

**Bakersfield College**

*Welcome to Bakersfield College!*



Bakersfield College has a tradition of over 90 years of excellence that I am committed to continuing into the future. I am sincerely honored to be of service to the college. This college clearly has the ability to help you succeed. The faculty truly care about the success of all our students. They will go the extra mile to help you achieve your potential. Our faculty is supported by a superb group of staff and administrators who spend each day working to provide and improve services to promote your success.

As a student, you have the primary responsibility to give your best in participating in this opportunity to grow through knowledge. We will give you every opportunity to grow and succeed, but we ask that you commit yourself to giving the time and effort required to learn. We can help you grow intellectually and Bakersfield College will do its best to provide you the opportunity and support to become a successful student.

You will be academically challenged by our faculty. They are committed to your intellectual growth, and they will expect you to do your best in striving to meet each course's learning outcomes. Anticipate, appreciate and meet that challenge.

Regardless of whether you select a course sequence that leads to a baccalaureate degree or select a program that prepares you for a career in today's workforce, we will do our best to prepare you to succeed.

Sincerely,

Dr. William M. Andrews  
President



**Kern Community College District**

**Board of Trustees**

- Rose Marie Bans**
- Dennis L. Beebe**
- Herbert D. Bonds**
- Pauline F. Larwood**
- Kay S. Meek**
- John A. Rodgers**
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## History

Established in 1913, Bakersfield College is one of the oldest two-year community colleges in the nation. The initial program offered a one-year curriculum, and in 1915 the trustees of the Kern County High School and Junior College District authorized a second year of junior college and normal school courses. The college opened its present day campus high above the Panorama bluffs in 1956. Bakersfield College offers courses at its satellite campuses located in downtown Bakersfield at the Weill Institute, at its Delano Campus and other locations in Kern County.

The 153-acre main campus features a state-of-the-art library and technology center and a newly renovated 19,000-seat stadium that is the crown jewel of community colleges nationwide. With the dedication and opening of the William A. Wheeler Aquatic Center in 2003, an expanded fitness center, and a student success center, BC students now enjoy the ability to experience growth in academic, as well as physical and social activities.

Bakersfield College boasts top-notch facilities that are second to none among California Community Colleges. New bond-funded construction will continue to upgrade facilities to help students achieve their academic goals.

## Beliefs

We believe:

- Students are the primary reason for our existence.
- Education is life changing for generations
- Lifelong learning is the cornerstone for personal growth.
- Both tradition and innovation are valued.
- Excellence is our standard.
- We are interdependent with our community.
- Teamwork is essential.
- Diversity is a resource and broadens our perspective.
- Everyone deserves respect.
- Success is measured by the people we serve.

## Vision

Bakersfield College will be known for its excellence. We will collaborate in community development, foster cooperative efforts and cultivate partnerships. We will ensure student success through innovation and high standards of service and achievement. Our success will be measured by the individuals and communities we serve.

## Mission

Bakersfield college provides the quality instruction and services our diverse community needs in order to achieve personal, academic and occupational success.

## Goals

- To provide all students with the competencies necessary for learning and earning
- To increase funding
- To increase operational flexibility
- To require accountability
- To improve our public image and support
- To improve college climate and culture
- To effectively allocate resources

## College Strategic Initiatives

- Improve student access, retention, and success.
- Provide effective learning and earning pathways for students.
- Support student learning through appropriate technology.
- Support student learning through streamlined systems and processes.

## Department of Institutional Development and Foundation

### Mission

The Office of Institutional Development exists to promote, develop and support Bakersfield College students faculty and staff. It is driven by the educational master plan and is committed to provide service to this institution of higher learning. The college goals are the drivers upon which the Office focuses to support its mission purposes.

### Purpose

The office exists to support Bakersfield College in the following areas: creating resources from community and business partnerships, developing and disseminating information to meet the needs of the institution, enhancing the institution's image, providing public policy analysis, advocacy and support before governmental entities, supporting the development of educational programs, and supporting student scholarship and student aid opportunities.

The units within this department are Foundation, Marketing and Public Relations, the BC Graphics Center, and the Alumni Association.

### Foundations

The purpose of the Bakersfield College Foundation is to provide capital campaign support, student support through scholarships and community contact for mentoring and curriculum resources, faculty and staff support through grants and aid and numerous supplemental educational opportunities for staff and student. Foundation activities provided funds to finance scholarships and awards last year which directly benefited over 350 BC students including the President's Scholars. The Foundation and its Board of Directors provide direct liaison for financial support between the College and the community. The Foundation also assists Bakersfield College students, administration, faculty and staff in the attainment of the college and community's educational goals.

Total 2003/2004 Foundation assets exceeded \$5.0 million of which the majority is invested in bonds, equities and short-term notes. Income is derived from contributions, investment earnings, dues, and program income. Expenditures are primarily for scholarships, program expenses, student loans and awards, public relations and general operating expenses.

