



Monday, January 22, 2018
Board of Trustees Retreat Meeting

Open: 9:00 a.m. / Closed Session (at the conclusion of open session)

Kern Community College District

2100 Chester Avenue, Bakersfield, CA 93301

Agenda

Retreat

Location: Weill Institute, Pacific Conference Room, 2nd Floor

1. Open Session

A. Call to Order

B. Adoption of Agenda-(*Revisions to Agenda)

2. Preliminary Items

A. Presentation of the Kern Community College District annual audit report for the period ended June 30, 2017, as prepared by KCoe & Isom, Certified Public Accountants.

3. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

4. Business Services (Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$88,300, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Adoption of the Nonresident Tuition Fee for 2018-19. The proposed Nonresident Tuition Fee of \$214.00 per semester unit for a 30 unit semester term academic year is based on the district average cost option 2 fee per unit. The proposed rate results in a \$3.00 (1.4%) increase over the current rate of \$211.00 per unit and is projected to increase local revenues by \$19,000.00 and will be deposited into GU001 Unrestricted funds. The fee will be per unit, up to and including 15 units, and will be effective beginning the summer session of 2018.

5. KCCD Board Retreat

A. Bakersfield College 2017-18 State of the College

B. Cerro Coso Community College 2017-18 State of the College

C. Porterville College 2017-18 State of the College

- D. 2017-18 District Office Annual Administrative Unit Review-Business Services
- E. 2017-18 District Office Annual Administrative Unit Review-Construction & Facilities
- F. 2017-18 District Office Annual Administrative Unit Review-Educational Services
- G. 2017-18 District Office Annual Administrative Unit Review-Educational Services Economic & Workforce Development
- H. 2017-18 District Office Annual Administrative Unit Review-Human Resources
- I. 2017-18 District Office Annual Administrative Unit Review - IT
- J. 2017-18 District Office Annual Administrative Unit Review-General Counsel
- K. Brown Act and Code of Ethics in Educational Governance (Presentation by Grant Herndon from SLS)
- L. Harrasment Training (Presentation by General Counsel Chris Hine)
- M. Discussion Regarding Board Member Email Addresses
- N. Discussion of proposed change to process for amending Board Action items during a Board Meeting

6. Reminders

- A. Form 700 Statement of Economic Interests
- B. KCCD Board Committees for 2017-2019

7. Other/Readings

- A. Summary of Governors 2018-19 Budget for Community College System
- B. Tax Reform Implications for Higher Education
- C. Providing Leadership Through a Pathway of Initiatives
- D. A Board's Evolution in Policy Governance
- E. Board and CEO Working Together White Paper
- F. CC League of CA Training and Conference Schedule

8. Public Comments-(Regarding Closed Session Agenda Items)

- A. Closed Session

9. Adjournment to Closed Session

- A. Closed Session Items

10. Return to Open Session

- A. Return to Open Session and Report of Actions Taken in Closed Session As Required

11. Adjournment

- A. Adjournment



**Wednesday, January 25, 2017
Board of Trustees Retreat Meeting**

Open / Closed Session: 9:00 a.m. / Reconvene to Open Session: 10:00 a.m.

Kern Community College District

2100 Chester Avenue, Bakersfield, CA 93301

Agenda

Retreat

Location: Weill Institute, Pacific Conference Room, 2nd Floor

1. Open Session

A. Call to Order

B. Adoption of Agenda-(*Revisions to Agenda)

2. Public Comments-(Regarding Closed Session Agenda Items)

A. Closed Session

3. Adjournment to Closed Session

A. Closed Session Items

4. Return to Open Session

5. Preliminary Items

A. Call to Order-Open Session

B. Report of Actions Taken in Closed Session As Required

6. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

7. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Adoption of the Nonresident Tuition Fee for 2017-18. The proposed Nonresident Tuition Fee of \$212.00 per semester unit for a 30 unit semester term academic year is based on the contiguous district option 4 (State Center CCD) fee per unit. The proposed rate results in a \$1.00 (0.47%) increase over the current rate of \$211.00 per unit

and is projected to increase local revenues by \$5,400.00 and will be deposited into GU001 Unrestricted funds. The fee will be per unit, up to and including 15 units, and will be effective beginning the summer session of 2017.

B. Adoption of the Nonresident Capital Outlay Fee for 2017-18. The proposed Nonresident Capital Outlay Fee is \$0.00 per semester unit. This fee is optional and due to the passage of Measure J the need for the Capital Outlay fee has been significantly reduced. The proposed rate results in a \$21.00 per unit decrease in fees to non-resident students. The change in the fee is projected to decrease local capital outlay revenues by \$115,000.00.

C. Authorization for the Chief Financial Officer to enter into an independent contractor agreement between the Kern Community College District, on behalf of Bakersfield College, and the RP Group to provide research and technical assistance relating to Bakersfield College's current research evaluation efforts. The term is from August 1, 2016 through June 30, 2017. The cost to the District is not to exceed \$110,750.00, to be paid from RP382 Student Equity Restricted Program fund.

8. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

A. Authorization for the Chief Financial Officer to execute Amendment 01 to Contract CSPP-6114 California State Preschool Program between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the State Department of Education. With no change to the term, the increase in the amount payable to the District is \$74,836.00, to be deposited into CD004 State Preschool funds.

9. KCCD Board Retreat

A. Brown Act and Code of Ethics in Educational Governance (Presentation by Grant Herndon from SLS)

B. Overview of Governors Proposed 2017-18 Budget

C. Board Policy Chapter 2 review & CCLC format update

D. Bakersfield College 2016-17 State of the College

E. Cerro Coso Community College 2016-17 State of the College

F. Porterville College 2016-17 State of the College

G. 2016-17 District Office Annual Administrative Unit Review-Business Services

H. 2016-17 District Office Annual Administrative Unit Review-Construction & Facilities

I. 2016-17 District Office Annual Administrative Unit Review-Educational Services

J. 2016-17 District Office Annual Administrative Unit Review-Educational Services Economic & Workforce Development

K. 2016-17 District Office Annual Administrative Unit Review-Human Resources

L. 2016-17 District Office Annual Administrative Unit Review-abbreviated - IT

M. KCCD Board Goals & Chancellor Priorities for 2017-2019

N. Facilities- Measure J Status & Allocations

O. Discussion about ratification of contracts with board agenda placement & approvals

10. Reminders

- A. ICS-100 Introduction to Incident Command System/IS-700.A: National Incident Management System (NIMS)
- B. Form 700 Statement of Economic Interests
- C. KCCD Board Committees for 2017-2019

11. Other/Readings

- A. KCCD Budget Allocation Model (BAM) Review Report
- B. CC League of CA Training and Conference Schedule
- C. Board and CEO Working Together White Paper
- D. New Legislation Update
- E. New Agenda Item

12. Adjournment

- A. Adjournment