a renewable energy booth that created a lot of interest and questions by community members.
Mrs. Board indicated that 300 junior and senior high school students were visiting the campus for preview day. The students were representing high schools from Lone Pine to Mojave and this was for the Indian Wells Valley campus. She advised that the Bishop and Mammoth Campuses have local high school students attend an Eastern Sierra College Center visit.

**Bakersfield College** – Dr. Chamberlain advised that he missed the last meeting as he was leading an Accreditation Visit at San Diego City College which is always an interesting experience, not just from the accreditation standpoint, but also to be able to possible best practices.

Dr. Chamberlain advised that in the current Leadership Academy, Bakersfield College has six participants this year. He stated he has participated in some of the meetings, and he has also received feedback about how positive of an experience it is and seeing the District and Colleges from a different perspective.

Dr. Chamberlain reported that Homecoming Week was held the weekend prior and there were a number of student events held on campus and there was a good nail biter football game. He announced that the College Hall of Fame would be held this evening and indicated that the inductees were Mr. David Gay, Mr. Jan Stuebbe, Mr. George Culver, and Mrs. Chris Hitchcock Maranda.

Dr. Chamberlain advised that the Bakersfield College Renegade RIP newspaper competed very well, and they were the only college newspaper to receive three general excellence awards. He also shared some Performing Arts Calendars for anyone interested. He reported that the Student Government Association continues to operate the Student Pantry to provide food and non-perishable items to students in need.

**Chancellor’s Report**

The Chancellor announced the re-election of Mrs. Meek and Mr. Rodgers, and commented that Mr. Corkins and Mr. Witt will remain Trustees as they were unopposed.

Ms. Serrano reported and Mrs. Bans and she attended the Association of Community College Trustees (ACCT) Congress in Toronto and she stated that at the end of the day they would get back together and Mrs. Bans would comment that she was grateful that the Kern Community College District has such a great Board of Trustees that did not have to deal with the challenges of the other Board members met with.

The Chancellor stated that everyone knows that student success and student completion is the agenda nationally and internationally, as well as statewide and locally. She stated that at the ACCT Congress she had an opportunity to attend a summit on Student Success and she heard from those involved in the Bill and Melinda Gates Foundation speaks about their Completion by Design Initiative. There were seven states identified to participate in submitting proposals to be funded to support what is considered to be an integrated pathway from access to student success. She indicated that within the State of California the Kern Community College District was identified as eligible for participation. She indicated that the Colleges had worked hard over the last two weeks to learn more about the Completion by Design Initiative and to identify teams that will work with a management partner. She indicated that West Hills had already hired a grant writer and they will be considered the managing partner; Kern and possibly State Center, Merced, and San Joaquin Community College Districts will participate in a discussion about the collaboration with the grant writer to develop the proposal very shortly.
Ms. Serrano commented that the District continues to be involved in special initiatives revolving around student success including the CLASS Initiative. She advised that Mrs. Bans and she would be participating in the last initiative summit to develop a communication plan as it relates to student success. She announced that Porterville College is also interested in participating in the Achieving the Dream. The Chancellor advised that Mrs. Bans had requested that we add to the monthly Board agenda an agenda item for a Student Success Report.

The Chancellor announced that each of the Colleges participated the Central Valley of Higher Education Consortium to discuss how to implement and improve the transfer rates as related to Senate Bill 1440. She stated that Mr. Cornelio Rodriguez, Academic Senate President, attended as well at representatives of the other colleges. She stated that there is great interest in preparing the transfer degrees.

Ms. Serrano advised that she had been invited to attend the Community College League of California Annual Conference to join with two other Chief Executive Officers to present training to new Chief Executive Officers. She also reported that Mrs. Bans and she were also invited to participate in the workshop related to the CLASS Initiative.

Ms. Serrano advised that the Bond Oversight Committee met at Cerro Coso Community College and they were quite impressed by the beauty of the college in the desert. She stated that it was the first visit for the members attending. She stated she was sorry Mr. Duncan was not able to attend in person, but hoped he learned a lot by participating via videoconferencing. She announced that there are several Bond Oversight committee positions that expire in January and she asked for recommendations from the Trustees.

Mr. Burke reported that the prior day it was announced that there will be correction to the budget immediately.

Board of Trustees Reports

Mr. Witt stated that the Board has invested collectively in the District Leadership Academy and there has been some testimony. He asked if there has been some appreciable growth in their professional development, is the District investing in the right areas. The responses were all very positive such as they step up in decision making, and one employee at Porterville College has become a manager since participating in the Academy. Mrs. Board stated that it has been valuable.

Mr. Witt stated this was his last meeting as the President and it was his honor. He stated that the District has taken on some very difficult issues over the last few years, and last two years, and the discussion has been civil.

Mr. Witt stated that the focus on outcomes if very important.
Adjournment

The meeting was adjourned by the President at 4:19 p.m.

______________________________, President
Stuart O. Witt

______________________________, Clerk
John A. Rodgers