The Bakersfield College Alumni Association is available to all individuals who have a benevolent interest in the college to keep in contact with friends and maintain an association with the college. BC Alumni solicit contributions and participation through dues and events including the annual BC Barbecue in September. All monies collected by this active volunteer group directly benefit BC students through an increasing number of student awards and scholarships as well as contributions to many other student affiliated school programs.

The Foundation and Alumni Offices are located at Bakersfield College in the Administration Building, Room 19, 1801 Panorama Drive, Bakersfield, California, 93305. Telephone (661) 395-4273. Website address: <http://www.bakersfieldcollege.edu/foundation/>.

### **Delano Foundation**

The Delano College Center Foundation was established in 1975 to ensure that no student would be turned away from the Center for lack of money. This Foundation has distributed over \$250,000 in scholarships, grants, and gifts to the students of the Delano Campus. The Delano College Center Foundation holds a yearly scholarship awards night near the end of each Spring semester. This yearly event honors contributors, scholarship award winners, and their families. This annual event is held in Delano and the public, including civic, business, and educational leaders, students and staff, regularly attend. The Foundation also hosts a fundraising Speakers forum. One forum is held each year. This forum brings national and local speakers to Delano to speak on a variety of topics. The Delano Foundation can be reached through the Bakersfield Foundation or directly at (661) 725-8020. Friends and supporters of Bakersfield College are invited to support the Foundation and its activities.

### **Accreditation**

Bakersfield College, approved by the Chancellor of the California Community Colleges, is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 3402 Mendocino Avenue, Santa Rosa, California 95403, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education. It meets all standards of the

California State Department of Education and is listed in the Education Directory, Higher Education, Part 3, published by the United States Office of Education. The University of California, the California State University System, and other colleges and universities give full credit for appropriate courses completed at Bakersfield College.

### **Student Right to Know**

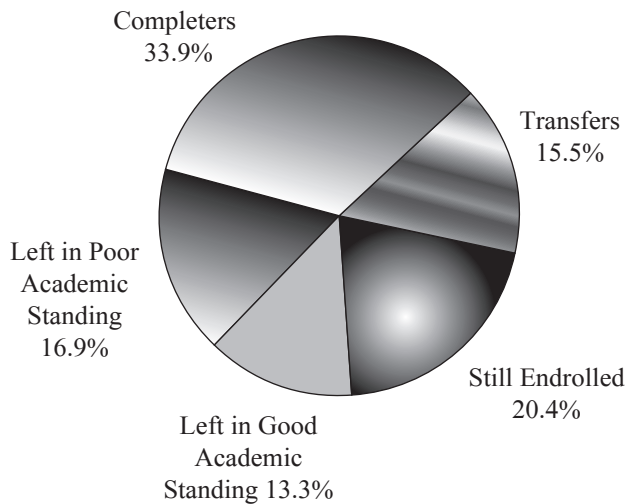
In compliance with the federal Student Right-to-Know (SRTK) Act of 1990 (Public Law 101-542), Bakersfield College is publishing the following information about Completion and Transfer Rates. These rates are based on a very limited cohort (or group) of students. The cohort of students is tracked over a period of three years to determine their academic outcomes. This year we are publishing information about the 2000 cohort, which was tracked from Fall 2000 through Spring 2003.

The cohort is limited because it includes only students who entered BC in Fall 2000 as first time, full-time students seeking a degree, certificate or transfer. For perspective, in Fall 2000, 14,755 students were enrolled at BC but the 2000 cohort included only 657 students or 4.5% of the total enrollment. The cohort excludes continuing students and students enrolled in less than 12 units during Fall 2000. It also excludes students who attended BC to upgrade job skills, gain new job skills, maintain licenses, improve basic skills, formulate career interests and complete credits for high school. Further, it excludes students enrolled in classes for personal enrichment, general interest and intellectual/cultural improvement.

Each student in the cohort can be counted in only one of the categories below. A student who fits into more than one category is counted in the one that is highest on the list. For example, a student who receives a degree and transfers is only counted in the Completion category.

1. Completion – The student completed an AA, AS or certificate within 150% of the normal time required to complete the program or completed 56 transferable units with a 2.0 or better GPA.
2. Transfer – The student transferred to another postsecondary institution.
3. Still Enrolled – The student is still enrolled at the college.
4. Left in Good Academic Standing – The student in no longer enrolled, but left in ‘good academic standing.’
5. Left in Poor Academic Standing – The student is no longer enrolled, but left the college on academic or progress probation or was on Academic Suspension.
6. Other – The student left the college to serve in the armed forces, to serve in a Federal Foreign Aid Service (such as the Peace Corps), to serve on an official church mission, because they became permanently and totally disabled or because the student died. These students are removed from the final cohort.

The figure to the below depicts the results of BC's 2000 SRTK Cohort. This data suggests that 83.1% of BC's first-time, full-time students in Fall 2000 achieved some level of success – either program completion, transfer, departure in good standing or continued enrollment.



The information below compares BC's Completion and Transfer Rates to the statewide community college average.

2000 SRTK Cohort	Completion Rate	Transfer Rate
Statewide	33.7%	22.1%
BC	33.9%	15.5%

Please note that these rates are not representative of the entire student population at BC, just a select group. Nor do they account for student outcomes achieved after the three-year tracking period. For further information on SRTK methodology, interpretation and rates at other community colleges, you can visit the CA Community College Chancellor's Office web site at <<http://srtk.cccco.edu/index.asp>>.

**Academic Calendar**

**Fall Semester 2005 (August 22 - December 9)**

- August 19 ..... No Registration Available
- August 22 ..... Instruction Begins
- September 2 ..... \*Last Day for a Refund for Semester-Length Classes
- September 5 ..... Labor Day Holiday
- September 12 ..... Last Day to Add a Semester-Length Class with Approved Add Form
- September 23 ..... \*Last Day to Drop From a **Semester-Length Class** Without Receiving a "W"
- November 1 ..... Last Day to File for Graduation
- November 11 ..... Veterans' Day Holiday
- October 28 ..... \*Last Day to Withdraw From a **Semester-Length Class** and Receive a "W"
- November 24-25 ..... Thanksgiving Holidays
- December 9 ..... End of Fall Semester
- December 19 ..... January 16 - Winter Recess

**Spring Semester 2006 (January 17 - May 12)**

- January 13 ..... No Registration Available
- January 17 ..... Instruction Begins
- January 30 ..... \*Last Day for a Refund for **Semester-Length Classes**
- February 6 ..... Last Day to Add a **Semester-Length Class** with Approved Add Form
- February 17 ..... Lincoln Day Holiday
- February 20 ..... Washington Day Holiday
- February 21 ..... \*Last Day to Drop From a **Semester-Length Class** Without Receiving a "W"
- March 24 ..... \*Last Day to Withdraw From a **Semester-Length Class** and Receive a "W"
- April 1 ..... Last Day to File for Graduation
- April 10-14 ..... Spring Recess
- May 12 ..... End of Spring Semester
- May 12 ..... Commencement

\*In courses other than semester length, the Office of Admissions and Records or the instructor should be consulted regarding drop, withdrawal and refund deadlines.

**Affirmative Action/Equal Opportunity Statement**

In accordance with the requirements of the Civil Rights Act, Bakersfield College provides services and benefits to students regardless of race, color, national origin, ancestry, gender, age, religion, marital status, medical condition or disability. The lack of English language skills will not be a barrier to administration and participation in vocational education programs. (Title VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 503 and 504 of the Rehabilitation Act of 1973, as amended and the Americans with Disabilities Act of 1990.)

All persons have the right to seek admission to and complete an educational program at Bakersfield College. Interference with students' access and successful completion of their education by any person through unlawful discriminatory conduct will not be tolerated. The college will initiate disciplinary action against persons found to have interfered with a students' education through any means of illegal or immoral intimidation.

Kern Community College District will afford reasonable accommodations for applicants and employees to enable qualified individuals to perform essential job functions. Students with disabilities will be accommodated to ensure accessibility and full participation in educational programs. To request reasonable accommodations, applicants and employees should contact the Safety Coordinator at (661) 395-4556. Students should contact Supportive Services at (661) 395-4334.

A complaint of alleged discrimination may be filed within one year of the alleged discrimination. For complaint forms or additional information, contact one of the following:

Kenneth I. Robinson  
Associate Director of Human Resources  
Title IX Coordinator  
Levinson Hall; (661) 395-4036

Bill Cordero  
504/ADA Compliance Administration  
Administration; (661) 395-4204

Donald F. Turney  
Dean of Students  
Campus Center 4; (661) 395-4614

Angelica Gomez  
Disabled Student Programs and Services  
FACE 16; (661) 395-4334

Additional inquiries pertaining to federal, state, and local affirmative action and equal opportunity laws, and the governing board policies of Bakersfield College or Kern Community College District, may be directed to the following office:

Kenneth I. Robinson  
Associate Director of Human Resources  
Kern Community College District  
1801 Panorama Drive  
Bakersfield, CA 93305 (661) 395-4036

### **Declaración De Acción Afirmativa/Igualdad de Oportunidad**

De acuerdo con los requisitos de la acta de derechos civiles, Bakersfield College provee servicios y beneficios a todos estudiantes sin impedimento de raza, color, origen nacional, ancestría, género, edad, religión, estado civil, condición marital, o impedimento. La falta de capacidad de hablar inglés no ser un obstaculo par la admisiÚn vocacionales. (Titulo VI y VII del Acto Civilde Derechos Civiles de 1974; Titulo IX de los Enmiendas de Educacion de 1972; las Secciones 503 y 504 del Acto de Rehabilitacion del 1973, como modificado.)

Toda persona tiene el derecho de solicitar admisión y completar un programa educativo en Bakersfield College. No se tolerada interferencia alguna con el acceso y termino

exitoso de su educación a ninguna persona o estudiante por medio de conducta discriminatoria ilegal. El colegio iniciara acción disciplinaria contra las personas que sean descubiertas interfiriendo con la educacion de los estudiantes por medio de cualquier forma de intimidacion ilegal o inmoral.

Una queja de discriminación supuesta se puede ser registrada dentro del termino de un ano de ocurrida la sepuesta discriminación. Para obtener formas de quejas o información adicional usted puede ponerse en contacto con la siguiente persona:

Donald F. Turney  
Dean of Students  
Campus Center 4; (661) 395-4614

Para preguntas adicionales referente a las leyes accion afirmativa y igualdad de oportunidad, ya sean al nivel federal, estatal, o local, y referente a la politica del consejo de gobierno de Bakersfield College o del Distrito Escolar de la Comunidad de Kern, puede ponerse en contacto con siguiente oficina:

Kenneth I. Robinson  
Director Asociado de Recursos Humanos  
Levinson Hall; (661) 395-4036  
Bill Cordero  
504/ADA Administración de la Conformidad  
(661) 395-4204

Donald F. Turney  
Decano de Estudiantes  
Campus Center 4; (661) 395-4614

Angelica Gomez  
Programas y Servicios Lisiados del Estudiante  
FACE 16; (661) 395-4334

### **Students with Disabilities**

Bakersfield College will make reasonable accommodations and/or academic adjustments to ensure that students with disabilities have an equal opportunity to participate in the college's courses, programs and activities, including extra-curricular activities. Students with disabilities who are requesting academic accommodations or auxiliary aids should contact Supportive Services at (661) 395-4334. Participation by students with disabilities in Supportive Services is voluntary. Any student choosing not to participate in the program may elect an alternate path for support services through the office of the Dean of Learning Support Services.

The Bakersfield College Curriculum Committee approved the following Accessibility Statement: "Bakersfield College recognizes the importance and benefits of using technology to enhance student learning, especially as it helps students, faculty and staff communicate more effectively. Every effort will be made to ensure that the design of instructional



material and activities for ALL classes taught at Bakersfield College, both face-to-face and at a distance, are accessible to all students, including those with disabilities.”

### **Estudiantes Incapacitados**

Bakersfield College proveerá servicio y/o arreglos académicos para asegurar que estudiantes incapacitados tengan oportunidades iguales para participar en las clases de esta escuela, incluyendo actividades extraescolares. Tales estudiantes que piden arreglos o aparatos auxiliares deben llamar a Supportive Services a 661-395-4334. Participación es voluntaria. Estudiantes que no desean participar en este programa pueden ponerse en contacto con la oficina del Decano de Aprendizaje/Servicios Auxiliares.

### **Access to and Confidentiality of Student Records: Privacy Act**

Student records are protected by the Family Educational Rights and Privacy Act, state law and Kern Community College District Board Policy from access by casual or unauthorized persons. Access to records is provided to the student, appropriate college staff members, persons having written consent of the student, or by court order or subpoena.

The Privacy Act affords Bakersfield College the right to release such “Directory Information” as the student’s name, address, e-mail address, photographs, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If a student does not want this information released, the student must check the privacy requested box on the admission/update forms.

Present and former BC students are given the right to inspect, review and challenge the contents of all educational records related to them. No information contained in their educational records may be released without their consent, except to those agencies or individuals authorized by the Act.

Students wishing to inspect, review, or challenge any of their educational records must make a request in writing to the Director of Enrollment Services.

Copies of the Bakersfield College FERPA Policy are available in the Office of Admissions and Records.

### **Policy Concerning Sexual Harassment**

Bakersfield College is fully committed to all federal, state, and local human rights and equal opportunity laws. *Title VII of the Civil Rights Act of 1964*, amended 1991, and Title IX of the Educational Amendments of 1972 are strictly enforced. This legislation specifically prohibits sexual discrimination in employment, and educational programs and services respectively.

Students have the right to gain access to and complete an educational program at Bakersfield College. Interference with students’ admission to and successful completion of their education by any person through unlawful sexual conduct will not be tolerated. The college will initiate disciplinary action against persons found to have interfered with a student’s education through any means of sexual harassment or intimidation.

The Bakersfield College Student Handbook sets forth a statement of Students Rights and Responsibilities, including the complete sexual harassment policy and grievance procedures. Students should refer to this publication for further information.